



City of Chesterfield

Annual Budget

Fiscal Year 1993



TABLE OF CONTENTS

	<u>Page</u>
Transmittal Letter from City Administrator	1
I. INTRODUCTORY SECTION	
Principal Officials	15
Major Budget Policies	17
Revenue Assumptions	19
Budget Process.	25
Accounting System	27
Budget Presentation Award	29
Council Goals for 1993.	31
Organizational Chart.	36
Combined Statement of Budgeted Revenues, Expenditures and Changes in Fund Balance.	37
II. GENERAL FUND	
Statement of Budgeted Revenues, Expenditures, and Changes in Fund Balance.	39
Graph - Revenue By Source	41
Revenue Budget.	43
Graph - Expenditures by Department	45
Summary of Expenditures	47
Graph - Expenditures by Type	49
Budgeted Expenditures by Type	51
Personnel Schedule Summary.	53
Detail of Capital Assets to be Purchased.	55
Line Item Budgets:	
Mayor and City Council	57
City Clerk's Office.	65
Legal Services	73
City Administrator	79
Finance.	87
Personnel.	97
Central Services	109
Police Administration.	123

Table of Contents (cont.)

	<u>Page</u>
Line Item Budgets (cont.):	
Police Patrol Services	137
Police Support Services	153
Police Criminal Investigations	163
Municipal Court	175
Planning	185
Public Works Administration and Engineering	195
Public Works Street and Sewer Maintenance	213
Public Works Vehicle Maintenance	235
Public Works Buildings and Grounds	251
Public Works Street Lighting	255
Parks and Recreation	259
Contingency	263
 III. CAPITAL PROJECTS FUND	
Statement of Budgeted Revenues and Expenditures	267
Line Item Budgets:	
Capital Improvements	269
 IV. APPENDIX	
Miscellaneous Statistical and Demographic Data	273
Budget Calendar	275
Affidavit of Publication of Public Hearing Notice - St. Louis Countian	279
Advertisement of Publication of Public Hearing Notice - Suburban Journals	280
Press Release	281
Minutes of Public Hearing-Record of Proceeding	287
Budget Resolution	289
Position Classification Plan	291
Merit Pay Plan	293
Glossary	297



January 4, 1993

Honorable Mayor and City Council
Chesterfield, Missouri

Subject: Fiscal Year 1993 Budget

Submitted herewith is the proposed annual operating budget for the City of Chesterfield, Missouri. This budget covers the period from January 1, 1993 to December 31, 1993. It is the cumulative result of a comprehensive effort by Department Heads and Executive Staff in projecting expenditure needs for our fifth full year of operation.

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Award to the City of Chesterfield, Missouri, for its annual budget for the fiscal year beginning January 1, 1992, the second consecutive award for the City. In order to receive this award, a governmental unit must publish a budget document which meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device. The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

This budget includes a General Fund and a Capital Projects Fund for the City. These funds are the city's only budgeted funds.

The City of Chesterfield, Missouri, provides a full range of municipal services. These services include legislative, administrative, police services, judicial, planning, and public works. The Chesterfield Fire Protection District, as a separate political subdivision, has not met the established criteria for inclusion in the reporting entity and, accordingly, is excluded from this budget.

ECONOMIC CONDITION AND OUTLOOK

The City of Chesterfield, Missouri, is located on the western edge of St. Louis County. The city was incorporated under Missouri law as a third class city on June 1, 1988. According to 1990 census figures, the city has a current population of 42,332 residents.

The City of Chesterfield, Missouri, is considered by many to be one of the fastest growing cities in the Midwest. The city already has a thriving business community convenient to

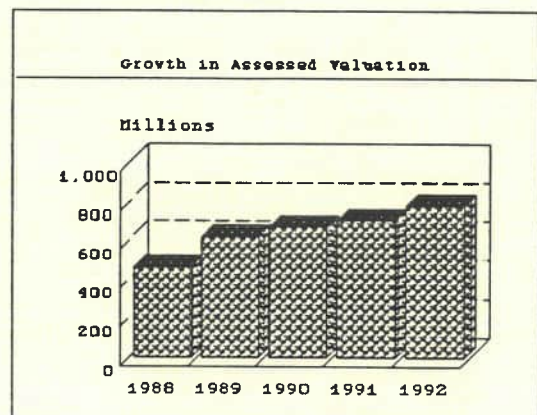
both the City of St. Louis and St. Charles County. Continuing improvements of I-64/Highway 40 assure the city greater opportunity for growth, enhancing its accessibility to downtown St. Louis. The national and international headquarters and regional offices of corporations such as McDonald's Corporation, Merrill Lynch, Mallinckrodt Specialties Chemical Company, Wagner Brake, and Shell Oil Company are located in the City of Chesterfield, Missouri. In addition, Monsanto has a \$150 million Life Sciences Research Center which occupies approximately 900,000 square feet or 210 acres within the city.

The City of Chesterfield, Missouri, also has a strong retail base with Chesterfield Mall, which is one of the largest suburban shopping centers in the metropolitan St. Louis area, and a diversity of shops and restaurants in neighboring shopping centers. Chesterfield Mall has 1.5 million square feet of enclosed suburban shopping space, including three anchor stores (Dillard's, Famous Barr, and Sears), 30 restaurants, a four-screen cinema, and more than 145 boutiques, shops, stores and services. An additional anchor store is planned for the near future, along with additional stores, restaurants and the expansion of Dillard's. This expansion will complete the mall's original design, by adding approximately 424,023 square feet of retail space.

The city's western corridor, referred to as Chesterfield Valley, has expanded dramatically over the last several years, with light industrial and office/warehouse facilities. About 150 companies are now located in Chesterfield Valley, with a total employment of approximately 3,000. However, with approximately 2,786 acres of developable land available, economic growth and development are expected to continue. It has been projected that over \$1 billion will be invested in such development, creating over 40,000 new jobs.

Many of the businesses located in Chesterfield Valley utilize the services of Spirit of St. Louis Airport, which is located therein. Spirit of St. Louis Airport, owned and operated by St. Louis County, Missouri, accommodates approximately 200,000 landings and takeoffs each year, and has an estimated impact upon the area of \$236 million annually. The size of the airport has doubled since 1983. Since that time, St. Louis County has spent over \$25 million in land acquisition and expansion of the airport.

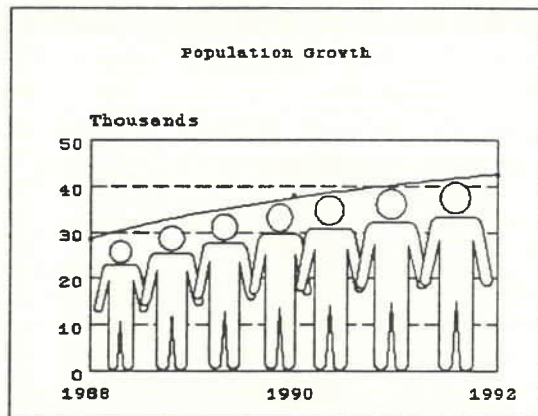
Based on current projections, continued development of the entire city is inevitable. The growth in assessed valuation of the city bears out this fact. The city's assessed valuation of \$782,785,825 as of January 1, 1992, represents an increase of 11.0% from \$705,217,404 as of January 1, 1991. Part of this increase (approximately 8.8%) was due to an annexation during 1992. The city's assessed valuation of \$782,785,825 as of January 1, 1992 also represents an increase of 68.1% from \$465,549,049 as of January 1, 1988.



1993 BUDGET INFORMATION

The 1993 budget, as submitted, includes total projected revenues of \$9,308,000, an increase of 6.4% over Fiscal Year 1992, and total expenditures of \$9,175,862, an increase of 8.2% over Fiscal Year 1992. The budget highlights are described below.

Impact of 1990 Census on Fiscal Year 1993 Budget



The most recent official count provided by the Bureau of the Census for 1990 reflects a population of 42,332 people living in the City of Chesterfield. This represents a significant increase (48.9%) over the previous 1980 count of 28,436 people. Part of this increase (3,671 people or 12.9%) is due to the 1992 annexation on the eastern side of the city. The balance (10,225 or 36.0%) is due to the significant amount of growth the city experienced in the 1980s. This growth will have a direct positive impact upon the revenues which the city receives from several sources.

These sources include sales tax, motor fuel tax, motor vehicle sales tax, and cigarette tax, all of which are distributed by the State of Missouri based on population.

The budget for Fiscal Year 1993 will be impacted by the census-related population growth is shown below:

Sales Tax	\$ 756,000.00
Motor Fuel Tax	188,000.00
Motor Vehicle Sales Tax	81,000.00
Cigarette Tax	<u>45,000.00</u>
Total	\$ 1,070,000.00

The total estimated annual impact of our new population will, therefore, be approximately \$1,070,000. This figure is worth noting, due to the fact that City Council established a goal last year that this "new" money not be utilized to fund on-going operational expenses; rather, this money should, if possible, be spent only on one-time expenses, like capital improvement projects. I am pleased to report that this proposed budget contains \$1,542,288 to be transferred to the Capital Projects Fund, \$300,000 in a contingency account and approximately \$132,138 in unappropriated funds, which will be added to the fund balance, as noted later in this letter. (Total: \$1,974,426)

Annexation

We are certainly pleased with the fact that our annexation proposal was approved overwhelmingly by voters within the current City limits, as well as the area to be annexed, as a part of the general election held November 5, 1991. This annexation became effective May 15, 1992.

Shown below are the projected revenues and expenditures associated with the annexed area. All revenues and expenditures were developed on a pro rata basis, with the exception of capital projects, which are projected at actual.

<u>Revenues:</u>		
Utility Tax	\$	259,600
Sales Tax		272,200
Intergovernmental Tax		186,000
Licenses & Permits		42,300
Charges for Services		7,000
Court		33,300
Miscellaneous		<u>7,700</u>
 Total Revenues	 \$	 <u>808,100</u>
 <u>Expenditures:</u>		
Operating Expenditures	\$	656,700
Capital Expenditures		<u>15,000</u>
 Total Expenditures	 \$	 <u>671,700</u>

Thus, the annexation has produced a positive revenue flow for the City.

Local Use Tax

A "local use tax" was passed by the Missouri Legislature last session which includes a statewide tax of 1.5% on all sales by out-of-state vendors, including catalog and direct market sales. It became effective on July 1, 1992, and it has been conservatively estimated that this source will provide approximately \$7.00 per capita, or \$296,000 on an annual basis, of additional revenue for the City of Chesterfield.

However, since the implementation of this new tax is tied up in litigation and due to the previous recommendations of the Finance and Administration Committee of Council, no revenues related to this new source have been included in the 1993 budget. The general feeling is that litigation warrants a conservative approach on the city's part.

If, in fact, the court decides in our favor it will be necessary for us to amend the budget to reflect this new source of revenue.

Community Development

The 1993 budget includes a \$75,000 contribution for the on-going support of the Chesterfield Community Development Council (CCDC), which is the same amount which was included in the 1992 budget, per the City Council's recommendation.

Business License Fees

Ordinance #433 requires that the city spend revenues from business license fees for specific purposes. Total revenue projected for Fiscal Year 1993 from business licenses amounts to \$258,000. Included with the proposed expenditure are the following eligible items:

Chesterfield Community Development Council	\$	75,000
Contributions		10,000
Highway Beautification		50,000
Parks Consultant		50,000
Street Improvements		<u>73,000</u>
Total	\$	<u>258,000</u>

Capital Improvements - Accomplishments in 1992 and Plans/Goals for 1993

During 1990 through 1992, the City of Chesterfield made significant strides with regard to improving street maintenance within our community.

In 1992, the city spent approximately \$849,000 from the General Fund on contractual street improvement projects. These projects were comprised of the replacement of approximately 2.5 miles of streets throughout the city including the newly annexed areas.

The 1993 General Fund budget includes a transfer to the Capital Projects Fund of \$1,542,288. Of this amount, \$1,200,288 is for capital street improvement projects per the recommendations of Havens and Emerson, the city's consultant in the preparation of the comprehensive street improvement plans. (Please note that their figure has been adjusted using a 4.0% inflation factor.) With these funds, the city should be able to replace approximately 5.2 miles of streets throughout the city during 1993.

With the completion of the comprehensive capital street improvement study, outstanding needs of approximately \$12.3 million (in 1992 dollars) have been identified for completion over the next eleven years, as shown below:

<u>Project Year</u>	<u>Cost 1992 Dollars</u>
1993	\$ 1,154,125
1994	1,155,705
1995	1,269,217
1996	1,188,986
1997	1,164,470
1998	1,251,417
1999	1,148,383
2000	1,152,189
2001	1,202,131
2002	1,057,626
2003	<u>1,151,658</u>
	\$ 12,895,907

Due to the newness of this information, no decisions have been made with regard to funding; however, an analysis is being completed and a decision should be made within the next several months as to how to fund the balance of these improvements.

The 1993 budget also includes a transfer of \$342,000 to the Capital Projects Fund for the following:

Purposes:

Sidewalk Repairs	\$ 125,000
Creek Channel Blockage Removal	100,000
MSD Project	67,000
Highway Beautification Project	<u>50,000</u>
	\$ 342,000

With these funds the city should be able to make significant improvements to its infrastructure without reducing its General Fund reserves. For example, with the \$125,000 budgeted for new sidewalk construction and replacements throughout the city, we should be able to replace approximately 11,750 feet of sidewalk.

The city has received numerous calls, complimenting the city for its willingness to address our many capital improvement needs during our first few years of existence. This proposed budget continues to reflect this commitment to upgrade and maintain our extensive infrastructure network.

New Programs

At the request of the City Council, two new programs have been added this year.

First of all, \$50,000 has been appropriated for highway beautification. These funds, which are reflected in the Capital Projects Fund, will be used to landscape the newly-completed intersection of Highway 40/I-64 and Highway 340 (Clarkson/Olive).

Second, \$50,000 has been appropriated to hire an experienced parks consultant to move the city into its second phase of park development in the city. Following up on the original study completed in 1992 by Thalden & Associates, the parks consultant will be responsible for recommending specific land and facilities for establishing a parks system, the estimated cost for same, as well as the estimated annual operating expenses.

New Personnel

Included in the 1993 budget are proposals to add two additional full-time and one additional part-time positions. The proposed new positions are:

1. One additional Police Officer, classified at Level 17 with a salary range of \$26,442 - \$35,696. This position would assist the department in providing D.A.R.E. core curriculum to all eleven elementary schools within the boundaries of the City of Chesterfield, expand D.A.R.E. within the elementary schools of Chesterfield to include D.A.R.E. presentations at other grade levels (K-4) in addition to the core curriculum over the next four years, expand the D.A.R.E. program to the Senior High School Level by providing the D.A.R.E. Senior High program at the Parkway West and Parkway Central Senior High Schools, expand the D.A.R.E. program to include the D.A.R.E. Parent Component program, and allow a current part-time D.A.R.E. Instructor assigned to patrol to devote all of his or her time to patrol duties.

This proposal would increase the Police Officer personnel from 42 positions to 43 positions. The position would be supervised by the Lieutenant in the Administrative Division.

2. One additional Engineering Technician - classified at Level 12 with a salary range of \$20,718 - \$27,969. This position would assist the Engineering Division in covering lack of current manpower hours to generate needed engineering drawings, handle mapping needs, and provide field material and quality control testing. Based upon the growth in the city's Capital Improvement Program, the addition of this position would offset current costs for some outside field inspection personnel and additional field inspection services that can be billed out by the city. These needs are on-going and should continue into the foreseeable future.

This proposal would increase the number of Engineering Technicians from one to two positions. The position would be supervised by the Assistant City Engineer.

3. One additional part-time Records Clerk in the Police Department - non-classified position schedule to start at \$6.50 per hour. The Police Department has experienced considerable increase in telephone and personal contacts by citizens over the last few years, particularly during the afternoon hours from 2:00 p.m. to 6:00 p.m., Monday through Friday. Previously, some additional support to handle these calls and contacts was provided by a Reserve Police Officer (approximately 300 hours per year). However, this assistance is no longer available. The addition of a part-time Records Clerk during this time period would enable the department to handle this workload. The proposed position would be limited to 1,000 hours per year.

This proposal would increase the number of part-time Records Clerks from three to four positions. The other three part-time Records Clerks work solely on weekends and holidays approximately 16 hours per week. This position would assist a full-time Records Clerk and full-time Evidence Property Clerk. The position would be supervised by the Support Division Captain.

The proposed additional hours for a position already existing in the city is:

1. An additional five hours for the part-time Clerk Typist assigned to the Personnel/Finance/Municipal Court operations - non-classified position currently earning \$7.00 per hour. This position currently works approximately 20 hours per week not to exceed 1,000 hours per year; 10 of the hours are budgeted for Personnel and the other 10 hours are shared between Finance and Municipal Court. It is estimated that an additional 5 hours per week are needed to cover the Personnel Department filing, record-keeping, copying and routine work needs.

This proposal would not add an additional person - it would add hours to an existing part-time position, as well as retirement benefit costs since this position will become eligible for the city's pension plan by exceeding 1,000 hours per year. It would not enable this position to qualify for any other additional benefit packages. This position is supervised by the Assistant City Administrator/Personnel Director and Finance Director.

Salary Increases

As established with the adoption of our Comprehensive Performance Evaluation Pay Plan, employees are only eligible for annual salary adjustments to the extent that their actual on-the-job performance warrants such adjustments, a plan which is unlike most other local governments. Employees for the City of Chesterfield are not eligible for and do not receive annual cost-of-living increases. Performance evaluations are completed for all employees by their immediate supervisors and Department Heads, in a process monitored by the Assistant City Administrator/Personnel Director and City Administrator. Salary adjustments

recommended must correspond to the performance rating score received, such that only top performers receive the better increases.

In deciding how much to budget for salary adjustments for Fiscal Year 1993, we sought direction from the members of the Finance and Administration Committee. On August 3, 1992, this Committee voted unanimously to recommend that three percent (3.0%) be budgeted for this purpose, or the amount equal to the June, 1992 Consumer Price Index. Please keep in mind that not all employees receive this amount, since amounts actually granted for raises must directly correlate to performance evaluation scores. Department Heads cannot exceed the total budgeted amount (3.0%) in allocating these performance-based salary adjustments for employees under their supervision.

This three percent (3.0%) amounts to a total of \$91,210 for 1993. Because of the implementation of a new performance evaluation system for 1993, this amount has been budgeted in a separate account called Reserve for Salary Increases in the Reserves and Contingencies section of the budget.

Grants - Federal/State/County

The City of Chesterfield receives grant funding from several different sources, including a Police Traffic Services Grant, a Community Development Block Grant, and a Metropolitan Enforcement Grant.

The Police Traffic Services Grant is funded through the Missouri Department of Public Safety. The 1993 budget continues to reflect the addition of two employees which were approved during Fiscal Year 1990 through this grant, a portion of whose wages will be reimbursed by the State of Missouri up until June 30, 1993, when the grant runs out. Anticipated receipts for Fiscal Year 1993 amount to approximately \$14,000.00.

The City of Chesterfield also receives Community Development Block Grant (CDBG) funds from the U. S. Department of Housing and Urban Development. The 1993-1994 entitlement is estimated at \$75,399. The city has used these funds in the past to fund items such as handicapped access ramps and a home improvement program. Because this program is operated through St. Louis County, which makes all payments on behalf of the City of Chesterfield, this grant is not included in the City of Chesterfield's annual operating budget.

Finally, the City of Chesterfield (acting as administrator on behalf of a four-city consortium) receives a Metropolitan Enforcement Grant (MEG) through the Missouri Department of Public Safety. Estimated receipts for Fiscal Year 1993 are approximately \$60,000. Because this grant program is operated independently from the city and because these cities are directly responsible for the budget which they submit to the State of Missouri, MEG funds are not included in the city's annual operating budget either.

Bonded Indebtedness

As stated earlier, as of January 1, 1992, the total assessed valuation for the City of Chesterfield was \$782,785,825. Under Missouri Law, we are authorized to incur debt totalling no more than ten percent (10%) of our assessed valuation, or \$78,278,583, if approved by the voters of our community. At the present time, the City of Chesterfield has incurred no long-term debt.

Contingency

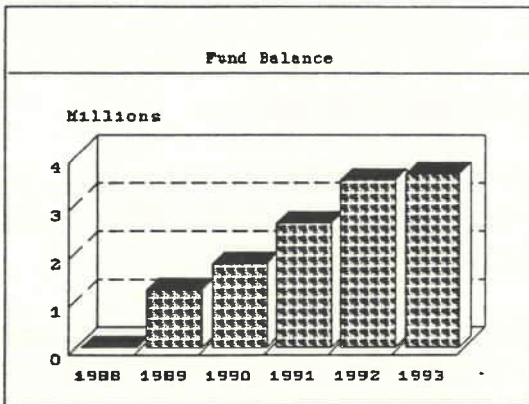
This proposed budget contains an allocation for a Contingency Fund, totalling \$300,000, which is designed to cover either unanticipated shortfalls in revenues or unbudgeted expenditures. Transfers from this account can only be approved by City Council.

During Fiscal Year 1992, this account totalled \$300,000. As of this writing, only \$120,645 has been transferred by City Council. These funds have been used to cover unbudgeted expenditures for the cost of:

\$ 6,000.00	January 6, 1992	Recreation Activities Director
20,270.00	January 6, 1992	Street Study-Addition of Annexed area/Streets Older than 5 years
20,000.00	February 3, 1992	Bergoudian Stormwater Problem Area
10,000.00	March 2, 1992	Vomberg Stormwater Problem
7,000.00	May 4, 1992	Recreation Coordinator
8,000.00	May 20, 1992	Installation of Street Lights
2,050.00	June 15, 1992	Consulting Services for physical job proficiency testing process
1,400.00	June 15, 1992	Hepatitis B Shots for Police Reserves
10,000.00	July 20, 1992	Slurry Seal in the annexed area
15,000.00	July 20, 1992	Chip Sealing of Hog Hollow and River Valley
2,425.00	August 17, 1992	Chip Sealing of Hog Hollow and River Valley
4,500.00	August 17, 1992	Bergoudian Storm Sewer Problem Area
2,000.00	August 17, 1992	Engineering Services legal description for western annexation
12,000.00	October 19, 1992	Final cost of 1992 Slab Replacement Project

Assuming that these contingency funds (totalling \$179,355) remain unallocated as of December 31, 1992, we are showing them as part of the fund balance, which is discussed below in detail.

Fund Balance



As you will recall, our unreserved fund balance, as of December 31, 1991, totalled \$2,589,269.33. The fund balance is projected to total \$3.4 million by December 31, 1992, and \$3.7 million by December 31, 1993. City Council established a goal that the fund balance equal a minimum of thirty percent (30%) of the total projected for current general fund expenditures. This proposed budget contains projected expenditures of \$9,175,862. Thirty percent (30%) of this total equals \$2.7 million. As a result, if Fiscal Year 1992 revenues and expenditures perform as expected, we will have

more than met our goal for fund balance by the end of this fiscal year.

This fund balance gives us the ability to deal with the unexpected, whether it be a natural disaster or a severe economic downturn, both of which could significantly affect the flow of revenues to the city. Especially during times of natural disaster, we must be able to guarantee that our municipal services, such as police and public works, will continue to be provided to our citizens.

OTHER INFORMATION

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Distinguished Budget Presentation Award to the City of Chesterfield for its 1992 Annual Operating Budget. The Distinguished Budget Presentation Award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by the elected officials and administrative staff of the City of Chesterfield.

In order to receive this award, the city had to submit its budget document for review by a panel of independent budget experts. Using extensive criteria, the reviewers evaluate the effectiveness of the city's budget as a policy document, an operations guide, a financial plan and a communications device. Award-winning documents must be rated "proficient" in all four categories.

The award is valid for one year only. The City of Chesterfield plans to prepare its 1993 budget in conformance with program requirements and to submit it to GFOA to determine its eligibility for another award.

Acknowledgements

This proposed budget is a direct result of input that I have received from each of you over the past year. As such, it reflects your desire to dramatically increase our efforts at repairing and maintaining our infrastructure, while, at the same time, making significant progress toward the attainment of our goal concerning total fund reserves.

We can and should take pride in the fact that we are in excellent financial shape and, as a result, are able to continue to meet our short-term obligations of providing quality, municipal services to the citizens of our community.

I would like to take this opportunity to thank the members of each of the Standing Committees of City Council for their input into the development of this proposed budget. In addition, I greatly appreciate the tireless efforts of Finance Director, Jan Hawn, and other Department Heads and Executive Staff. Budget preparation is truly a team effort!

Sincerely,

A handwritten signature in dark ink, appearing to read "Michael G. Herring", written in a cursive style.

Michael G. Herring
City Administrator

THIS PAGE LEFT BLANK INTENTIONALLY

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD
Principal Officials

Mayor

Jack Leonard

City Council

Nancy Greenwood
Betty Hathaway
Ed Levinson
Susan Clarke
Daniel Hurt
Alan J. Politte
Richard Hrabko
Linda Tilley

Other City Officials:

City Administrator

Michael G. Herring

Assistant City Administrator /
Personnel Director

Brenda Love Collins

Finance Director

Janet S. Hawn

City Clerk

Marty DeMay

Police Chief

Ray Johnson

Director of Planning and
Economic Development

Jerry Duepner

Director of Public Works /
City Engineer

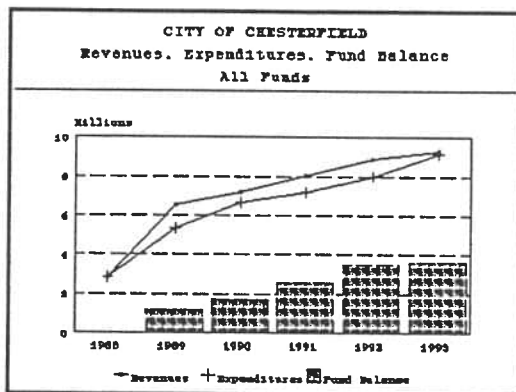
William C. Hawn

THIS PAGE LEFT BLANK INTENTIONALLY

MAJOR BUDGET POLICIES

Fund Reserve Level

The city established a goal in 1992 to maintain a reserve level of a minimum of 30% of general fund expenditures. The budget adheres to this policy with an unbudgeted fund balance as of December 31, 1993, of \$3,701,506. This is considered a prudent reserve level for meeting unanticipated expenditure requirements, a major revenue shortfall, or an emergency. The city plans to maintain a 30% reserve level indefinitely.



Contingency Fund

Besides the reserves, the city appropriates contingency funds. The Council has set a goal of at least 3% in contingency. The 1993 budget adheres to this policy with a contingency budget of approximately 3.3% of anticipated expenditures, or \$300,000. These funds, at the Council's discretion, may be used for unanticipated expenses, such as litigation, grant matching, or the coverage of expenditure overages or revenue shortfalls.

Annual Salary Adjustments

One of the perennial issues for city governments during the budget process concerns annual pay increases for city employees. The 1993 budget includes a 3.0% increase (equal to the June 1992 Consumer Price Index), as recommended by the Finance and Administration Committee of Council.

Capital Asset Expenditure

Expenditures of \$500 or more on items having an expected life of over one year are considered to be capital assets for the purpose of classification of expenditures. The city budget appropriates general fund monies for those capital assets used to provide services within the normal operation.

Debt Management

The city has no outstanding bonds or any unissued authorized bonds. The maintenance of a high fund balance in the General Fund provides the necessary cash to avoid the need for short-term borrowing.

Capital Improvement Projects

The city appropriates funds from the General Fund for the planning, acquisition, and construction of major capital facilities. This includes reconstructing streets and storm sewers. These projects are not normally considered on-going or regular maintenance.

THIS PAGE LEFT BLANK INTENTIONALLY

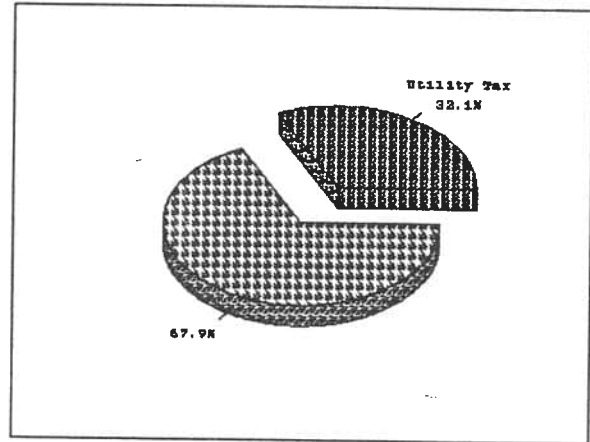
REVENUE ASSUMPTIONS

Utility Gross Receipts Tax

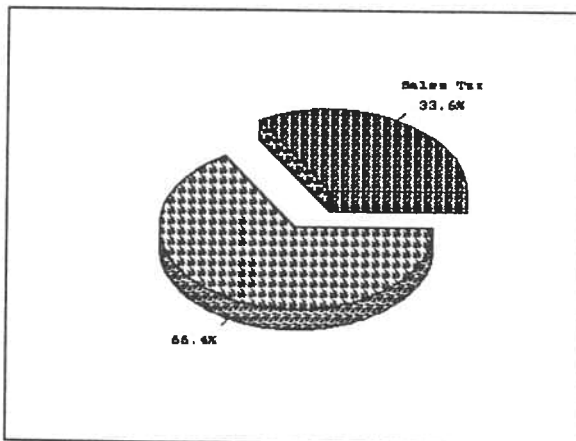
The City of Chesterfield levies a 5% gross receipts tax on electric, gas, telephone, and water companies within the City. The utility tax is collected by the utility company at the time of their monthly billing and is remitted to the City within twenty (20) days following the last day of each month.

Revenue receipts from the utility gross receipts tax are currently estimated based on the City's experience, as well as information supplied by the utility companies. It should be noted that the estimates for utility taxes are dependent on weather conditions. Revenues for Fiscal Year 1993 from the utility gross receipts tax are estimated at \$2,984,000, as shown below:

Utility Taxes - Electric	\$ 1,800,000
Utility Taxes - Gas	487,000
Utility Taxes - Telephone	520,000
Utility Taxes - Water	<u>177,000</u>
 Total	 \$ 2,984,000



Sales Tax



There are basically two ways in which cities in St. Louis County receive sales tax distributions. One means is through a "point-of-sale" method; the other is through a county-wide sales tax "pool." Cities under the "point-of-sale" method receive actual taxes collected within their city. Cities in the "pool" receive a share based upon its population as a percentage of the "pool" population. These population figures are adjusted decennially, based upon the latest census figures. Interim changes, aside from annexations, are not made.

The City of Chesterfield receives a share of the county-wide 1% tax on retail sales through a pool comprised of unincorporated St. Louis

County and many of the cities throughout St. Louis County. According to Missouri statutes, the City of Chesterfield does not have the option to choose which the method through which it receives sales tax. Cities incorporated after March 19, 1984, or areas annexed after March 19, 1984, are automatically included in the sales tax pool under state law, with no option of withdrawing. Although the City has taken legal action to attempt to challenge this law, to date, it has been unsuccessful. It should be noted that the exact difference to the City of Chesterfield is not really known. State Statutes do not allow the State to provide municipalities in the "pool" with information regarding direct sales within their municipality.

Sales tax is collected by the State of Missouri and wire transferred to the City on the 10th of each month. The amount collected varies due to the fact that some businesses make quarterly contributions.

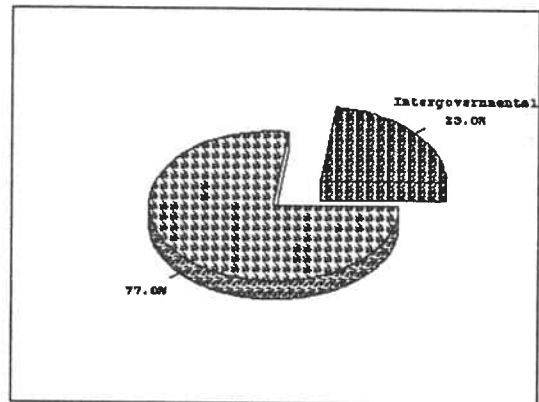
Revenues for Fiscal Year 1993 from sales tax are estimated at \$3,129,000, based on estimates of a per capita distribution of about \$73.92.

Intergovernmental Taxes

Intergovernmental taxes include the motor fuel tax, motor vehicle sales tax, cigarette tax, the County road & bridge tax, and a police traffic services grant.

Motor fuel and motor vehicle sales taxes are collected by the State of Missouri and remitted to the City for the purpose of maintaining roads and bridges. Receipts are distributed on a monthly basis.

Motor fuel tax revenue is generated based on a charge of \$.13 per gallon and is distributed based on population. Motor vehicle sales tax is general from State-imposed fees for licenses, plates, and sales tax, and is also remitted to cities based on population. Revenues for Fiscal Year 1993 from the motor fuel and motor vehicle sales tax are estimated at \$780,000 and \$336,000, respectively.



Cigarette taxes are also collected by the State of Missouri and distributed to cities based on population. These receipts are wired monthly to the City. In St. Louis County, all municipalities share in a five-cent County cigarette tax levy. Revenues for Fiscal Year 1993 from cigarette tax are estimated at \$188,000.

The County's road and bridge tax of \$.105 per \$100 of assessed valuation and is distributed to the City based on the City's assessed valuation. It is billed, along with other property tax assessments in the fall of each year and is due December 31. It is distributed to the cities (net of a 1% collection fee) as received and is intended for, as it name states, roads and

bridges. The assessed valuation for the City of Chesterfield as of January 1, 1992 was \$780,939,856. Billings for the tax year are based on the assessed value of property as of January 1 of each year. Assessed valuation within the City of Chesterfield has grown steadily over the last several years, partially due to growth in the community and partially due to reassessment, as shown below:

<u>Date</u>	<u>Assessed Valuation</u>	<u>Percent Increase</u>
January 1, 1989	\$ 623,472,309	*
January 1, 1990	\$ 670,737,358	7.1%
January 1, 1991	\$ 705,217,404	5.1%
January 1, 1992	\$ 782,785,825	11.0%

*Figures for 1988 were not available.

The revenue estimate for Fiscal Year 1993 is \$820,000, based on a projected growth in assessed valuation of 4%, less a 1% collection fee and 3% allowance for uncollectible taxes.

The police traffic services grant is funded through the Missouri Department of Public Safety. The first year of the grant funded 100% of two police officers' salaries and two patrol cars. The second year funded 70% of their salaries. The third year will fund 50% of their salaries. Revenue estimates for Fiscal Year 1993 from the police traffic services grant are \$14,000.

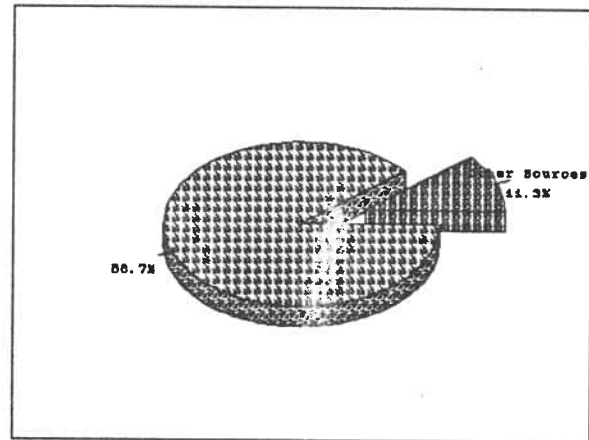
NOTE: A "local use tax" was passed by the Missouri Legislature last session which includes a statewide tax of 1.5% on all sales by out-of-state vendors, including catalog and direct market sales. It became effective on July 1, 1992, and it has been conservatively estimated that this source will provide approximately \$7.00 per capita, or \$296,000 on an annual basis, of additional revenue for the City of Chesterfield. However, since the legality of this new tax is tied up in litigation and due to the previous recommendations of the Finance and Administration Committee of Council, no revenues related to this new source have been included in the 1993 budget. The general feeling is that litigation warrants a conservative approach on the city's part. If, in fact, the court decides in our favor and the State does begin to collect these revenues and distribute them to local governments, it will be necessary for us to amend the budget to reflect this new source of revenue.

Other Sources

Licenses and Permits.

The City of Chesterfield collects revenues from the licensing of businesses, liquor sales, vending machines, cable television franchises and a few miscellaneous sources, such as excavation permits, grading permits, and solicitors' permits.

The annual business license fees are based on square footage, as well as the type of business operated. Retail businesses pay \$.08 per square footage; services and offices, \$.04 per square foot; and manufacturers and warehouses, \$.02 per square foot. This business license fee structure was implemented in July of 1990 (following voter approval). The business license year runs from July 1 through June 30 of each year and the majority of the receipts are collected early during the licensing period. Revenue estimates for Fiscal Year 1993 are \$258,000.



Liquor license fees range from 22.50 to \$450.00 annually, depending on the type of liquor license issued. Vending machine licenses are \$5.00 per vending machine. Both the liquor licenses and the vending machine licenses are issued for the period July 1 through June 30 of each year, like business licenses. Thus, the majority of these revenues are received during the summer as well. Revenue estimates for these two sources for Fiscal Year 1993 are \$29,000 and \$10,500, respectively.

Cable television franchise fees represent 5% of the gross sales of each cable television company annually. The are remitted to the City within sixty (60) days following the end of each quarter. The revenue estimate for Fiscal Year 1993 from cable television franchise fees is \$180,000.

Other licenses and permits are those items which do not fall into any other category. In total, other licenses and permits make up only \$8,500 of the City's revenues for Fiscal Year 1993.

Parks and Recreation Contributions

The Fiscal Year 1993 budget includes an estimated \$20,000 in contributions from private entities to help offset the cost of providing recreation activities in the city.

Charges for Services

Charges for services include engineering inspection fees, subdivision processing fees, zoning application fees, police report fees, false alarm fees, permit fees, and miscellaneous other charges. The charges generated from these sources are defined by the City's ordinances. Revenues from charges for services for Fiscal Year 1993 are estimated at \$80,000.

Court Receipts

Court fines and fees are also determined by municipal ordinance. Court costs are \$12.00 per ticket plus \$2.25 for training fees and Crime Victims Compensation Fund fees. The fines vary depending on the violation. Court receipts make up 4.1% of the City's revenue, or \$383,000 in Fiscal Year 1993.

Other Revenues

Other revenues include interest on investments, contributions and fund-raising, and miscellaneous sources not included elsewhere.

Interest earnings make up approximately 0.8% of the City's revenue. The City's revenue from this source has increased over the years as the City's fund balance has increased. Interest earnings projected for Fiscal Year 1993 are estimated at \$78,000.

Miscellaneous other sources are a very small part of the City's budget, at about one-tenth of a percentage point of the City's revenues, estimated at \$10,000 for Fiscal Year 1993. This category is used only for items which do not properly belong in any other category.

THIS PAGE LEFT BLANK INTENTIONALLY

BUDGET PROCESS

Prior to January 1, the City Administrator compiles a budget containing estimated revenues and expenditures for the city and submits the budget to City Council. Notice of this hearing is given by publication in a newspaper of general circulation in the city at least one week prior to the time of the hearing.

The annual budget may be revised by a vote of three-fourths (3/4) of the City Council. No revision of the budget is allowed to increase the budget in the event that funds are not available.

Budget transfers within the annual budget are made as follows:

- A. Department Heads may make transfers within their department budget up to \$2,500 with prior approval of the Finance Director.
- B. Department Heads may make transfers within their department from \$2,500 up to \$5,000 with prior approval of the Finance Director and City Administrator.
- C. Transfers within department budgets over \$5,000 may be made only with prior approval of three-fourths (3/4) of the City Council.

Budget transfers between departments must be approved by three-fourths (3/4) of the members of the City Council.

Budget transfers from contingency accounts must be approved prior thereto by three-fourths (3/4) of the members of the City Council.

THIS PAGE LEFT BLANK INTENTIONALLY

ACCOUNTING SYSTEM

The City of Chesterfield maintains its accounting records on a basis consistent with generally accepted accounting principles and presents the financial statements on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available, i.e., collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized in the accounting period in which the liability is incurred.

The budget is prepared on the modified accrual basis.

THIS PAGE LEFT BLANK INTENTIONALLY

BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Chesterfield for its annual budget for the fiscal year beginning January 1, 1992.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO
City of Chesterfield,
Missouri

For the Fiscal Year Beginning
January 1, 1992

 
President Executive Director

THIS PAGE LEFT BLANK INTENTIONALLY

COUNCIL GOALS FOR 1993

The City Council has adopted, by resolution, the following goals and objectives for the 1993 fiscal year, and the budget has included resources necessary to achieve these goals and objectives.

FINANCE AND ADMINISTRATION

Increase citizen and corporate awareness, support of, and satisfaction with city services:

- ▶ Continue to provide valuable information through the Information Hotline and the Chesterfield Citizen newsletter.
- ▶ Continue to work on community projects and events through the Chesterfield Community Events Corporation.
- ▶ Coordinate a Trustee mailing twice yearly of ordinances adopted by the City Council.

Maintain adequate financial capacity to respond to unanticipated opportunities and problems:

- ▶ Submit a successful grant application to continue receiving federal Community Development Block Grant funds for the city.
- ▶ Maintain cash surplus to at least 30% of General Fund expenditures.
- ▶ Continue to seek cost effective/efficient means of delivering quality municipal services.
- ▶ Submit a grant application to the Records Grant Program to receive funds for microfilming.

Increase effectiveness and efficiency of city operations:

- ▶ Continue to receive an unqualified audit opinion.
- ▶ Continue to receive a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers of the United States and Canada.

- ▶ Continue to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association of the United States and Canada.
- ▶ Continue to improve efficiency by providing centralized services to other departments within the city on mailings and special projects.
- ▶ Maintain an office supplies inventory and organize the supply room.
- ▶ Refine and improve data gathering, processing, storing, and reporting.
- ▶ Continue to coordinate election activities with the St. Louis County Board of Election Commissioners.
- ▶ Continue to maintain the Code of Ordinance Book.
- ▶ Continue to issue business licenses, liquor licenses, solicitors licenses, vending machine licenses, taxi cab and taxi cab driver's licenses.

Improve personnel functions of the city:

- ▶ Provide timely recruitments and candidate evaluations for all open positions in the city that occur during the year (six weeks or less for most positions, with the exception of Police positions if there is no current eligibility list within 12 weeks for Police positions if no current eligibility list).
- ▶ Encourage and promote the retention of highly qualified personnel by managing our investment in people for competitive advantage through recognition programs, supervisory training programs, and retirement plan consulting services.
- ▶ Continue evaluation of health insurance costs and other health maintenance costs by the city to ensure the city is pro-actively utilizing appropriate cost-containment measures by hiring consultant services when determined necessary, the Wellness Program promoting new inoculation program, and CPR and First Aid certification courses.
- ▶ Maximize record-keeping abilities by placing training records on the Human Resource Information Software system and making employee record information available to various supervisory personnel through code access to the Human Resource Information Software system.

POLICE

Provide a timely response to all calls with a direct emphasis on minimizing loss of life and property:

- ▶ Reduce response time for all **police emergency** calls to less than five (5) minutes.
- ▶ Maintain a response time of less than ten (10) minutes for all police service calls.
- ▶ Maintain a high visibility and presence of police in residential subdivisions through the Home Patrol Program.
- ▶ Provide a staffing pattern to allow for a minimum of six marked patrol units (including street supervisor) on duty at all times.
- ▶ Maintain a Police Reserve Unit of fifteen (15) officers to augment regular police activities and provide additional manpower for unusual occurrences.

Reduce the number of vehicle accidents causing serious injury or death:

- ▶ Utilize Federal Highway funds to supplement salaries of officers assigned to traffic enforcement, allowing for more enforcement.
- ▶ Maintain statistical data to identify accident locations and direct enforcement at those locations and to assign traffic enforcement activities accordingly.
- ▶ Reduce DWI motorists through increased enforcement activities and arrests.

Continue the "War on Drugs":

- ▶ Expand the D.A.R.E. Program to include a special program "K through 4 Visitation Program" which introduces D.A.R.E. to grades Kindergarten through 4th Grade.
- ▶ Utilize Federal Funds to continue multi-jurisdictional narcotics unit to track and combat drug use.

Maintain community awareness and support:

- ▶ Add five neighborhoods to the Neighborhood Watch Program.
- ▶ Provide "Safety Town" training to 256 pre-schoolers.

PLANNING

Increase citizen awareness of City activities:

- ▶ Meet legal requirements for publication notices in the St. Louis Countian.
- ▶ Publish notices of the Planning Commission and Board of Adjustment meetings in the Chesterfield Journal.
- ▶ Prepare and update informational brochures regarding the zoning, subdivision and development processes.

Improve the quality of life in the City:

- ▶ Monitor land use and development within the City and enforce the provisions of the Zoning and Nuisance Ordinance as appropriate.
- ▶ Revise standards for public improvements where necessary to maintain and improve the overall quality of development within the City.
- ▶ Revise development requirements and processes by revisions to ordinances and policies to facilitate quality growth within the City.

Improve awareness of City:

- ▶ Develop and maintain information on the physical, social and economic characteristics of the City.

PUBLIC WORKS

Improve the quality of City-maintained streets and sidewalks:

- ▶ Remove and replace 450 slabs of existing concrete streets with street division personnel.
- ▶ Remove and replace 1575 feet of existing concrete streets on a contract basis.
- ▶ Provide emergency snow removal for all City maintained streets. Strive to achieve curb to curb bare pavement within 48 hours from the end of snowfall.
- ▶ Inspect and mudjack streets. Work towards completion of 55 undermine related work orders.
- ▶ Crackseal 25 miles of existing concrete streets.
- ▶ Systematically address potholes throughout the City using 475 tons of patching materials.
- ▶ Remove and replace 1300 slabs of existing concrete sidewalk.
- ▶ Sweep all City streets two times.

Improve the quality of services within the City:

- ▶ Continue to trim street trees to provide safe passage of vehicles and pedestrians.
- ▶ Conduct plan review and construction inspections on development in the City.

Work to resolve storm water and erosion control problems:

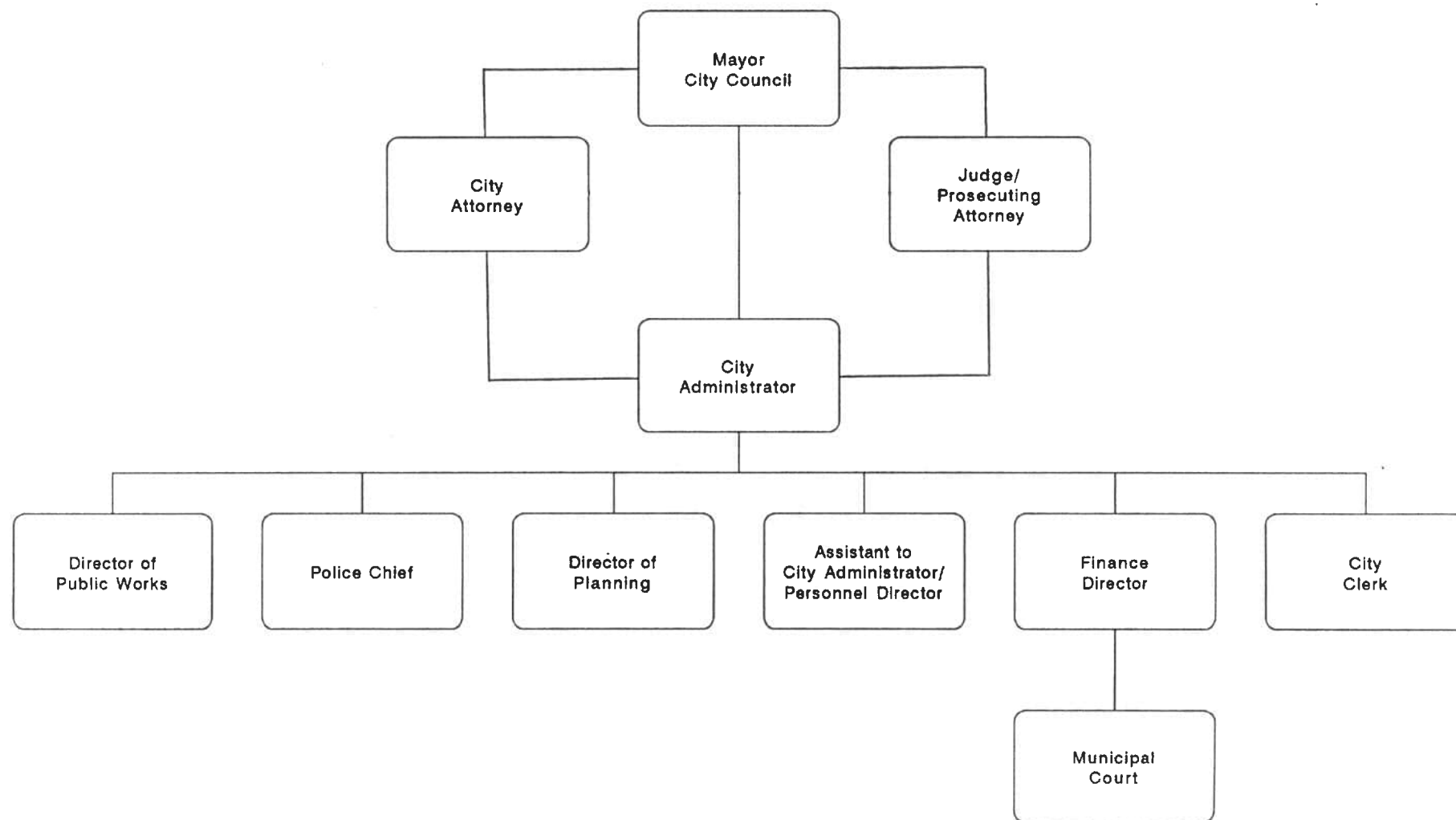
- ▶ Repair or reconstruct storm sewers addressing 125 sewer related work orders.

Provide adequate, safe vehicles and equipment for all City operations:

- ▶ Provide cost effective maintenance on all City vehicles.

CITY OF CHESTERFIELD

Organizational Chart 1993



CITY OF CHESTERFIELD
 COMBINED STATEMENT OF BUDGETED REVENUES, EXPENDITURES,
 AND CHANGES IN FUND BALANCE
 ALL FUNDS
 FISCAL YEAR 1993

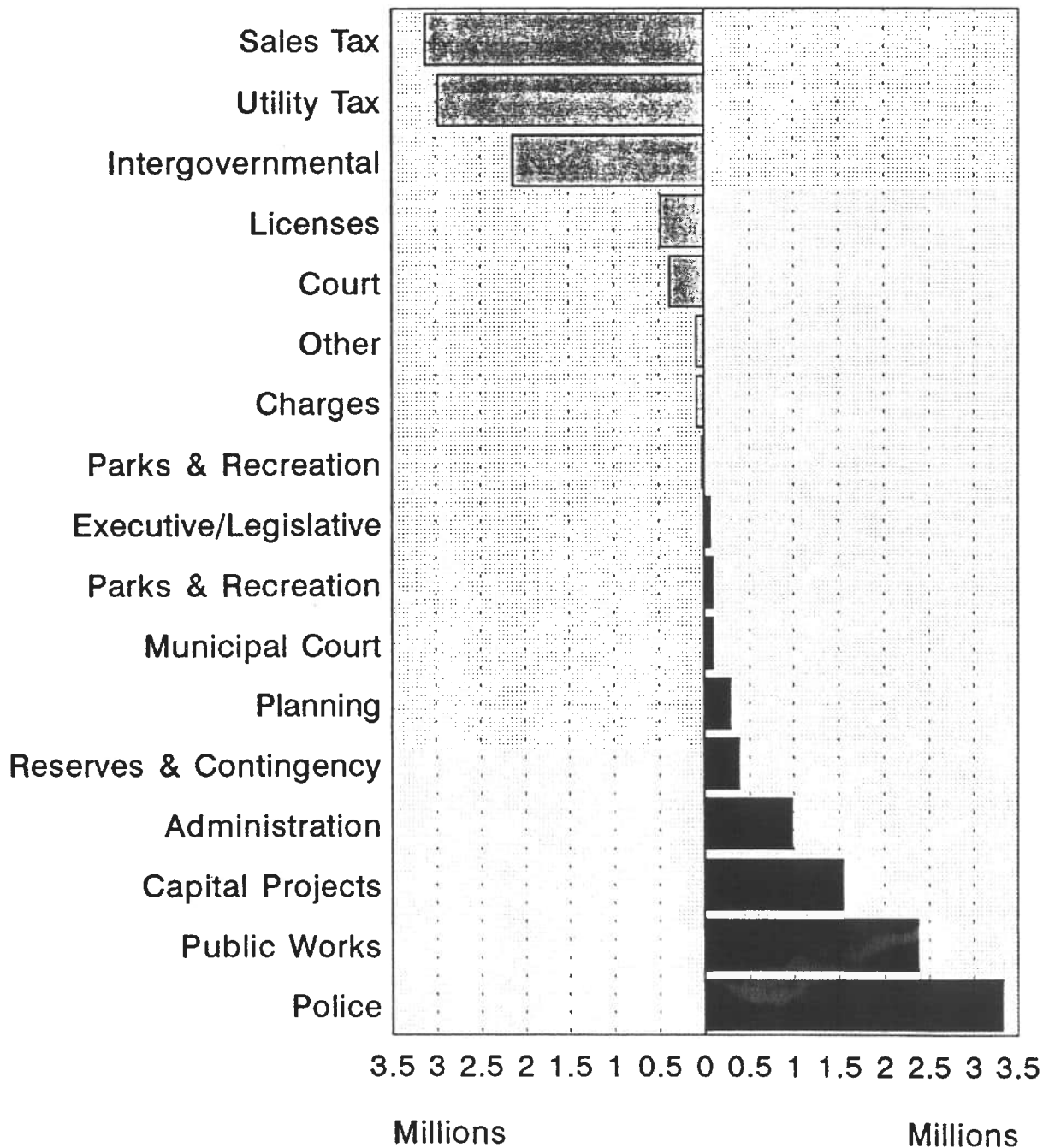
	GENERAL FUND	CAPITAL PROJECTS FUND	TOTAL
REVENUES:			
Utility Gross Receipts Taxes	2,984,000		2,984,000
Sales Tax	3,129,000		3,129,000
Intergovernmental Revenues	2,138,000		2,138,000
Licenses & Permits	486,000		486,000
Charges for Services	80,000		80,000
Parks & Recreation Contributions	20,000		20,000
Court Receipts	383,000		383,000
Other Revenues	88,000		88,000
TOTAL REVENUE	9,308,000	0	9,308,000
EXPENDITURES:			
Executive & Legislative	69,877		69,877
Administration	982,035		982,035
Police	3,326,841		3,326,841
Municipal Court	100,044		100,044
Planning & Zoning	290,201		290,201
Public Works	2,375,366	1,542,288	3,917,654
Parks & Recreation	98,000		98,000
Reserves & Contingencies	391,210		391,210
TOTAL EXPENDITURES	7,633,574	1,542,288	9,175,862
Excess (deficiency) of revenues over (under) expenditures	1,674,426	-1,542,288	132,138
Transfers in (out)	-1,542,288	1,542,288	0
Change in Fund Balance	132,138	0	132,138
Fund Balance January 1, 1993	3,475,608	0	3,475,608
Fund Balance December 31, 1993	3,607,746	0	3,607,746

CITY OF CHESTERFIELD

Budgeted Revenues and Expenditures

All Funds

 Revenues
  Expenditures



CITY OF CHESTERFIELD
STATEMENT OF BUDGETED REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
GENERAL FUND
FISCAL YEAR 1993

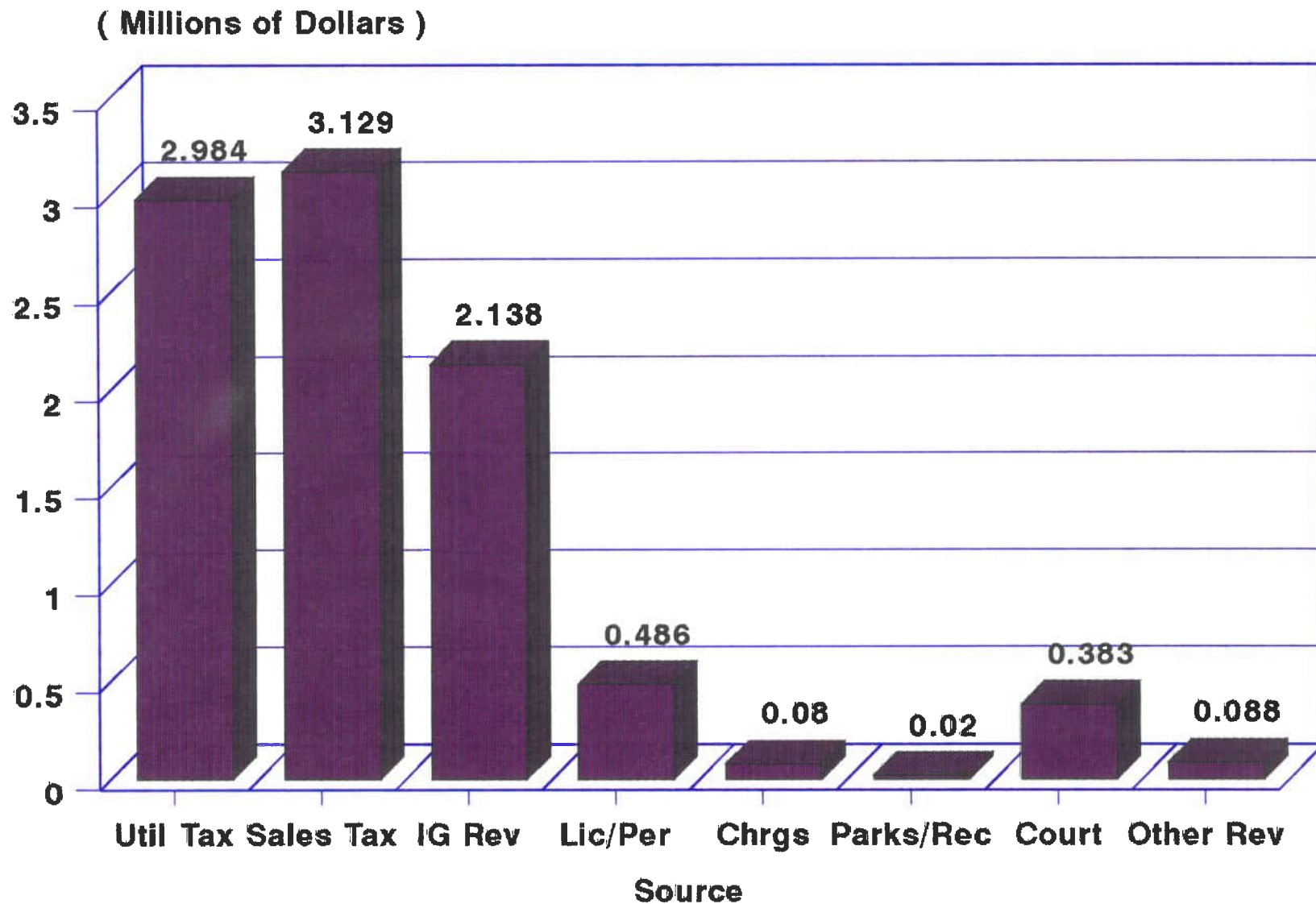
	<u>General Fund</u>
FUND BALANCE, JANUARY 1, 1993	<u>3,470,608</u>
REVENUES:	
Utility Gross Receipts Taxes	2,984,000
Sales Tax	3,129,000
Intergovernmental Revenues	2,138,000
Licenses & Permits	486,000
Charges for Services	80,000
Parks & Recreation Contributions	20,000
Court Receipts	383,000
Other Revenues	<u>88,000</u>
 TOTAL REVENUES	 <u>9,308,000</u>
 TOTAL AVAILABLE FUNDS	 <u>12,778,608</u>
 EXPENDITURES:	
Executive & Legislative	69,877
Administration	982,035
Police	3,326,841
Municipal Court	100,044
Planning & Zoning	290,201
Public Works	2,375,366
Parks & Recreation	98,000
Reserves & Contingencies	<u>391,210</u>
 TOTAL EXPENDITURES	 <u>7,633,574</u>
 TRANSFER TO CAPITAL PROJECTS FUND	 <u>1,542,288</u>
 FUND BALANCE, DECEMBER 31, 1993	 <u>3,602,746</u>

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD

GENERAL FUND

REVENUES BY SOURCE - FISCAL YEAR 1993





THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD
REVENUE BUDGET - GENERAL FUND
FISCAL YEAR 1993

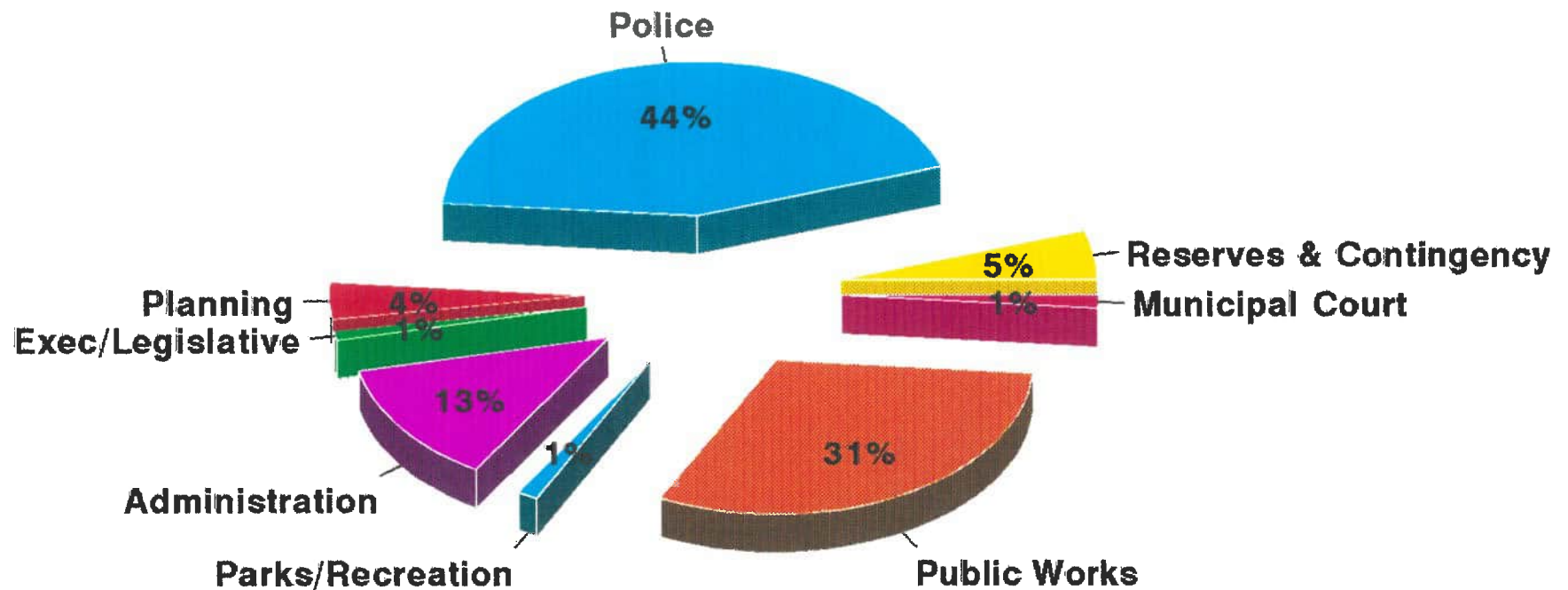
DESCRIPTION	1991 ACTUAL	1992 PROJECTED	1993 BUDGET
Utility Taxes:			
410.100 Utility Taxes - Electric	1,671,248	1,663,000.00	1,800,000
410.200 Utility Taxes - Gas	428,800	419,000.00	487,000
410.300 Utility Taxes - Telephone	456,412	514,000.00	520,000
410.400 Utility Taxes - Water	155,602	174,000.00	177,000
Total Utility Taxes	2,712,063	2,770,000	2,984,000
Sales Tax:			
420.000 Sales Tax	2,623,970	3,022,000.00	3,129,000
Intergovernmental Taxes:			
430.000 Motor Fuel Tax	534,521	732,000.00	780,000
431.000 Motor Vehicle Sales Tax	256,353	320,000.00	336,000
432.000 Cigarette Tax	155,793	180,000.00	188,000
433.000 County Road/Bridge Tax	715,794	796,000.00	820,000
436.000 Police Traffic Grant	50,407	36,000.00	14,000
Total Intergovernmental Taxes	1,712,869	2,064,000	2,138,000
Licenses & Permits:			
440.000 Business Licenses	250,085	252,000.00	258,000
441.000 Liquor Licenses	20,161	28,000.00	29,000
442.000 Vending Licenses	9,056	10,000.00	10,500
443.000 Cable TV Franchise	163,329	175,000.00	180,000
445.000 Trash Hauler's License	2,635	0.00	0
449.000 Misc. Licenses & Permits	8,740	8,500.00	8,500
Total Licenses & Permits	454,006	473,500	486,000
Charges for Services:			
451.000 Engineering Insp. Fees	30,160	28,000.00	28,000
452.000 Subdivision Proc. Fees	7,765	7,500.00	7,500
453.000 Zoning Applications	6,343	10,000.00	10,000
454.000 Police Reports	10,577	12,000.00	12,000
455.000 False Alarms	21,619	20,000.00	20,000
457.000 Police Holdover Charges	400	0.00	0
459.000 Misc. Other Charges	1,986	2,500.00	2,500
Total Charges for Services	78,849	80,000	80,000

DESCRIPTION	1991 ACTUAL	1992 PROJECTED	1993 BUDGET
Parks & Recreation:			
460.000 Contributions	0	0.00	20,000
Total Parks & Recreation	0	0	20,000
Court Receipts:			
480.000 Court Fines & Fees	335,244	372,000.00	372,000
481.000 Court Fees - Training	9,294	10,000.00	10,000
482.000 Court Fees - CVC Fees	672	1,000.00	1,000
Total Court Receipts	345,210	383,000	383,000
Other Revenues:			
490.100 Interest on Investments	90,211	78,000.00	78,000
491.000 Historical Committee	5,904	5,000.00	0
492.000 Insurance Reimbursements	3,540	0.00	0
494.000 Sale of Fixed Assets	1,000	0.00	0
495.000 Miscellaneous	0	10,000.00	10,000
Total Other Revenues	100,655	93,000	88,000
TOTAL REVENUE	8,027,621	8,885,500	9,308,000

CITY OF CHESTERFIELD

GENERAL FUND

EXPENDITURES BY DEPARTMENT - FISCAL YEAR 1993





THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD
SUMMARY OF EXPENDITURES - GENERAL FUND
FISCAL YEAR 1993

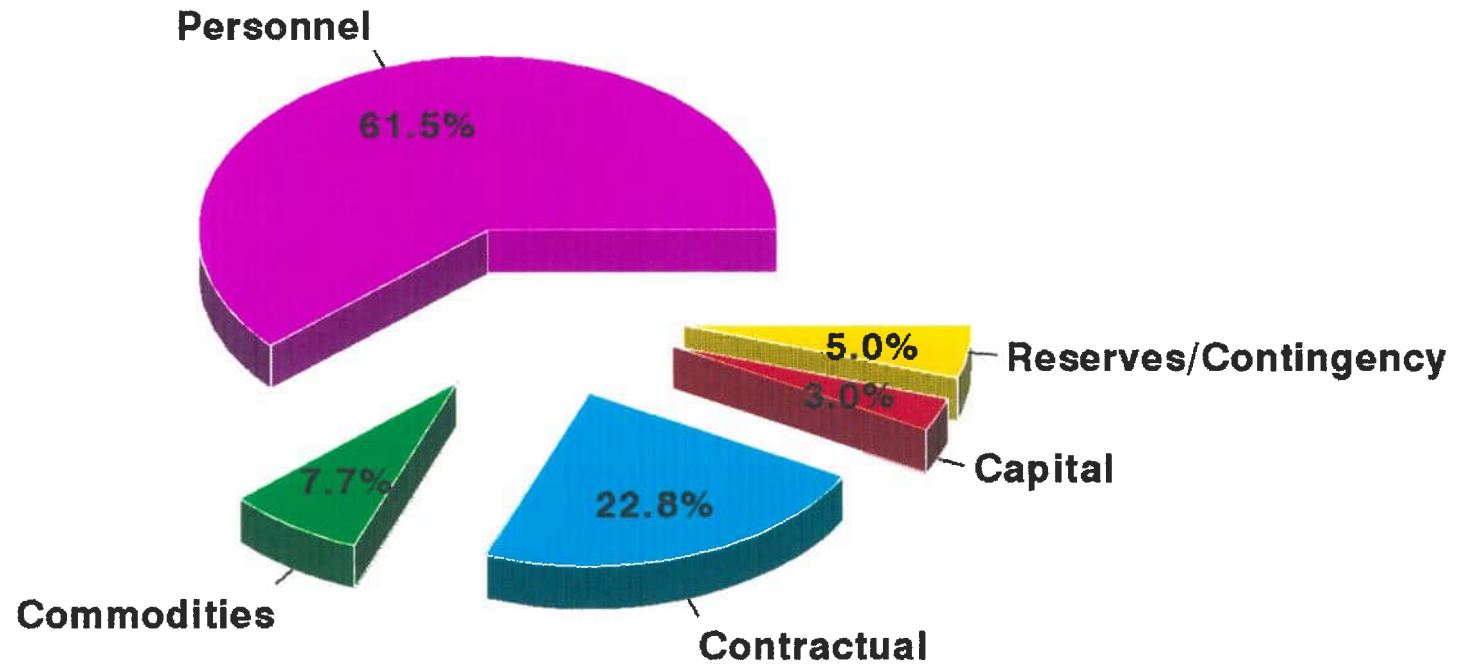
	1991 ACTUAL TOTALS	1992 PROJECTED TOTALS	1993 PROPOSED BUDGET
Executive & Legislative:			
011 Mayor & City Council	123,223	132,285.00	69,877
Administration:			
031 City Clerk	87,466	73,983	79,791
032 Legal Services	99,941	79,650	85,000
033 City Administrator	109,803	110,057	109,649
034 Finance	146,479	153,105	160,912
035 Personnel	102,526	122,624	133,416
036 Central Services	273,965	379,584	413,267
	820,180	919,003	982,035
Police:			
041 Administration	304,988	330,845	356,618
042 Patrol Services	2,112,600	2,265,979	2,287,858
043 Support Services	340,507	382,004	408,028
044 Criminal Investigations	258,890	268,747	274,337
	3,016,985	3,247,575	3,326,841
Municipal Court:			
051 Municipal Court	93,393	95,386	100,044
Planning:			
061 Planning & Zoning	243,465	283,056	290,201
Public Works:			
071 Administration & Engineering	588,058	531,457	478,537
072 Street & Sewer Maintenance	1,864,149	2,329,651	1,402,703
073 Vehicle Maintenance	190,150	185,386	182,289
074 Buildings & Grounds	248,131	249,900	310,537
075 Street Lights	0	8,000	1,300
	2,890,488	3,304,394	2,375,366

	1991 ACTUAL TOTALS	1992 PROJECTED TOTALS	1993 PROPOSED BUDGET
Parks & Recreation:			
081 Recreation Activities	0	17,462	98,000
Contingencies:			
091 Contingency	0	0	391,210
Totals	7,187,734	7,999,161	7,633,574

CITY OF CHESTERFIELD

GENERAL FUND

EXPENDITURES BY TYPE - FISCAL YEAR 1993





THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD
BUDGETED EXPENDITURES BY TYPE
GENERAL FUND
FISCAL YEAR 1993

	<u>Personnel</u>	<u>Contractual</u>	<u>Commodities</u>	<u>Capital</u>	<u>Contingencies</u>	<u>Totals</u>
Executive & Legislative:						
011 Mayor & City Council	64,902	4,475	500	0	0	69,877
Administration:						
031 City Clerk	63,431	16,360	0	0	0	79,791
032 Legal Services	0	85,000	0	0	0	85,000
033 City Administrator	100,494	8,555	600	0	0	109,649
034 Finance	137,612	22,300	1,000	0	0	160,912
035 Personnel	95,016	38,100	300	0	0	133,416
036 Central Services	23,017	340,500	33,250	16,500	0	413,267
	419,570	510,815	35,150	16,500	0	982,035
Police:						
041 Administration	250,003	98,415	6,200	2,000	0	356,618
042 Patrol Services	2,049,138	30,040	95,230	113,450	0	2,287,858
043 Support Services	162,878	237,650	6,000	1,500	0	408,028
044 Criminal Investigations	255,167	7,860	9,960	1,350	0	274,337
	2,717,186	373,965	117,390	118,300	0	3,326,841
Municipal Court:						
051 Municipal Court	38,294	61,500	250	0	0	100,044
Planning:						
061 Planning & Zoning	269,913	17,738	2,550	0	0	290,201
Public Works:						
071 Administration & Engineering	406,169	43,213	15,405	13,750	0	478,537
072 Street & Sewer Maintenance	782,208	139,295	398,400	82,800	0	1,402,703
073 Vehicle Maintenance	115,064	31,350	29,475	6,400	0	182,289
074 Buildings & Grounds	0	310,037	500	0	0	310,537
075 Street Lights	0	1,300	0	0	0	1,300
	1,303,441	525,195	443,780	102,950	0	2,375,366
Parks & Recreation:						
081 Parks & Recreation	0	98,000	0	0	0	98,000
Contingencies:						
091 Contingency	0	0	0	0	391,210	391,210
Totals	4,813,306	1,591,688	599,620	237,750	391,210	7,633,574
				156,288		156,288
				178,008		178,008
				19,402		19,402
						9,75862
						178,008
						739,5824

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD
PERSONNEL SCHEDULE SUMMARY
FISCAL YEAR 1993

Department/Activity	Position Title	1991 Actual	1992 Authorized	1993 Proposed	
Administration:					
031 City Clerk	City Clerk	1.00	1.00	2	1.00
	Deputy City Clerk	1.00	1.00		1.00
033 City Administrator	City Administrator	1.00	1.00	1	1.00
034 Finance	Finance Director	1.00	1.00		1.00
	Administrative Assistant	0.50	0.50	4	0.50
	Accounting Clerk	2.00	2.00		2.00
	Clerk Typist	0.13	0.13	.13	0.13
035 Personnel	Assistant City Administrator/ Personnel Director	1.00	1.00	1	1.00
	Administrative Assistant	0.50	0.50		0.50
	Clerk Typist	0.13	0.13	.13	0.38
036 Central Services	Receptionist	1.00	1.00	1	1.00
Police:					
041 Administration	Police Chief	1.00	1.00		1.00
	Lieutenant	1.00	1.00	4	1.00
	Police Officer	1.00	1.00		2.00
	Executive Secretary	1.00	1.00		1.00
042 Patrol Services	Captain	1.00	1.00		1.00
	Lieutenant	3.00	3.00		3.00
	Sergeant	6.00	6.00	47	6.00
	Police Officer	37.00	37.00		37.00
043 Support Services	Captain	1.00	1.00		1.00
	Records Clerk	3.00	3.00	4	3.00
	Part-time Records Clerk (4)	1.00	1.00	1.0	1.33
044 Criminal Investigations	Lieutenant	1.00	1.00		1.00
	Detective	4.00	4.00	6	4.00
	Evidence/Property Clerk	1.00	1.00		1.00
Municipal Court:					
051 Municipal Court	Court Clerk	1.00	1.00	1	1.00
	Clerk Typist	0.25	0.25	.25	0.25
Planning:					
061 Planning & Zoning	Director of Planning	1.00	1.00		1.00
	Senior Planner	1.00	1.00		1.00
	Planning Specialist	1.00	1.00	7	1.00
	Planning Technician	1.00	1.00		1.00
	Zoning Inspector	1.00	1.00		1.00
	Executive Secretary	1.00	1.00		1.00
	Secretary	1.00	1.00		1.00

CITY OF CHESTERFIELD
PERSONNEL SCHEDULE SUMMARY
FISCAL YEAR 1993

Department/Activity	Position Title	1991 Actual	1992 Authorized	1993 Proposed
Public Works:				
071 Administration & Engineering	Director of Public Works	1.00	1.00	1.00
	Assistant City Engineer	1.00	1.00	1.00
	Civil Engineer	0.00	1.00	1.00
	Engineering Plan Reviewer	1.00	1.00	1.00
	Engineering Construction Insp.	2.00	2.00	2.00
	Engineering Technician	1.00	1.00	2.00
	Executive Secretary	1.00	1.00	1.00
	Secretary	1.00	1.00	1.00
	Engineering Intern	0.29	0.29	0.29
072 Street & Sewer Maintenance	Street Superintendent	1	1	1.00
	Street Supervisor	4.00	4.00	4.00
	Street Maintenance Worker	15.00	19.00	19.00
	Temporary Street Mtn. Worker (10)	2.88	2.88	2.88
073 Vehicle Maintenance	Mechanic Supervisor	1.00	1.00	1.00
	Mechanic	2.00	2.00	2.00
Total		113.68	118.68	121.26 +1

114 full time
116 full time
+1

CITY OF CHESTERFIELD
DETAIL OF CAPITAL ASSETS TO BE PURCHASED
FISCAL YEAR 1993

<u>Department/Activity</u>	<u>Description</u>	<u>Amount</u>	<u>Activity Total</u>
Administration:			
036 Central Services	Document Storage & Retrieval System (1)	15,000	
	Scanner (1)	<u>1,500</u>	16,500
Police:			
041 Administration	Storage Room (1)	<u>2,000</u>	2,000
042 Patrol Services	Computer Terminal (1)	1,500	
	Traffic Reconstruction Software (1)	950	
	Hand Held Radar Gun (2)	3,000	
	Replacement Patrol Vehicles (9)	<u>108,000</u>	113,450
043 Support Services	Computer Terminal (1)	<u>1,500</u>	1,500
044 Criminal Investigations	Crime Scene Sketch Software (1)	550	
	REJIS Network Card (1)	<u>800</u>	1,350
Public Works:			
071 Administration & Engineering	CADD Station (1)	7,500	
	Flat Files (2)	1,000	
	Tommy Lift/Core Machine (1)	<u>5,250</u>	13,750
072 Street & Sewer Maintenance	2.5 Ton Double Dump (1)	54,000	
	Hydraulic Hammer with Trailer (1)	17,500	
	Cut Saw (1)	850	
	Airless Sprayer (1)	2,500	
	Hydraulic Pole Saw (1)	1,450	
	Crack Seal Kettle (1)\	<u>6,500</u>	82,800
073 Vehicle Maintenance	1" Impact (1)	600	
	Bead Buster (1)	800	
	Drum & Disc Lathe Adaptor (1)	2,500	
	Distributorless Ignition Adaptor (1)	<u>2,500</u>	6,400
Total Capital			<u>237,750</u>

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL	010.011
Activity		Remarks	
Mayor		The Mayor is the Chief Executive Officer of the City. He presides at City Council meetings and may vote on legislation to break a tie. The Mayor is elected to a four year term.	
City Council		<p>The eight councilmembers are the legislative branch of the City Government responsible for the adoption of the budget, the passage of local ordinances, and the establishment of policy. Councilmembers are elected to serve two-year overlapping terms; one Councilmember from each of four wards is elected each year.</p> <p>MAJOR CHANGE: This budget reflects the transfer out of certain costs to Central Services (030.036). These costs include advertising, contributions, committee expenses, economic development, printing and binding, public relations, and memberships in the Chamber of Commerce, St. Louis County Municipal League, and the Missouri Municipal League.</p>	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL	010.011
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	60,960	64,782	64,902
Contractual Services	62,110	126,375	4,475
Commodities	154	500	500
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	<u>123,224</u>	<u>191,657</u>	<u>69,877</u>

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL		010.011
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.114	SALARIES-ELECTED OFFICIAL	56,500	60,000	60,000
510.120	SOCIAL SECURITY	4,322	4,590	4,680
510.122	WORKERS COMPENSATION	138	192	222
	TOTAL	<u>60,960</u>	<u>64,782</u>	<u>64,902</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL			010.011
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.210	ADVERTISING	1,845	2,500	0	Cost transferred to 036	
520.212	BOARDS/COMMISSIONS DINNER	0	5,000	0	Held every other year	
520.214	CONTRIBUTIONS	10,000	10,000	0	Cost transferred to 036	
520.220	ECONOMIC DEVT. COUNCIL	300	75,000	0	Cost transferred to 036	
520.230	HISTORICAL COMMITTEE	4,552	0	0		
520.249	MEMBERSHIPS/SUBSCRIPTIONS	7,519	6,875	225	See attached detail	
520.253	OTHER COMMITTEES	206	500	0	Cost transferred to 036	
520.260	PRINTING & BINDING	260	2,000	0	Cost transferred to 036	
520.261	PROFESSIONAL SERVICES	607	500	750	Council pictures (Mayor; collective picture of City Council)	
520.262	PUBLIC RELATIONS	31,731	20,500	0	Cost transferred to 036	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program		Account Number
General		EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL		010.011
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
520.277	TRAVEL & TRAINING	5,090	3,500	3,500	See attached detail
	TOTAL	<u>62,110</u>	<u>126,375</u>	<u>4,475</u>	

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL	010.011-520.249
Organization	Member	Amount	Remarks
Mayors of Large Cities	Mayor	225	Local organization membership dues
	TOTAL	225	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL	010.011-520.277
Seminar or Conference	Location	Amount	Remarks
Missouri Municipal League	St. Louis, MO	1,500	Annual conference
MO Mun. League Legis. Conference	Jefferson City, MO	500	Two-day session with legislators
MO Mun. League Newly Elected Off.	Columbia, MO	500	One-day educational session
Miscellaneous Expenses	Metro Area	1,000	Miscellaneous seminars and meetings
	TOTAL	3,500	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		EXECUTIVE/LEGISLATIVE	MAYOR & COUNCIL			010.011
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	154	500	500	Picture frames, misc. supplies	
	TOTAL	154	500	500		

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	ADMINISTRATION	CITY CLERK	030.031
Activity		Remarks	
Admin. assistance to City Admin.		This activity involves clerical assistance to the City Administrator as needed.	
Maintain legal documents		This activity includes recording and filing of legal and official city records, issuance of various documents, preparation and distribution of Council ordinances and resolutions, certifying and issuing official documents and preparing and maintaining the newsletter and the records of Council proceedings.	
Assist County Bd. of Election Comm.		This activity involves the registration of citizens to vote, acceptance of candidates filing petitions, swearing in of Planning Commission members, Board of Adjustment members and Board of Police Commissioners.	
Admin. assistance to Mayor/Council		This activity involves clerical assistance to the Mayor and City Council as needed.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	ADMINISTRATION	CITY CLERK	030.031
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	58,760	62,483	63,431
Contractual Services	28,709	21,960	16,360
Commodities	0	0	0
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	<u>87,469</u>	<u>84,443</u>	<u>79,791</u>

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	ADMINISTRATION	CITY CLERK	030.031	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
City Clerk		1.00	1.00	1.00
Deputy City Clerk		1.00	1.00	1.00
TOTALS		2.00	2.00	2.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	ADMINISTRATION	CITY CLERK		030.031
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	25,550	27,030	27,520
510.111	SALARIES - FULL-TIME	22,543	23,579	23,824
510.120	SOCIAL SECURITY	3,477	3,872	4,005
510.122	WORKERS COMPENSATION	113	162	190
510.124	HEALTH INSURANCE	3,827	4,400	4,402
510.125	LIFE INSURANCE	133	170	173
510.127	DISABILITY INSURANCE	221	233	236
510.130	PENSION	2,896	3,037	3,081
	TOTAL	58,760	62,483	63,431

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CITY CLERK			030.031
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.210	ADVERTISING	1,117	750	500	Public Hearings & Special Meetings	
520.223	ELECTION EXPENSE	15,606	8,000	8,000	One (1) election - April	
520.247	MAINT. & REPAIR-EQUIPMENT	0	0	0		
520.249	MEMBERSHIPS/SUBSCRIPTIONS	150	160	160	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	10,584	11,500	6,000	Codification of ordinances	
520.260	PRINTING & BINDING	584	1,000	1,000	Vending - 250 Liquor - 50 Taxicab - 500 Misc. - 200	
520.268	RENTAL - EQUIPMENT	146	0	0		
520.277	TRAVEL & TRAINING	522	550	700	See attached detail	
	TOTAL	<u>28,709</u>	<u>21,960</u>	<u>16,360</u>		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number	
General	ADMINISTRATION	CITY CLERK	030.031-520.249	
Organization		Member	Amount	Remarks
Municipal City Clerk Assoc.(MCCFOA)		Marty DeMay	40	Local Organization
Municipal City Clerk Assoc.(MCCFOA)		Marty DeMay	40	State organization
Internat'l Inst. Mun. Clerks (IIMC)		Marty DeMay	80	International organization
		TOTAL	160	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number	
General	ADMINISTRATION	CITY CLERK	030.031-520.277	
Seminar or Conference		Location	Amount	Remarks
Mun.City Clerk Education Seminar		Columbia, MO	300	Spring seminar
Mtgs,Chamber of Comm, seminars		St. Louis County	250	
Missouri Municipal League		St. Louis, MO	150	MML/CCFOA Conference
		TOTAL	700	

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	ADMINISTRATION	LEGAL SERVICES	030.032
Activity		Remarks	
Legal Services		<p>Legal services includes the City Attorney who represents the City in civil suits, provides legal counsel, and drafts ordinances.</p> <p>The City Attorney is an appointed official of the City, pursuant to state statutes and City ordinances. He serves as the principal legal advisor to the City.</p> <p>Also included in this activity is the cost of outside legal counsel retained by the City Council to assist in activities requiring specific expertise.</p>	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	ADMINISTRATION	LEGAL SERVICES	030.032
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	0	0	0
Contractual Services	99,941	98,150	85,000
Commodities	0	0	0
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	<u>99,941</u>	<u>98,150</u>	<u>85,000</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	LEGAL SERVICES			030.032
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	23	50	50	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	0	2,500	2,500	Outside counsel; expert testimony; court reporting	
520.261	PROFESSIONAL SERVICES	99,307	95,000	82,000	City Attorney's services	
520.277	TRAVEL & TRAINING	611	600	450	See attached detail	
	TOTAL	<u>99,941</u>	<u>98,150</u>	<u>85,000</u>		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	ADMINISTRATION	LEGAL SERVICES	030.032-520.249
Organization	Member	Amount	Remarks
Municipal Attorney's Association	City Attorney	50	Statewide membership dues
	TOTAL	50	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number	
General	ADMINISTRATION	LEGAL SERVICES	030.032-520.277	
Seminar or Conference		Location	Amount	Remarks
Missouri Municipal Attorney's Assn.		Lake of the Ozarks, MO	300	Annual conference
Missouri Municipal League		St. Louis, MO	150	Annual conference
		TOTAL	450	

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	ADMINISTRATION	CITY ADMINISTRATOR	030.033
Activity		Remarks	
City Administrator		The City Administrator is the Chief Appointed Officer of the City, responsible to the Mayor and City Council for the administration of all affairs of the City coming under his jurisdiction. He supervises all departments, sees that all laws and ordinances are enforced and all contracts are kept and performed, and makes recommendations to the City Council regarding City operations and policy.	

**CITY OF CHESTERFIELD 1993 BUDGET
PROGRAM REQUEST**

Fund	Department	Program	Account Number
General	ADMINISTRATION	CITY ADMINISTRATOR	030.033
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	97,478	101,507	100,494
Contractual Services	11,616	8,905	8,555
Commodities	710	700	600
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	<u>109,804</u>	<u>111,112</u>	<u>109,649</u>

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	ADMINISTRATION	CITY ADMINISTRATOR	030.033	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
City Administrator		1.00	1.00	1.00
TOTALS		1.00	1.00	1.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	ADMINISTRATION	CITY ADMINISTRATOR		030.033
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	75,841	78,467	78,467
510.120	SOCIAL SECURITY	4,546	4,967	4,524
510.122	WORKERS COMPENSATION	194	275	290
510.124	HEALTH INSURANCE	3,691	4,375	4,241
510.125	LIFE INSURANCE	415	525	479
510.126	DENTAL INSURANCE	300	350	385
510.127	DISABILITY INSURANCE	345	359	328
510.129	DEFERRED COMPENSATION	7,535	7,500	7,500
510.130	PENSION	4,611	4,689	4,280
	TOTAL	97,478	101,507	100,494

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CITY ADMINISTRATOR			030.033
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.248	MAINT. & REPAIR-VEHICLES	159	350	300	Car maintenance	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	791	805	830	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	1,950	0	0		
520.268	RENTAL - EQUIPMENT	4,759	5,000	4,500	Car - 3,500 Car phone - 1,000	
520.277	TRAVEL & TRAINING	3,957	2,750	2,925	See attached detail	
	TOTAL	<u>11,616</u>	<u>8,905</u>	<u>8,555</u>		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	ADMINISTRATION	CITY ADMINISTRATOR	030.033-520.249
Organization	Member	Amount	Remarks
International City Management Assn.	City Administrator	650	National professional organization due
Missouri City Management Assn.	City Administrator	50	Statewide professional organization dues
St. Louis Area City Management Assn	City Administrator	30	Local professional organization dues
Miscellaneous books & subscriptions	N/A	100	
	TOTAL	830	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	ADMINISTRATION	CITY ADMINISTRATOR	030.033-520.277
Seminar or Conference	Location	Amount	Remarks
International City Management Assn.	Nashville, Tennessee	1,200	Annual conference
Missouri City Management Assn.	Springfield, MO	300	Annual conference
Missouri City Management Assn.	Black River Lodge, MO	200	Summer conference
Local meetings/seminars	Metro Area	1,000	Chamber of Commerce, SLACMA meetings, various other local meetings
Missouri Municipal League	St. Louis, MO	225	Annual conference
	TOTAL	2,925	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CITY ADMINISTRATOR			030.033
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	176	100	100	Revised statutes; reference books, etc.	
530.318	GASOLINE & OIL	534	600	500	Direct charges for gasoline & oil	
	TOTAL	<u>710</u>	<u>700</u>	<u>600</u>		

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	ADMINISTRATION	FINANCE	030.034
Activity		Remarks	
Finance		<p>The Finance Department is responsible for all financial and accounting functions of the city, as well as for budget preparation and monitoring. The Finance Department is also responsible for cash management and investment, payroll and cash disbursements in compliance with Federal and State regulations regarding payroll reporting, purchasing, budget preparation, grant compliance, etc. The Finance Department is also responsible for internal accounting controls.</p> <p>The Finance Department is responsible for the licensing of businesses in the City.</p> <p>The Finance Director also supervises the management information services for the City, as well as the Municipal Court Clerk.</p>	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	ADMINISTRATION	FINANCE	030.034
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	125,395	138,139	137,612
Contractual Services	20,437	25,755	22,300
Commodities	648	1,000	1,000
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	146,480	164,894	160,912

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	ADMINISTRATION	FINANCE	030.034	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Finance Director		1.00	1.00	1.00
Administrative Assistant		0.50	0.50	0.50
Accounting Clerk		2.00	2.00	2.00
Clerk/Typist		0.00	0.13	0.13
TOTALS		3.50	3.63	3.63

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	ADMINISTRATION	FINANCE		030.034
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	49,566	52,366	53,745
510.111	SALARIES - FULL-TIME	51,805	56,933	56,071
510.112	SALARIES - PART-TIME	1,686	1,931	1,827
510.113	SALARIES - OVERTIME	290	1,000	1,000
510.120	SOCIAL SECURITY	7,765	8,586	8,786
510.122	WORKERS COMPENSATION	219	359	417
510.124	HEALTH INSURANCE	7,195	9,388	8,043
510.125	LIFE INSURANCE	354	455	459
510.127	DISABILITY INSURANCE	476	503	505
510.130	PENSION	6,039	6,618	6,759
	TOTAL	<u>125,395</u>	<u>138,139</u>	<u>137,612</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	FINANCE			030.034
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.210	ADVERTISING	1,661	2,500	3,000	Advertising for request for proposals, publication of financial statements	
520.211	AUDITING SERVICES	8,500	12,000	9,200	Annual audit fee - 8,200 Single audit fee - 1,000	
520.221	DATA PROCESSING	2,566	3,250	2,050	Software maintenance support agreement - 1,200 Finance software programs & upgrades - 850	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	433	350	300	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	522	0	250	Bank charges	
520.260	PRINTING & BINDING	2,085	3,405	3,450	Purchase orders - 1,000 Checks/receipts - 250 W-2s - 350 Budget - 1,850	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program		Account Number
General		ADMINISTRATION	FINANCE		030.034
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
520.261	PROFESSIONAL SERVICES	1,522	1,450	1,450	Special assistance from auditors - 500 GFOA award application fees - Budget - 125 CAFR - 325 Misc. reports from St. Louis Cty - 500
520.268	RENTAL - EQUIPMENT	0	100	150	Rental of printer for business license applications
520.277	TRAVEL & TRAINING	3,148	2,700	2,450	See attached detail
	TOTAL	<u>20,437</u>	<u>25,755</u>	<u>22,300</u>	

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	ADMINISTRATION	FINANCE	030.034-520.249
Organization	Member	Amount	Remarks
Government Finance Officers Assn.	Finance Director	170	National professional organization dues
Municipal Fin. Off. & Treas. Assn.	Finance Director	30	State and local professional organization dues
Misc. books & subscriptions	N/A	100	Miscellaneous financial management and management information systems books and subscriptions
	TOTAL	<u>300</u>	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	ADMINISTRATION	FINANCE	030.034-520.277
Seminar or Conference	Location	Amount	Remarks
Government Finance Officers Assn.	Vancouver	1,200	Annual conference
Gov. Fin. Off. Assn. National Comm.	Washington, D.C.	500	National Committee on Budgeting and Management annual meeting
MO Mun. League/Mun. Fin. Officers	Springfield, MO	250	Annual conference
Municipal Fin. Off. & Treas. Assn.	Columbia, MO	100	One-day training session
Municipal Fin. Off. & Treas. Assn.	Lake of the Ozarks, MO	200	Spring seminar
Local meetings	Metro Area	200	MFOTA local meetings, Chamber of Commerce meetings, misc. local meetings
	TOTAL	2,450	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department		Program		Account Number
General		ADMINISTRATION		FINANCE		030.034
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	648	1,000	1,000	Accounting supplies, ledgers, computer and adding machines supplies, binders, fixed assets tags, signature plates for checking-signing machine	
	TOTAL	<u>648</u>	<u>1,000</u>	<u>1,000</u>		

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	ADMINISTRATION	PERSONNEL	030.035
Activity		Remarks	
Personnel		<p>This activity involves recruiting, compensation planning and administration, benefit planning and administration, employee records and relations, safety administration, and wellness programs for employees.</p> <p>MAJOR CHANGES: The Personnel Services budget includes funds for additional hours by the Part-Time Clerk Typist in the Personnel Department.</p> <p>The Professional Services Account includes funds to cover the establishment of a new training program for Newly Appointed and First-Time Supervisors and additional Retirement Plan Consultant hours to conduct a 3-year performance review of the Retirement Plan Investment Services.</p>	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	ADMINISTRATION	PERSONNEL	030.035
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	76,669	88,914	95,016
Contractual Services	26,127	37,409	38,100
Commodities	526	532	300
Capital Outlay	0	725	0
Transfers	0	0	0
TOTAL	103,322	127,580	133,416

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	ADMINISTRATION	PERSONNEL	030.035	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Asst. City Administrator/Personnel Dir.		1.00	1.00	1.00
Administrative Assistant		0.50	0.50	0.50
Clerk Typist		0.00	0.13	0.38
TOTALS		1.50	1.63	1.88

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	ADMINISTRATION	PERSONNEL		030.035
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	47,089	49,880	51,219
510.111	SALARIES - FULL-TIME	12,371	12,883	13,050
510.112	SALARIES - PART-TIME	1,687	1,873	5,481
510.113	SALARIES - OVERTIME	357	1,000	1,000
510.120	SOCIAL SECURITY	4,396	5,021	5,519
510.122	WORKERS COMPENSATION	173	210	262
510.123	UNEMPLOYMENT COMPENSATION	3,157	10,000	10,000
510.124	HEALTH INSURANCE	3,158	3,637	3,642
510.125	LIFE INSURANCE	229	295	302
510.127	DISABILITY INSURANCE	274	289	296
510.130	PENSION	3,778	3,826	4,245
	TOTAL	76,669	88,914	95,016

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	PERSONNEL			030.035
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.210	ADVERTISING	4,114	3,500	4,000	Post-Dispatch - 3,500 Other - 500	
520.222	EDUC./TUITION REIMB.	2,352	5,000	5,000	Reimbursement for college classes	
520.224	EMPLOYEE RECRUITMENT	1,416	5,750	6,125	Med Exams - 1,200 Test Rentals - 1,800 Drug Tests - 1,350 Psychological - 1,200 Polygraph - 200 Credit Reports - 25 Avert Reports - 100 Assessment Ctr. - 250	
520.225	EMPLOYEE RELATIONS	2,969	3,300	4,360	Award Lunch - 1,100 Corp. Picnic - 1,550 Exemplary Perf. - 460 5 Yr. Serv. Awards - 850 Acknowledgements - 400	
520.247	MAINT. & REPAIR-EQUIPMENT	0	1,000	1,000	Maintenance Agreement HRIC Software - 700 Phone Support Line Charges - 300	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	1,260	1,010	1,010	See attached detail	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	PERSONNEL			030.035
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.260	PRINTING & BINDING	649	1,333	1,000	Emp. News - 100 Manual Updates - 300 Applications - 250 Forms (PAFs, Leave Requests) - 350	
520.261	PROFESSIONAL SERVICES	9,193	11,050	10,430	EAP - 2,275 Unemp. Comp - 300 All Dept. Ed/Trng. (Inst. Materials, etc.) - 1,000 Supervisory Training Series - 2,800 Retirement Plan (Consulting & Legal) - 2,000 Sec. 125 Admin. - 2,055	
520.272	SAFETY PROGRAM	1,374	1,816	2,000	Posters/Payroll Enc./Subs. - 150 Seminars/Trng. - 600 Nat'l Safety Council - 210 Accident Ref. Cards & Covers - 90 Safety Recognitions & Awards - 250	

CITY OF CHESTERFIELD 1993 BUDGET
CONTRACTUAL SERVICES

Fund		Department	Program		Account Number
General		ADMINISTRATION	PERSONNEL		030.035
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
520.277	TRAVEL & TRAINING	2,201	2,050	2,050	Innoculations - 700 See attached detail
520.289	WELLNESS PROGRAM	599	1,600	1,125	Physicals - 300 Corporate Fitness/ Joining Fees - 150 Health Fair - 250 Wellness Association Dues - 75 YMCA Corp. Challenge Olympics - 250 Educ. Materials - 100
TOTAL		<u>26,127</u>	<u>37,409</u>	<u>38,100</u>	

CITY OF CHESTERFIELD 1993 BUDGET
MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	ADMINISTRATION	PERSONNEL	030.035-520.249
Organization	Member	Amount	Remarks
Intl. Personnel Mgmt. Assoc. (IPMA)	Agency - City	220	To take advantage of testing services at reduced cost; to receive information journals and newsletters, and conference/seminar information. Includes membership in local chapter.
Intl. City Managers Assoc. (ICMA)	Collins	360	To maintain current full member status.
Mo. City Managers Assoc. (MCMA)	Collins	50	To maintain current full member status.
STL. Area City Mgrs. Assoc. (SLACMA)	Collins	30	To maintain current full member status.
MAPERS	Agency - City	100	To take advantage of information regarding various public retirement systems in Missouri; stay abreast of federal and state law developments (legal issues, etc.)
Misc. Books and Subscriptions	Agency - City	250	To purchase resource information regarding current developments in emp. benefits, personnel law, policies (ex. Spencers, Int'l Foundation on Employee Benefit Plans, etc.)

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	ADMINISTRATION	PERSONNEL	030.035-520.249
Organization	Member	Amount	Remarks
	TOTAL	1,010	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number	
General	ADMINISTRATION	PERSONNEL	030.035-520.277	
Seminar or Conference		Location	Amount	Remarks
IPMA		Chicago	1,200	Annual Conference - Collins
MCMA		Springfield, MO	300	Annual Conference - Collins
Test Administration Workshop - IPMA		If held in St. Louis, MO	200	Designed for non-personnel specialists - Administrative Assistant
Local Meetings/Seminars		Metro Area	350	Attendance at meetings of Coffee Currents, SLACMA, IPMA sponsored events, Chamber luncheons, Greater St. Louis Safety Council events, etc.
		TOTAL	2,050	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department		Program		Account Number
General		ADMINISTRATION		PERSONNEL		030.035
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	526	532	300	Film - 150 Misc. - 150	
	TOTAL	<hr/> 526	<hr/> 532	<hr/> 300		

CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		ADMINISTRATION		PERSONNEL		030.035
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	0	725	0		
	TOTAL	0	725	0		

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	ADMINISTRATION	CENTRAL SERVICES	030.036
Activity	Remarks		
Central Services	<p>Central Services provides services to all departments that are more efficiently provided in a centralized manner, such as clerical assistance, copier, telephone, office supplies, postage, insurance, management information services, etc.</p> <p>MAJOR CHANGE: This budget reflects the transfer in of certain costs previously budgeted in the Mayor and City Council budget (010.011). These costs include advertising, contributions, committee expenses, economic development, printing and binding, public relations, and memberships in the Chamber of Commerce, St. Louis County Municipal League, and the Missouri Municipal League.</p>		

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	ADMINISTRATION	CENTRAL SERVICES	030.036
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	29,560	22,738	23,017
Contractual Services	207,525	313,745	340,500
Commodities	33,407	32,614	33,250
Capital Outlay	3,474	15,400	16,500
Transfers	0	0	0
TOTAL	273,966	384,497	413,267

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	ADMINISTRATION	CENTRAL SERVICES	030.036	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Receptionist		1.00	1.00	1.00
TOTALS		1.00	1.00	1.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	ADMINISTRATION	CENTRAL SERVICES		030.036
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.111	SALARIES - FULL-TIME	16,830	17,491	17,706
510.113	SALARIES - OVERTIME	8,335	1,000	1,000
510.120	SOCIAL SECURITY	1,893	1,415	1,459
510.122	WORKERS COMPENSATION	41	59	69
510.124	HEALTH INSURANCE	1,336	1,525	1,521
510.125	LIFE INSURANCE	46	59	59
510.127	DISABILITY INSURANCE	76	80	81
510.130	PENSION	1,003	1,109	1,122
	TOTAL	<u>29,560</u>	<u>22,738</u>	<u>23,017</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CENTRAL SERVICES			030.036
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.210	ADVERTISING	0	0	2,000	Promotional advertisements (transferred from 011)	
520.214	CONTRIBUTIONS	0	0	10,000	Contributions to various organizations for various events (transferred from 011)	
520.220	ECONOMIC DEVT. COUNCIL	0	0	75,000	City's share of EDC (transferred from 011)	
520.221	DATA PROCESSING	2,350	2,000	2,000	Software updates & upgrades	
520.230	HISTORICAL COMMITTEE	0	0	0	Self-Funded (transferred from 011)	
520.240	INSURANCE	96,789	113,450	107,750	PACT-G/L - 27,500 PACT-A/L - 26,500 SLAIT - 4,000 Pub. Off. Liab - 8,700 Property - 30,000 Deductibles - 10,000	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CENTRAL SERVICES			030.036
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.247	MAINT. & REPAIR-EQUIPMENT	10,221	20,610	16,580	Pub. Emp. Blanket Bond-All employees - 300 Bond-Finance Director - 250 Misc. Bonds - 500 Repair of computer hardware (parts & service) - 7,500 Copier Service agreement - 5,400 Typewriter service agreements - 350 Fax machine - 400 Printers - 180 Mailing machine - 150 Electronic Mailing Machine - 100 Microfilm reader/printer - 1,500 Other office machines & equipment - 1,000	
520.248	MAINT. & REPAIR-VEHICLES	64	1,000	1,000	Car maintenance for four (4) pool vehicles	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CENTRAL SERVICES			030.036
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	438	295	7,470	See attached detail (transferred from 011)	
520.251	MISCELLANEOUS CONTRACTUAL	34,362	21,400	32,700	Temporary help (12 weeks @ \$15 per hr.) - 7,200 Delivery charges - 500 Data Systems Supervisor - 25,000	
520.252	POSTAGE	13,185	14,000	16,000	Postage for entire city including special mailings	
520.260	PRINTING & BINDING	5,667	5,000	4,000	Annual report; no smoking booklets; Misc. office materials	
520.261	PROFESSIONAL SERVICES	13,710	97,940	1,500	Office Recycling Program	
520.262	PUBLIC RELATIONS	0	0	26,000	Four newsletters - 24,000 (transferred from 011) Update of one-page information sheet	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CENTRAL SERVICES			030.036
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.268	RENTAL - EQUIPMENT	3,188	2,550	4,000	with letter - 1,500 (transferred from 011) Flowers/Cards - 500 (transferred from 011) Postage meter - 650 Secondary copier - 3,350	
520.276	TELEPHONE	26,125	32,500	33,500	Southwestern Bell monthly charges; AT&T equipment & maintenance agreement charges; long distance charges - 31,000 Misc. expenses - 2,500	
520.277	TRAVEL & TRAINING	1,426	3,000	1,000	See attached detail	
	TOTAL	<u>207,525</u>	<u>313,745</u>	<u>340,500</u>		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	ADMINISTRATION	CENTRAL SERVICES	030.036-520.249

Organization	Member	Amount	Remarks
St. Louis County Municipal League	City	3,600	Local membership dues (transferred from 011)
Sam's Wholesale Club	City	45	Wholesale club providing better pricing for various supplies for the city
Revisor of Statutes	N/A	125	Revised copies of statutes (5 copies)
Chamber of Commerce	City	100	Membership in Chesterfield Chamber of Commerce (tranferred from 011)
Missouri Municipal League	City	3,600	Statewide membership dues (transferred from 011)
	TOTAL	<u>7,470</u>	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	ADMINISTRATION	CENTRAL SERVICES	030.036-520.277
Seminar or Conference	Location	Amount	Remarks
Systems Administration Training	Metro Area	500	Novell; Upgrade and repair for PC's; Installation, maintenance & troubleshooting network & peripherals.
Miscellaneous	Metro area	500	Various training for clerical staff & new hires
		TOTAL	1,000

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		ADMINISTRATION	CENTRAL SERVICES			030.036
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.318	GASOLINE & OIL	619	1,000	1,000	Direct charges for gasoline & oil for 4 pool vehicles	
530.325	MISCELLANEOUS SUPPLIES	7,030	4,500	2,250	Flags - 500 Kitchen and cleaning supplies, paper products, coffee - 1,500 Misc. other supplies - 250	
530.330	OFFICE SUPPLIES	25,758	27,114	30,000	Office supplies for all departments	
	TOTAL	<u>33,407</u>	<u>32,614</u>	<u>33,250</u>		

CITY OF CHESTERFIELD 1993 BUDGET

CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		ADMINISTRATION		CENTRAL SERVICES		030.036
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	3,474	2,000	1,500	See attached detail	
540.440	MACHINERY & EQUIPMENT	0	2,000	15,000	See attached detail	
540.460	AUTOMOBILES & TRUCKS	0	11,400	0	See attached detail	
	TOTAL	<u>3,474</u>	<u>15,400</u>	<u>16,500</u>		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund	Department	Program		Account Number	
General	ADMINISTRATION	CENTRAL SERVICES		036-540.440	
Description		No# Requested		Unit Cost	Total Cost
Document Storage & Retrieval System		1		15,000	15,000
Explain reason for request (describe use and workload)			# of similar units on hand	Replacement/Addition	
To provide for archiving of documents for all departments in lieu of additional space rental.			0	Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Trade magazines

Other remarks.

Provides means of archiving official documents as required by law.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund	Department	Program		Account Number	
General	ADMINISTRATION	CENTRAL SERVICES		036-540.410	
Description		No# Requested		Unit Cost	Total Cost
Scanner		1		1,500	1,500
Explain reason for request (describe use and workload)			# of similar units on hand	Replacement/Addition	
To provide scanning ability for all departments.			0	Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Vendor

Other remarks.

Will be used to scan legal documents (ord., contracts, etc.) and other mat'l

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	POLICE	POLICE ADMINISTRATION	040.041
Activity		Remarks	
Police Administration		<p>Responsible for the overall supervision of all sworn, civilian and voluntary members of the police department. Set policy, assure procedures of department are carried out. Provide overall leadership and direction for department activities.</p> <p>Activities involve planning, organization, directing and controlling the operations of the department to include budgeting, staffing, purchasing, research, training and inventory control.</p>	
Crime Prevention/Analysis		<p>Responsible for establishment and administration of community based crime prevention programs. Also the compiling of statistical data, review of crime trends and patterns and the dissemination of information to patrol and investigative units.</p>	

CITY OF CHESTERFIELD 1993 BUDGET
PROGRAM REQUEST

Fund	Department	Program	Account Number
General	POLICE	POLICE ADMINISTRATION	040.041
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	193,259	211,885	250,003
Contractual Services	103,844	109,085	98,415
Commodities	1,786	6,612	6,200
Capital Outlay	6,126	14,259	2,000
Transfers	0	0	0
TOTAL	<u>305,015</u>	<u>341,841</u>	<u>356,618</u>

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	POLICE	POLICE ADMINISTRATION	040.041	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Police Chief		1.00	1.00	1.00
Lieutenant		1.00	1.00	1.00
Police Officer		1.00	1.00	2.00
Executive Secretary		1.00	1.00	1.00
TOTALS		4.00	4.00	5.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	POLICE	POLICE ADMINISTRATION		040.041
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	104,792	108,505	109,328
510.111	SALARIES - FULL-TIME	53,915	56,138	86,821
510.113	SALARIES - OVERTIME	282	3,700	2,500
510.115	POLICE HOLIDAY PAY	0	1,400	0
510.120	SOCIAL SECURITY	10,969	12,985	15,495
510.122	WORKERS COMPENSATION	4,783	7,397	9,220
510.124	HEALTH INSURANCE	7,950	10,150	13,045
510.125	LIFE INSURANCE	459	668	773
510.127	DISABILITY INSURANCE	717	757	902
510.130	PENSION	9,392	10,185	11,919
TOTAL		193,259	211,885	250,003

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		POLICE	POLICE ADMINISTRATION			040.041
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.240	INSURANCE	19,310	20,000	20,000	Police Liability - 19,000 Flood Insurance - 1,000	
520.248	MAINT. & REPAIR-VEHICLES	390	350	300	Tires, Wash, Repair parts.	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	599	634	630	See attached detail	
520.260	PRINTING & BINDING	381	1,500	800	Employee business cards, victim forms, other special forms or printing	
520.268	RENTAL - EQUIPMENT	6,003	4,909	1,000	Mobile telephone	
520.269	RENTAL - BUILDING	41,280	41,280	36,000	Police Department building lease	
520.276	TELEPHONE	20,754	24,000	24,000	6 Telephone lines AT&T Equipment	
520.277	TRAVEL & TRAINING	2,896	3,437	2,710	See attached detail	
520.285	UTILITIES-ELECTRIC	11,296	12,000	12,000	Electric bill for Police Department & Dusk to Dawn Lighting	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department		Program		Account Number
General		POLICE		POLICE ADMINISTRATION		040.041
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.286	UTILITIES-GAS	441	450	450	Gas usage	
520.287	UTILITIES-WATER	221	225	225	Water usage	
520.288	UTILITIES-SEWER	273	300	300	Sewer bills	
	TOTAL	<u>103,844</u>	<u>109,085</u>	<u>98,415</u>		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	POLICE	POLICE ADMINISTRATION	040.041-520.249

Organization	Member	Amount	Remarks
Intern. Assoc. Chiefs of Police	Chief of Police	100	International Association of Chiefs of Police - National Professional Organization
Mo. Police Chiefs Association	Chief of Police	125	Missouri Police Chiefs Association - State professional organization
Law Enforcement Officials	Chief of Police	10	Law Enforcement Officials - Professional organization for St. Louis area.
Mo. Peace Officers Association	Chief of Police	25	Missouri Peace Officers Association - Statewide organization
F.B.I. National Academy	Chief of Police	20	FBI National Academy Association - Training organization for Academy graduates
Mo. Crime Prevention Association	1 Lieut. 2 Pol. Officers	45	Missouri Crime Prevention Association - Statewide crime prevention organization
Gateway Crive Prevention Council	1 Lieut. 2 Pol. Officers	30	Regional crime prevention organization
Mo. Org. for Victims Assistance	1 Lieutenant	35	Missouri Organization for Victims Assistance - Statewide victims advocacy organization

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number	
General	POLICE	POLICE ADMINISTRATION	040.041-520.249	
Organization	Member	Amount	Remarks	
Mo. DARE Officers Association	3 D.A.R.E. Instructors	30	Missouri Dare Officers Association - statewide professional orginziation for D.A.R.E. Police Officers	
National Crime Prevention Digest	1 Lieut.	10	National Crime Prevention Institute Alumni Association	
Law Enforcement Scouting	Department Explorer Post	100	Fee to renew Department post charter	
SUBSCRIPTIONS		100	Comunity Crime Prevention Digest Crime Prevention and Police Administration Subscriptions	
	TOTAL	630		

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	POLICE	POLICE ADMINISTRATION	040.041-520.277
Seminar or Conference	Location	Amount	Remarks
Professional Associations	State & Local	300	Chief's attendance at Law Enforcement Officers' meetings, MPCA meetings, and Chamber of Commerce lunches
Intern. Assoc. Chiefs of Police	St. Louis, MO	250	Annual Conference, International Association of Chiefs of Police
Mo. Police Chiefs Association	Columbia, MO	300	Annual Conference, Missouri Police Officers Association
Mo./Gateway Crime Prevention Assoc.	State/Local	290	Missouri/Gateway Crime Prevention Association Training
Nat. Drug Abuse Resistance Educa.	Louisville, KY Las Vegas	500	National D.A.R.E. officers training session
Mo. DARE Officers Association	To be determined	120	Missouri D.A.R.E. officers training sessions
DARE Senior High Instructor Trng.	Springfield, IL Clayton, MO	300	Training for DARE officer to teach the Senior High School DARE program
Police Chaplains Association	St. Louis, MO	100	Conference for area Law Enforcement Chaplains
Law Enforcement Explorer Academy	Local	200	Required training for

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	POLICE	POLICE ADMINISTRATION	040.041-520.277
Seminar or Conference	Location	Amount	Remarks
Professional Training	Metropolitan Area	350	Department Explorers Various professional training seminars and school. MEG & Media lunches
	TOTAL	2,710	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program		Account Number
General		POLICE	POLICE ADMINISTRATION		040.041
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
530.312	CRIME PREVENTION SUPPLIES	630	4,400	5,000	Coloring books - 370 Badges - 701 Police logo stickers - 230 Neighborhood watch/security manuals - 300 National night out supplies - 200 Police logo shirts - 150 Special event material - 1,000 Coach's shorts 128 Overhead projector - 300 Flip chart stand - 210 Light board - 120 Misc. D.A.R.E. supplies - 1,291
530.313	DEPARTMENT SUPPLIES	260	1,212	200	Misc. dept. supplies
530.318	GASOLINE & OIL	896	1,000	1,000	Gasoline & oil for Chief's car
	TOTAL	1,786	6,612	6,200	

CITY OF CHESTERFIELD 1993 BUDGET

CAPITAL EXPENDITURES

Fund		Department	Program			Account Number
General		POLICE	POLICE ADMINISTRATION			040.041
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.440	MACHINERY & EQUIPMENT	2,998	525	0	See attached detail	
540.460	AUTOMOBILES & TRUCKS	0	12,734	0		
540.480	IMPROVEMENTS TO BUILDINGS	3,128	1,000	2,000		
	TOTAL	6,126	14,259	2,000		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department POLICE		Program POLICE ADMINISTRATION		Account Number 041-540.480	
Description BUILD STORAGE ROOM AT POLICE STATION			No# Requested 1		Unit Cost 2,000	Total Cost 2,000
Explain reason for request (describe use and workload) To allow for storage of records and files that have to be moved from record room.				# of similar units on hand 0	Replacement/Addition Additional	
Specify items to be replaced						
Item	Make	Age	Recommended Disposition			

What source was used for unit cost?

Current construction cost

Other remarks.

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	POLICE	PATROL SERVICES	040.042
Activity		Remarks	
Patrol		Provides 24 hour conspicuous patrol of city's residential and commercial areas, maintaining an awareness of unusual conditions or incidents. Responds to all calls for service or criminal complaints.	
Traffic Enforcement		Responsible for accident reduction and for the safety of motoring public through the enforcement of traffic code, laws and ordinances. Investigates MVA's and provides assistance to those involved motorists. Provide traffic direction and control as necessary to assure the smooth safe flow of motor vehicles through the City.	
Police Reserves		Civilian volunteers used to supplement patrol services and to assist at special public functions and events.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	POLICE	PATROL SERVICES	040.042
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	1,862,223	2,036,175	2,049,138
Contractual Services	65,324	28,590	30,040
Commodities	84,548	90,291	95,230
Capital Outlay	100,501	136,154	113,450
Transfers	0	0	0
TOTAL	2,112,596	2,291,210	2,287,858

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	POLICE	PATROL SERVICES	040.042	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Captain		1.00	1.00	1.00
Lieutenant		3.00	3.00	3.00
Sergeant		5.00	6.00	6.00
Police Officer		36.00	37.00	37.00
TOTALS		45.00	47.00	47.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	POLICE	PATROL SERVICES		040.042
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	375,105	397,322	404,402
510.111	SALARIES - FULL-TIME	1,076,005	1,124,451	1,140,293
510.113	SALARIES - OVERTIME	14,320	34,000	20,000
510.115	POLICE HOLIDAY PAY	44,453	55,000	55,000
510.120	SOCIAL SECURITY	111,568	123,224	126,336
510.122	WORKERS COMPENSATION	52,751	79,894	84,062
510.124	HEALTH INSURANCE	96,643	113,525	109,567
510.125	LIFE INSURANCE	3,831	5,113	5,190
510.127	DISABILITY INSURANCE	6,619	7,000	7,106
510.130	PENSION	80,928	96,646	97,182
	TOTAL	1,862,223	2,036,175	2,049,138

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		POLICE	PATROL SERVICES			040.042
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.247	MAINT. & REPAIR-EQUIPMENT	4,974	4,000	5,200	Mobile Radio Repair Contract - 3,000 Breathalyzer Repair - 600 Radar and other Equipment Repair - 1,000 Spare parts for service pistols - 600	
520.248	MAINT. & REPAIR-VEHICLES	24,955	18,000	18,000	Maint. of patrol vehicles - 17 Veh x 765.00 - 13,005 New vehicle changeover - 4,995	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	133	540	540	See attached detail	
520.260	PRINTING & BINDING	0	1,000	1,000	Missouri Traffic Tickets	
520.261	PROFESSIONAL SERVICES	2,438	1,500	2,500	Medical checks for prisoners when needed due to illness or other circumstances	
520.268	RENTAL - EQUIPMENT	26,214	1,200	0		
520.277	TRAVEL & TRAINING	6,610	2,350	2,800	See attached detail	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department		Program		Account Number
General		POLICE		PATROL SERVICES		040.042
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
	TOTAL	65,324	28,590	30,040		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	POLICE	PATROL SERVICES	040.042-520.249

Organization	Member	Amount	Remarks
American Society Law Enf. Trainers	1 Lieut.	45	Membership in organization promoting training and legal liability
Intern. Assoc. Firearms Instructors	Firearms Instructors	200	International Association of Law Enforcement Firearms Instructors, Four Instructors at \$50 each
F.B.I. National Academy	1 Capt. 1 Lieut.	40	FBI National Academy Association - Training organization for Academy graduates
National Safety Council	1 Lieut.	65	National organization promoting traffic safety
Mo. Association Traffic Enforcement	1 Lieut.	40	State organization for traffic enforcement
SUBSCRIPTIONS		0	
Law Enforcement News	Department	20	Subscription
Police Magazine	Department	20	Subscription
Law Officers Bulletin	Department	60	Subscription
Professional Publications	Department	50	Books and magazines relating to law updates and changes

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number	
General	POLICE	PATROL SERVICES	070.042-520.249	
Organization	Member	Amount	Remarks	
	TOTAL	540		

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number	
General	POLICE	PATROL SERVICES	040.042-520.277	
Seminar or Conference	Location	Amount	Remarks	
Law Enforcement Traffic Services	Lake of the Ozarks	300	Law Enforcement Traffic Services Advisory Council Annual Conference	
Missouri Highway Patrol Academy	Jefferson City	2,500	Supervision Emergency Veh Oper Blood Alcohol Content Management Development Drug Interdiction Firearms Instructor Accident Reconstruction First Responder	
	TOTAL	2,800		

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program		Account Number
General		POLICE	PATROL SERVICES		040.042
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
530.313	DEPARTMENT SUPPLIES	12,767	16,300	17,280	Ammunition - 8,060 Range Supplies - 1,100 26 Riot Helmets - 2,080 2 Prisoner Vehicle Shields - 700 30 Walkie Talkie Batteries - 1,500 Radar Gun Battery - 60 Traffic flares - 1,500 10 Walkie-Talkie Microphones - 700 20 Map Books - 180 44 Pepper Mace W/Holster - 1,400
530.318	GASOLINE & OIL	51,559	52,000	53,500	Gasoline & oil for 19 patrol vehicles
530.321	INVESTIGATIVE SUPPLIES	652	700	700	Breathalyzer supplies - 400 Traffic Investigation - 300
530.325	MISCELLANEOUS SUPPLIES	708	1,000	750	Prisoner Food

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department		Program		Account Number
General		POLICE		PATROL SERVICES		040.042
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.343	UNIFORMS	18,862	20,291	23,000	Replacement uniforms	
	TOTAL	<u>84,548</u>	<u>90,291</u>	<u>95,230</u>		

CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		POLICE		PATROL SERVICES		040.042
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	0	2,500	2,450	See attached detail	
540.440	MACHINERY & EQUIPMENT	1,315	9,500	3,000	See attached detail	
540.460	AUTOMOBILES & TRUCKS	99,186	124,154	108,000	See attached detail	
	TOTAL	<u>100,501</u>	<u>136,154</u>	<u>113,450</u>		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department POLICE	Program PATROL SERVICES		Account Number 042-540.410	
Description Computer Terminal		No# Requested 1		Unit Cost 1,500	Total Cost 1,500
Explain reason for request (describe use and workload) To allow Captain access to computer services.			# of similar units on hand 1	Replacement/Addition Additional	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		
Not applicable.					

What source was used for unit cost?

Computer committee

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department POLICE	Program PATROL SERVICES		Account Number 042-540.410	
Description Traffic Reconstruction Software		No# Requested 1		Unit Cost 950	Total Cost 950
Explain reason for request (describe use and workload) To allow for diagraming and investigating serious injury vehicle accidents.			# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Sole Source Vendor

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund	Department	Program	Account Number
General	POLICE	PATROL SERVICES	042-540.440

Description	No# Requested	Unit Cost	Total Cost
Hand Held Radar Gun	2	1,500	3,000

Explain reason for request (describe use and workload)	# of similar units on hand	Replacement/Addition
To replace existing units that were given to the Department by the State after they took them out of service. Repair cost have become prohibitive.	7	Replacement

Specify items to be replaced				Recommended Disposition
Item	Make	Age		
Radar Gun	Decatur	7 years		Return to state

What source was used for unit cost?
Vendor Information

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department POLICE	Program PATROL SERVICES		Account Number 042-540.460	
Description Replacement Patrol Vehicles		No# Requested 9		Unit Cost 12,000	Total Cost 108,000
Explain reason for request (describe use and workload) To replace 1989, 1990, and 1991 patrol vehicles with excessive mileage. As per vehicle plan approved by Council.			# of similar units on hand 19	Replacement/Addition Replacement	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		
Vehicles	Chevrolet	2-4 Years	Trade In		

What source was used for unit cost?

Possible State Bid

Other remarks.

Cost of unit is based on expected trade in value of \$18,000.

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	POLICE	SUPPORT SERVICES	040.043
Activity		Remarks	
Records		Provides central location for all police records and reports, and sells reports as authorized by law. Compiles statistical data for monthly, quarterly, and annual reports. Provides criminal history data and other information as needed by line function.	
Communications		<p>Receives all incoming calls and directs the call to the proper unit. Utilizes Computer Aided Dispatch to route calls through St. Louis County Police Department. Provides 24 hour coverage at the station for citizen calls/complaints at the station.</p> <p>Monitors persons incarcerated at the station and immediately notifies on duty supervisor of any irregularities.</p> <p>Assist and supports patrol and criminal investigation with information and messages received.</p>	
Internal Affairs		Conducts and/or assigns all internal department investigations into officer improprieties or departmental matters. Reports recommendations directly to Chief of Police.	
Training/Personnel		Provides and monitors training for all employees. Assist Board of Police commissioners and City Personnel Department with hiring of personnel.	
		MAJOR CHANGE: This Division proposes to add one additional part-time records clerk to assist with the workload.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	POLICE	SUPPORT SERVICES	040.043
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	135,621	147,428	162,878
Contractual Services	198,081	224,050	237,650
Commodities	5,953	4,764	6,000
Capital Outlay	850	5,800	1,500
Transfers	0	0	0
TOTAL	<u>340,505</u>	<u>382,042</u>	<u>408,028</u>

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program		Account Number
General	POLICE	SUPPORT SERVICES		040.043
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Captain		1.00	1.00	1.00
Records Clerks		3.00	3.00	3.00
Records Clerks (4 part-time)		0.00	1.00	1.33
TOTALS		4.00	5.00	5.33

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	POLICE	SUPPORT SERVICES		040.043
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	48,346	50,887	52,555
510.111	SALARIES - FULL-TIME	48,526	52,841	52,764
510.112	SALARIES - PART-TIME	15,330	14,895	27,104
510.113	SALARIES - OVERTIME	150	1,000	1,000
510.120	SOCIAL SECURITY	8,264	9,151	10,407
510.122	WORKERS COMPENSATION	1,856	2,744	3,027
510.124	HEALTH INSURANCE	7,547	8,800	8,804
510.125	LIFE INSURANCE	265	349	354
510.127	DISABILITY INSURANCE	403	477	484
510.130	PENSION	4,934	6,284	6,379
	TOTAL	<u>135,621</u>	<u>147,428</u>	<u>162,878</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		POLICE	SUPPORT SERVICES			040.043
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.245	MEG EXPENSES	4,445	5,000	5,000	Chesterfield's share of matching funds for M.E.G. Unit	
520.247	MAINT. & REPAIR-EQUIPMENT	3,444	2,800	3,300	Copier - 1,800 Building - 1,500	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	196	80	85	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	180,054	200,717	213,748	County Dispatching - 194,448 REJIS - 15,000 Janitorial - 4,000 Data Destruction - 300	
520.260	PRINTING & BINDING	76	250	1,052	Record Room forms and envelopes - 200 Missouri Law Update - 852	
520.268	RENTAL - EQUIPMENT	2,544	1,863	1,200	Pagers	
520.277	TRAVEL & TRAINING	7,322	13,340	13,265	See attached detail	
157	TOTAL	198,081	224,050	237,650		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	POLICE	SUPPORT SERVICES	040.043-520.249
Organization	Member	Amount	Remarks
F.B.I. National Academy	1 Capt.	20	FBI National Academy Association - Training organization for Academy graduates
Emergency Operations Council STL	1 Capt.	15	Local organization for emergency management
Professional Publications	Department	50	Books and pamphlets for training and updates of police practices and laws
		TOTAL	85

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	POLICE	SUPPORT SERVICES	040.043-520.277
Seminar or Conference	Location	Amount	Remarks
Mo. Traffic Information System	Warrensburg	100	Missouri Traffic Information System - Training for State Traffic Computer System
Emergency Management	Federal, State, Local	300	Various training sessions conducted by F.E.M.A. and S.E.M.A. and HAZMAT (hazardous materials) training as required by federal law.
Miscellaneous	Metropolitan Area	250	Local and department sponsored training
Law Enforcement Television Network	N/A	5,840	Law Enforcement Television Network: Training for all officers - FIXED COST
County-Municipal Police Academy	Wellston	6,000	Police Academy training and in-service training for Officers and Reserves - FIXED COST
Range Fees	Metropolitan Area	175	Fees for use of firearm ranges to re-qualify officers
Police Olympics	To be determined	600	Registration fees
	TOTAL	13,265	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program		Account Number
General		POLICE	SUPPORT SERVICES		040.043
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
530.313	DEPARTMENT SUPPLIES	5,782	4,764	6,000	Janitorial Supplies - 5,000 Record Room Supplies - 1,000
530.325	MISCELLANEOUS SUPPLIES	171	0	0	
	TOTAL	<u>5,953</u>	<u>4,764</u>	<u>6,000</u>	

CITY OF CHESTERFIELD 1993 BUDGET

CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		POLICE		SUPPORT SERVICES		040.043
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	850	1,800	1,500	See attached detail	
540.440	MACHINERY & EQUIPMENT	0	4,000	0		
	TOTAL	850	5,800	1,500		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department POLICE	Program SUPPORT SERVICES	Account Number 043-540.410
Description COMPUTER TERMINAL	No# Requested 1		Unit Cost 1,500 Total Cost 1,500
Explain reason for request (describe use and workload) To provide a workstation for two Crime Prevention and one Support Services Officer to utilize for statistics, word processing and record keeping.		# of similar units on hand 2	Replacement/Addition Addition
Specify items to be replaced			
Item	Make	Age	Recommended Disposition

What source was used for unit cost?

Computer Committee

Other remarks.

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	POLICE	CRIMINAL INVESTIGATIONS	040.044
Activity		Remarks	
Detective Division		Responsible for investigation and follow-up on all crimes reported through Patrol Division. Handles crime scene processing, evidence collection and preservation, warrant application, narcotics enforcement, intelligence gathering, and juvenile crimes.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	POLICE	CRIMINAL INVESTIGATIONS	040.044
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	237,944	254,645	255,167
Contractual Services	10,278	8,145	7,860
Commodities	8,768	10,493	9,960
Capital Outlay	1,899	5,262	1,350
Transfers	0	0	0
TOTAL	258,889	278,545	274,337

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	POLICE	CRIMINAL INVESTIGATIONS	040.044	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Lieutenant		1.00	1.00	1.00
Detectives		4.00	4.00	4.00
Evidence Property Clerk		1.00	1.00	1.00
TOTALS		6.00	6.00	6.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	POLICE	CRIMINAL INVESTIGATIONS		040.044
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	38,697	40,813	41,509
510.111	SALARIES - FULL-TIME	149,628	155,576	157,581
510.113	SALARIES - OVERTIME	3,613	5,400	2,500
510.115	POLICE HOLIDAY PAY	0	0	0
510.120	SOCIAL SECURITY	14,307	15,437	15,724
510.122	WORKERS COMPENSATION	6,117	9,199	9,607
510.124	HEALTH INSURANCE	12,544	14,550	14,566
510.125	LIFE INSURANCE	603	660	669
510.127	DISABILITY INSURANCE	894	903	916
510.130	PENSION	11,541	12,107	12,095
	TOTAL	<u>237,944</u>	<u>254,645</u>	<u>255,167</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		POLICE	CRIMINAL INVESTIGATIONS			040.044
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.244	INVESTIGATIVE EXPENSES	0	1,000	1,000	Expenses for a specific investigation ie: Major Case Activation	
520.247	MAINT. & REPAIR-EQUIPMENT	461	350	350	Photographic and Video Equipment Repair	
520.248	MAINT. & REPAIR-VEHICLES	801	1,500	1,500	Tires, Wash, Repair parts for four vehicles	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	319	420	370	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	1,322	2,700	2,000	Photo Processing by St. Louis County - 1,500 Lab tests - 500	
520.260	PRINTING & BINDING	139	0	200	Evidence envelopes and tags	
520.268	RENTAL - EQUIPMENT	7,161	725	725	Identa-Kit - 450 Haines Directory - 275	
520.277	TRAVEL & TRAINING	75	1,450	1,715	See attached detail	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department		Program		Account Number	
General		POLICE		CRIMINAL INVESTIGATIONS		050.044	
Account Number	Account Title		1991 Actual	1992 Amended Budget	1993 Request	Remarks	
	TOTAL		10,278	8,145	7,860		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	POLICE	CRIMINAL INVESTIGATIONS	040.044-520.249

Organization	Member	Amount	Remarks
Professional Investigator's Council	1 Detective	20	Membership in local group to promote the exchange of crime information
Missouri Association Identification	1 Detective	10	Statewide organization to promote training and information in criminal information
Mid States Organ. Crime Info. Ctr.	Department	250	Mid States Organized Crime Information Center - 8 State organization for support and exchange of criminal information
Credit Card & Check Investigators	Department	10	Organization for exchanging information and tracking fraud investigation
Intern. Juvenile Officers Assoc.	1 Detective	15	International Juvenile Officers Assn. membership
Mo. Police Juvenile Officers Assoc.	1 Detective	15	Missouri Police Juvenile Officers Assn. membership
Criminal Information Exchange	Department	25	Monthly meeting of detectives to exchange information
Professional Publications	Department	25	Books and pamphlets
		TOTAL	370

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	POLICE	CRIMINAL INVESTIGATIONS	040.044-520.277
Seminar or Conference	Location	Amount	Remarks
Basic Photography School	M.S.H.P. Jefferson City	510	One officer for two weeks
Major Case Squad Training	St. Louis, MO	160	Required training for squad members
Arson Investigation Dept. of Safety	Jefferson City, MO	200	Train one officer in arson investigation
Medicological Death Investigator	St. Louis University	375	Five day course conducted by Medical Examiner's Office in Death Investigation
Basic Criminal Investigation	M.S.H.P. Jefferson City	470	Two week school for detectives

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department		Program		Account Number
General		POLICE		CRIMINAL INVESTIGATIONS		040.044
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	1,065	530	560	Telephone - 380 Telephone/Recorder Connectors (6) - 180	
530.318	GASOLINE & OIL	2,403	3,000	2,500	Gasoline & oil for four detective vehicles	
530.321	INVESTIGATIVE SUPPLIES	4,100	3,500	4,300	Film and video tape - 3,000 Batteries - 100 Crime scene processing supplies - 1,200	
530.325	MISCELLANEOUS SUPPLIES	0	200	200	Criminal informant fund	
530.343	UNIFORMS	1,200	3,263	2,400	Clothing allowance for 5 detectives @ \$480.00 each	
	TOTAL	8,768	10,493	9,960		

CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		POLICE		CRIMINAL INVESTIGATIONS		040.044
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	0	1,900	1,350	See attached detail	
540.440	MACHINERY & EQUIPMENT	1,899	3,362	0		
	TOTAL	<u>1,899</u>	<u>5,262</u>	<u>1,350</u>		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department POLICE	Program CRIMINAL INVESTIGATIONS		Account Number 044-540.410	
Description Crime Scene Sketch Software		No# Requested 1		Unit Cost 550	Total Cost 550
Explain reason for request (describe use and workload) To allow for diagraming of police crime scenes.			# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Sole Source Vendor

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund	Department	Program	Account Number
General	POLICE	CRIMINAL INVESTIGATIONS	044-540.410

Description	No# Requested		Unit Cost	Total Cost
REJIS Network Card	1		800	800

Explain reason for request (describe use and workload)	# of similar units on hand	Replacement/Addition
To allow Detective Lieutenant access REJIS computer services.	1	Addition

Specify items to be replaced			
Item	Make	Age	Recommended Disposition
Not applicable.			

What source was used for unit cost?

Vendor Information

Other remarks.

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	MUNICIPAL COURT	MUNICIPAL COURT	050.051
Activity		Remarks	
Municipal Court		<p>Municipal Court is the judicial branch of the city government. The Judge and Prosecuting Attorney are appointed by the Mayor with the consent of the City Council. Traffic violations and other city ordinance violations are tried by the Court. The Clerk of the Court operates the Traffic Violations Bureau and administers the day-to-day functions of the Court. A part-time clerk/typist assists the Court Clerk with filing and typing and is trained to help with the normal functions of court operations. Both Court Clerk and Clerk/Typist are under the supervision of the Finance Director and the Municipal Judge.</p>	

**CITY OF CHESTERFIELD 1993 BUDGET
PROGRAM REQUEST**

Fund	Department	Program	Account Number
General	MUNICIPAL COURT	MUNICIPAL COURT	050.051
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	34,699	36,673	38,294
Contractual Services	58,658	58,510	61,500
Commodities	36	250	250
Capital Outlay	0	850	0
Transfers	0	0	0
TOTAL	<u>93,393</u>	<u>96,283</u>	<u>100,044</u>

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	MUNICIPAL COURT	MUNICIPAL COURT	050.051	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Court Clerk Clerk/Typist		1.00	1.00	1.00
		0.00	0.25	0.25
TOTALS		1.00	1.25	1.25

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	MUNICIPAL COURT	MUNICIPAL COURT		050.051
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.111	SALARIES - FULL-TIME	24,936	26,001	26,371
510.112	SALARIES - PART-TIME	3,338	3,860	3,654
510.113	SALARIES - OVERTIME	1,066	1,000	2,000
510.120	SOCIAL SECURITY	2,221	2,361	2,498
510.122	WORKERS COMPENSATION	73	99	118
510.124	HEALTH INSURANCE	1,336	1,525	1,521
510.125	LIFE INSURANCE	62	87	89
510.127	DISABILITY INSURANCE	113	120	121
510.130	PENSION	1,554	1,620	1,922
	TOTAL	<u>34,699</u>	<u>36,673</u>	<u>38,294</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		MUNICIPAL COURT	MUNICIPAL COURT			050.051
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.213	COURT DOCKETING	16,137	16,000	17,000	REJIS charges, docket delivery charges	
520.247	MAINT. & REPAIR-EQUIPMENT	0	100	0		
520.249	MEMBERSHIPS/SUBSCRIPTIONS	135	225	235	See attached detail	
520.260	PRINTING & BINDING	2,139	2,500	3,500	Court files, receipts and all printed materials	
520.261	PROFESSIONAL SERVICES	37,373	36,300	37,300	Judge - 15,000 P.A. - 19,800 Subs - 2,500	
520.268	RENTAL - EQUIPMENT	2,136	2,150	2,150	REJIS terminal, monitor and printer	
520.277	TRAVEL & TRAINING	738	1,235	1,315	See attached detail	
	TOTAL	<u>58,658</u>	<u>58,510</u>	<u>61,500</u>		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	MUNICIPAL COURT	MUNICIPAL COURT	050.051-520.249
Organization	Member	Amount	Remarks
Met. St. Louis Assn. Court Admin.	Nancy Morr	25	Local Court Association, Court Clerk holds position of Director.
Mo. Assn. Court Administration	Nancy Morr	35	State Court Association, Court Clerk holds position of Secretary.
Muni/Assoc. Circ. Judges Assn.	Michael Doster	50	State Court Association, Judge holds position of Director at Large.
Muni/Assoc. Circ. Judges Assn.	Rick Brunk	50	State Court Association for P.A.
National Assn. Court Management	Nancy Morr	75	Annual dues for National Association for Court Manage- ment for Court Clerk. .
		TOTAL	235

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	MUNICIPAL COURT	MUNICIPAL COURT	050.051-520.277
Seminar or Conference	Location	Amount	Remarks
Mo. Assn. Court Admin. Conference	Lodge of Four Seasons	465	Annual Court Conference for Court Clerk to attend. Five nights lodging and registration fees.
Muni/Assoc. Circ. Judges Conference	Lodge of Four Seasons	450	Annual Court Conference for Judge and P.A. to attend. Two nights lodgings and registration fees.
Mo. Assn. Court Admin. Meetings	Lodge of Four Seasons	100	Two board meetings a year for Court Clerk who holds position of Secretary.
Muni/Assoc. Circ. Judges Mtngs	Lodge of Four Seasons	200	Board meetings for Judge who holds position of Director at Large.
Met. St. Louis Assn. Court Admin.	St. Louis Area	100	Monthly meetings held locally for Court Clerk who holds the position of Director.
		TOTAL	
		1,315	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		MUNICIPAL COURT	MUNICIPAL COURT			050.051
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	36	250	250	Computer supplies, Court documents and supplies	
	TOTAL	36	250	250		

CITY OF CHESTERFIELD 1993 BUDGET

CAPITAL EXPENDITURES

Fund		Department	Program			Account Number
General		MUNICIPAL COURT	MUNICIPAL COURT			050.051
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	0	850	0		
	TOTAL	<hr/> 0	<hr/> 850	<hr/> 0		

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	PLANNING	PLANNING & ZONING	060.061
Activity		Remarks	
Zoning Ordinance Administration		Analysis, review, preparation and presentation of reports to Planning Commission; review site plans; maintain official zoning map of City of Chesterfield.	
Board of Adjustment		Assist public with Board variance requests and serve as technical advisor to Board.	
Subdivision Ordinance Admin.		Review of subdivision plats; monitor escrow accounts; and review subdivision variance requests.	
General Public Contact		Meet citizens, developers, consultants concerning Zoning and Subdivision Ordinance.	
Inspection and Enforcement		Inspect zoning and nuisance violations; appear in Court, as required.	
Comprehensive Planning		Provide long/short-range planning for City. Prepare and submit Plans of Intent for annexations to County Boundary Commission.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	PLANNING	PLANNING & ZONING	060.061
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	215,236	263,221	269,913
Contractual Services	20,597	23,540	17,738
Commodities	4,042	2,550	2,550
Capital Outlay	3,590	0	0
Transfers	0	0	0
TOTAL	243,465	289,311	290,201

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	PLANNING	PLANNING & ZONING	060.061	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Director of Planning		1.00	1.00	1.00
Senior Planner		0.00	1.00	1.00
Planning Specialist		1.00	1.00	1.00
Planning Technician		1.00	1.00	1.00
Zoning Inspector		1.00	1.00	1.00
Executive Secretary		1.00	1.00	1.00
Secretary		1.00	1.00	1.00
TOTALS		6.00	7.00	7.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	PLANNING	PLANNING & ZONING		060.061
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	83,671	103,472	105,098
510.111	SALARIES - FULL-TIME	95,548	111,784	112,928
510.113	SALARIES - OVERTIME	1,863	1,500	3,000
510.120	SOCIAL SECURITY	13,006	16,582	17,240
510.122	WORKERS COMPENSATION	1,229	1,677	1,808
510.124	HEALTH INSURANCE	10,589	13,375	14,727
510.125	LIFE INSURANCE	510	836	846
510.127	DISABILITY INSURANCE	794	990	1,003
510.130	PENSION	8,026	13,005	13,263
TOTAL		215,236	263,221	269,913

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program		Account Number
General		PLANNING	PLANNING & ZONING		060.061
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
520.210	ADVERTISING	5,215	4,000	4,000	Public Hearing Notices
520.247	MAINT. & REPAIR-EQUIPMENT	89	0	0	
520.248	MAINT. & REPAIR-VEHICLES	291	400	300	Misc. repairs to vehicles
520.249	MEMBERSHIPS/SUBSCRIPTIONS	1,032	1,144	1,203	See attached detail
520.251	MISCELLANEOUS CONTRACTUAL	1,471	7,662	3,300	Map Reproduction - 500 SLC Computer Access - 500 SLC Microfilm Copies - 1,000 Code Compliance - 500 Film processing - 800
520.260	PRINTING & BINDING	1,401	1,250	1,250	Information pamphlets and ordinances
520.261	PROFESSIONAL SERVICES	927	425	425	Board of Adjustment Reporter
520.268	RENTAL - EQUIPMENT	7,320	6,109	4,910	Director's Car - 3,410 Director's Car Phone

CITY OF CHESTERFIELD 1993 BUDGET
CONTRACTUAL SERVICES

Fund		Department		Program		Account Number
General		PLANNING		PLANNING & ZONING		060.061
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.277	TRAVEL & TRAINING	2,851	2,550	2,350	- 1,000 Portable Car Phone - 500 See attached detail	
	TOTAL	<u>20,597</u>	<u>23,540</u>	<u>17,738</u>		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	PLANNING	PLANNING & ZONING	060.061-520.249

Organization	Member	Amount	Remarks
American Planning Association	Director of Planning	165	Membership Fee for Nat'l & State Assoc.
American Planning Association	Senior Planner	109	Membership Fee for Nat'l & State Assoc.
American Planning Association	Director of Planning	6	Membership Fee for St. Louis Chapter
American Planning Association	Senior Planner	6	Membership Fee for St. Louis Chapter
American Planning Association	Planning Specialist	12	Membership Fee for St. Louis Chapter
Planning Advisory Service	Director of Planning	395	Subscription for Dept. Use
Zoning News	Director of Planning	45	Subscription for Dept. Use
Land Use Law & Digest	Director of Planning	195	Subscription for Dept. Use
Urban Land Institute	Director of Planning	120	Subscription for Dept. Use
Miscellaneous	Director of Planning	150	Subscriptions for Dept. Use
	TOTAL	1,203	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	PLANNING	PLANNING & ZONING	060.061-520.277
Seminar or Conference	Location	Amount	Remarks
Mtgs/Seminars/Training	Metro Area	250	Staff's attendance at APA meetings, seminars and classes for professional improvement
American Planning Association	Chicago, Ill	1,200	National Conference for Director
American Planning Association	Jefferson City, MO	300	State Conference for Planning Specialist
Amer.Plan. Assoc.(4 State Conf)	St Louis, Mo	100	Conference for Senior Planner
Mtgs/Seminars/Training	Metro Area	250	Director's attendance at Mtgs., Chamber of Commerce, & Seminars of APA
Mtgs/Seminars/Training	Metro Area	250	Planning Commission's attendance at seminars
		TOTAL	2,350

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PLANNING	PLANNING & ZONING			060.061
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	3,053	1,550	1,550	Film - 500 Slides - 350 Software - 500 Drafting Supplies - 200	
530.318	GASOLINE & OIL	989	1,000	1,000	Direct charges for director's car and Aries	
	TOTAL	<u>4,042</u>	<u>2,550</u>	<u>2,550</u>		

CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		PLANNING		PLANNING & ZONING		060.061
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	3,590	0	0		
	TOTAL	<u>3,590</u>	<u>0</u>	<u>0</u>		

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071
Activity	Remarks		
Department Administration	This activity involves budget preparation & control, personnel management, clerical & record keeping functions, & planning & evaluation of department programs.		
Public Service	This activity involves the handling of public service requests & public contact.		
Project Engineering	This activity involves preparing & updating, annually, a street maintenance plan, as well as, projecting new construction and reconstruction.		
Construction Inspection	This activity involves inspection of various developments & improvements to insure proper code & contract compliance.		
Development & Plan Review	This activity involves insuring proper enforcement of development standards & other applicable standards and codes.		
Traffic Surveys	This activity involves taking traffic counts necessary for future planning.		
Drafting & Mapping	This activity involves the preparation of various sketches, drawings & maps for City use.		
	MAJOR CHANGE: The Public Works Administration and Engineering Division proposes to add an Engineering Technician position in 1993.		

195

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	323,133	378,310	406,169
Contractual Services	223,174	104,694	43,213
Commodities	13,268	12,915	15,405
Capital Outlay	28,483	39,916	13,750
Transfers	0	0	0
TOTAL	588,058	535,835	478,537

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Director/Public Works/City Engineer		1.00	1.00	1.00
Assistant City Engineer		1.00	1.00	1.00
Civil Engineer		1.00	1.00	1.00
Engineering Plan Reviewer		1.00	1.00	1.00
Engineering Construction Inspector		2.00	2.00	2.00
Engineering Technician		1.00	1.00	2.00
Executive Secretary		1.00	1.00	1.00
Secretary		1.00	1.00	1.00
Engineering Intern		0.29	0.29	0.29
TOTALS		9.29	9.29	10.29

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING		070.071
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	107,560	112,235	113,733
510.111	SALARIES - FULL-TIME	149,986	191,127	210,553
510.112	SALARIES - PART-TIME	2,532	3,300	3,626
510.113	SALARIES - OVERTIME	7,382	4,000	4,000
510.120	SOCIAL SECURITY	19,314	23,766	25,889
510.122	WORKERS COMPENSATION	3,199	4,552	5,293
510.124	HEALTH INSURANCE	15,306	20,475	22,010
510.125	LIFE INSURANCE	738	1,128	1,200
510.127	DISABILITY INSURANCE	1,168	1,395	1,492
510.130	PENSION	15,948	16,332	18,373
TOTAL		323,133	378,310	406,169

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	ADMINISTRATION & ENGINEERING			070.071
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.210	ADVERTISING	0	0	0		
520.221	DATA PROCESSING	1,519	1,000	500	Software upgrades	
520.247	MAINT. & REPAIR-EQUIPMENT	2,349	4,500	6,080	Traffic counters survey/testing equipment - 500 Plan copier - 1,500 Photo copier drum - 2,000. Roll feed - 600 Plotter - 1,000 Repeater - 480	
520.248	MAINT. & REPAIR-VEHICLES	1,688	1,500	1,500	1 staff vehicle; 2 pool vehicles	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	1,309	1,804	1,953	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	46,367	20,170	20,760	Const. test - 6,000 Vector control - 5,000 Record plats - 1,500 Blueprints/copies - 500 NRC License - 2,000 Doubletree Lease-600 County file reprod. - 500	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	ADMINISTRATION & ENGINEERING			070.071
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
					Film develop. - 500 County programming - 500 NRC Film Badges - 200 Couriers - 100 Freight - 100 Surdex - 2,500 Temp. signal - 760	
520.260	PRINTING & BINDING	1,731	500	500	Microfiche, permits, doorhangers, printing	
520.261	PROFESSIONAL SERVICES	156,760	69,300	6,000	Surveys, aerial reprints	
520.268	RENTAL - EQUIPMENT	8,602	2,700	2,400	Directors car phone - 1,200 Portable car phone - 1,200	
520.277	TRAVEL & TRAINING	2,849	3,220	3,520	See attached detail	
	TOTAL	223,174	104,694	43,213		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071-520.249
Organization	Member	Amount	Remarks
American Public Works Assoc.Nat'l	City	295	National membership for City. Provides membership in 6 affiliate organizations.
American Public Works Assoc.Local	Engineering Plan Reviewer	15	Local membership
American Public Works Assoc.Local	Assistant City Engineer	15	Local membership
Magazines and periodicals	N/A	150	Provide technical updates, product information, discussion of project and unit costs for municipal projects.
Nat'l. Institute for Cert.Eng.Tech.	Engineering Constr. Insp.	75	Certification as an inspector in the construction industry.
Nat'l institute for Cert.Eng.Tech.	Engineering Technician	75	Certification for proficiency as an engineering technician.
Nat'l. Institute for Cert.Eng.Tech.	Engineering Constr. Insp.	25	Recertification as an Engineering inspector. Demonstrates an acceptable level of proficiency.
Highway Engineers Association	Assistant City Engineer	55	Missouri membership, State Highway officials venue for communication.
Institute/Transportation Engineers	Assistant City Engineer	120	Maintain proficiency as it relates to traffic concerns.

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071-520.249
Organization	Member	Amount	Remarks
Int. Erosion Control Federation	Engineering Plan Reviewer	75	Provide information on erosion control & site runoff control.
American Concrete Institute	Assistant City Engineer	125	Provide the most current information on concrete materials, practices, and design developments.
National Society of Prof. Engineers	Assistant City Engineer	194	
National Society of Prof. Engineers	Director of Public Works	194	Professional society for Engineers. Membership is further divided into professional discipline. i.e. Professional Engineer in Gov't. Peg.
APWA Infolink	City	135	To provide unlimited access to APWA library and reproduction services.
American Public Works Assoc.Local	Director of Public Works	15	Local Membership
American Concrete Institute	Assistant City Engineer	15	Local membership
American Concrete Institute	Civil Engineer	15	Local membership
American Society of Civil Engineers	Director of Public Works	180	Membership in technical & professional societies for the purpose of gathering and disseminating information.

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071-520.249

Organization	Member	Amount	Remarks
American Society of Civil Engineers	Assistant City Engineer	180	Other benefits include journal subscriptions, technical data base, computer libraries, and reduced publication pricing.
	TOTAL	<u>1,953</u>	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071-520.277
Seminar or Conference	Location	Amount	Remarks
American Concrete Institute Insp.	Local	45	To re-certify Inspectors on proper fresh testing methods for concrete.
Annual Concrete Paving Conference	Kansas City	200	To obtain recent information on paving material applications, proper maintenance, repair techniques & strategies.
APWA State Chapter Meetings	Lake/Ozarks, Columbia MO	400	To gain knowledge through local technology transfer sessions & participate in various technical division activities & election of officers.
APWA Congress/Equipment Show	Phoenix AZ	1,200	To gain information on the latest innovations & new equipment as well as gaining knowledge through technology transfer sessions.
Fldpln Anlysis:Hydrology/Hydraulics	Lawrence, Kansas	665	To educate the City's flood HEC1 & HEC2 models & applications.
Miscellaneous	Metro Area	500	Local Meetings of APWA (432), TEAM(60), ACI(50), & Chamber of Commerce.

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	PUBLIC WORKS	ADMINISTRATION & ENGINEERING	070.071-520.277

Seminar or Conference	Location	Amount	Remarks
CADD System Training(advanced)	Community College	150	To educate engineering technician in use of microstation for mapping and GIS utilities.
Annual Traffic Conference	Columbia, MO	60	Provide additional knowledge and skills in traffic analysis\prediction. (MO Highway Engineers, mog)
CADD System Training (Beginning)	Community College	300	To educate 2 engineers in use of Autocadd.
	TOTAL	<hr/> 3,520	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	ADMINISTRATION & ENGINEERING			070.071
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	8,970	6,900	9,700	Blackline Paper - 2,500 Mylar - 1,000 Plotter supplies - 1,000 Drafting Eqpt. - 500 Survey Mat'l. - 750 Toner - 500 Developer - 300 Photo supplies, marking paint, lumber crayons, probe rods, ear protection, safety rope - 750 Publications: ASTM, BPR Design Charts, ITE Manuals, Hwy Design County/State/MSD Specs., other design manuals - 200 Core Drill Bits-1,500 2 storage cabinets - 700	
530.318	GASOLINE & OIL	2,807	4,000	4,000	2 pool vehicles 1 Directors vehicle	
530.342	TOOLS	578	500	500	Levels, squares,	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program		Account Number
General		PUBLIC WORKS	ADMINISTRATION & ENGINEERING		070.071
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
530.343	UNIFORMS	913	1,515	1,205	hammers, flashlights, tapes, shovels, pry bars, sewer hooks, sickle, rolotape, etc. Uniforms - 375 Insulated coveralls - 200 Hooded Sweatshirts - 150 Coats - 120 Boots - 180 T-Shirts - 150 Caps - 30
	TOTAL	<u>13,268</u>	<u>12,915</u>	<u>15,405</u>	

CITY OF CHESTERFIELD 1993 BUDGET

CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		PUBLIC WORKS		ADMINISTRATION & ENGINEERING		070.071
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	1,890	3,400	7,500	See attached detail	
540.420	FURNITURE	0	3,000	1,000	See attached detail.	
540.440	MACHINERY & EQUIPMENT	19,147	18,016	5,250	See attached detail	
540.460	AUTOMOBILES & TRUCKS	7,446	15,500	0		
	TOTAL	28,483	39,916	13,750		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS		Program ADMINISTRATION & ENGINEERING		Account Number 071-540.410
Description CADD Station - 486 Computer, 33 Mghz, 24 Ram			No# Requested 1		Unit Cost 7,500
					Total Cost 7,500
Explain reason for request (describe use and workload) Additional Engineering Technician				# of similar units on hand 1	Replacement/Addition Addition
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Catalog pricing.

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS	Program ADMINISTRATION & ENGINEERING		Account Number 071-540.440	
Description Tommy Lift/Core Machine		No# Requested 1		Unit Cost 5,250	Total Cost 5,250
Explain reason for request (describe use and workload) Equip one truck with hydraulic lift gate to allow engineering inspectors to core pavement for strength & thickness.			# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Dealer quotes:

Other remarks.

Antone's Santa Clara & Kranz Auto Body

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS		Program ADMINISTRATION & ENGINEERING		Account Number 071-540.420	
Description Flat Files			No# Requested 2		Unit Cost 500	Total Cost 1,000
Explain reason for request (describe use and workload) Plan storage requirement.				# of similar units on hand 6	Replacement/Addition Addition	
Specify items to be replaced						
Item	Make	Age	Recommended Disposition			

What source was used for unit cost?

Recent purchase.

Other remarks.

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE	070.072
Activity		Remarks	
Street Maintenance & Repair		This activity involves repairing potholes, crack sealing of pavement and replacement of asphalt and concrete as well as major overlays. Also includes the removal and replacement of broken and displaced sections of sidewalks. Includes mudjacking of streets and sidewalks to fill voids and to level slabs. This activity also involves cleaning of City maintained streets which in turn reduces storm sewer blockages.	
Snow & Ice Control		This activity involves salting and plowing of City maintained streets and roads to provide adequate mobility to the motoring public.	
Mowing & Tree Trimming		This activity involves mowing of grass shoulders along certain City right-of-ways. Also includes the trimming of trees along all City streets.	
Storm Sewer Maintenance & Repair		This activity involves the systematic cleaning of catch basins, storm sewers and culverts to insure proper drainage and minimize flooding problems. Includes the reconstruction of deteriorating basins, inlets, storm sewers, and pipes.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE	070.072
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	602,656	759,463	782,208
Contractual Services	202,247	145,717	139,295
Commodities	383,396	429,615	398,400
Capital Outlay	675,851	1,080,209	82,800
Transfers	0	0	0
TOTAL	<u>1,864,150</u>	<u>2,415,004</u>	<u>1,402,703</u>

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE	070.072	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Street Superintendent		1.00	1.00	1.00
Street Supervisor		4.00	4.00	4.00
Street Maintenance Workers		15.00	19.00	19.00
Temporary Workers (10 part-time-Summer)		2.88	2.88	2.88
TOTALS		22.88	26.88	26.88

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE		070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.110	SALARIES - SUPERVISORY	39,832	42,828	43,556
510.111	SALARIES - FULL-TIME	401,601	507,153	508,953
510.112	SALARIES - PART-TIME	22,627	25,000	25,000
510.113	SALARIES - OVERTIME	18,536	22,000	22,000
510.120	SOCIAL SECURITY	35,736	44,409	46,762
510.122	WORKERS COMPENSATION	20,127	32,971	44,244
510.124	HEALTH INSURANCE	36,157	51,275	52,824
510.125	LIFE INSURANCE	1,273	1,792	1,856
510.127	DISABILITY INSURANCE	2,069	2,454	2,542
510.130	PENSION	24,698	29,581	34,471
	TOTAL	<u>602,656</u>	<u>759,463</u>	<u>782,208</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program		Account Number
General		PUBLIC WORKS	STREET & SEWER MAINTENANCE		070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
520.247	MAINT. & REPAIR-EQUIPMENT	12,707	9,000	11,150	Repair of City equipment. (Snow equipment, salt spreaders, blades, hydro parts & hoses, muddjack equip., air compressor, roller, skid steers, backhoes, etc.) - 11,000 Maint. agreement on time clock - 150
520.248	MAINT. & REPAIR-VEHICLES	13,882	13,000	15,000	Various repairs of City vehicles - 2,925 Tune-ups - 3,000 Electric sup. - 450 License Renewal S-4) - 50 Filters - 650 Starters - 375 Batteries - 450 Brakes - 1,500 Beds - 500 Belts/seals - 200 Bearings - 200 Tires - 4,700
520.249	MEMBERSHIPS/SUBSCRIPTIONS	75	250	200	See attached detail

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	STREET & SEWER MAINTENANCE			070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.251	MISCELLANEOUS CONTRACTUAL	13,221	30,940	52,525	Beeper service 5 @ 19./ea - 1,140 Landfill/empty dumpster - 385 Street striping - 3,000 Contractual Street Sweeping - 15,000 Outside contractual labor - 33,000	
520.260	PRINTING & BINDING	100	0	0		
520.261	PROFESSIONAL SERVICES	9,023	0	0		
520.268	RENTAL - EQUIPMENT	107,391	47,607	17,000	Rental of special equipment: Emergency rentals - 5,168 Portable Car Phone S-4 - 1,000 Crack Router - 1,000 Office copy machine rental + .0225/copy - 86./mo. - 1,032 Portable bathroom (8 months rental) - 500 Stump Grinder - 800	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	STREET & SEWER MAINTENANCE			070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
					Sewer Auger-6" - 2,500 Skid Steer Loader - 5,000	
520.269	RENTAL - BUILDING	30,664	30,000	30,000	Rent for Public Works facility @ 2,500/mo.	
520.276	TELEPHONE	2,622	3,000	3,000	Line charges - 2,350 Long Distance - 650	
520.277	TRAVEL & TRAINING	667	420	420	See attached detail	
520.285	UTILITIES-ELECTRIC	6,488	7,500	6,000	Electric for Public Works facility & Centaur Rd.	
520.286	UTILITIES-GAS	5,407	4,000	4,000	Propane gas for Public Works facility & Centaur Rd.	
	TOTAL	202,247	145,717	139,295		

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE	070.072-520.249
Organization	Member	Amount	Remarks
American Public Works Association	Dan Henthorn	125	National organization dues
American Public Works Association	Mark Wilson	15	Local chapter dues
American Public Works Association	Wayman Massey	15	Local organization dues
American Public Works Association	Herman Morgan	15	Local organization dues
American Public Works Association	Wayne McFarland	15	Local organization dues
American Public Works Association	Dan Henthorn	15	Local organization dues
	TOTAL	200	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE	070.072-520.277

Seminar or Conference	Location	Amount	Remarks
APWA State Chapter Meeting	Lake of the Ozarks, MO	150	To gain knowledge through local technology transfer sessions and participate in various technical divisions activities and election of officers. Dan Henthorn attending at Columbia, MO or Lake of the Ozarks.
Public Works Construction Course	Metro area	120	Send 2 Street Supervisors to expand construction knowledge & information.
APWA State Chapter Meeting	Columbia, MO	150	To gain knowledge through local technology transfer sessions and participate in various technical divisions activities and election of officers
	TOTAL	420	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program		Account Number
General		PUBLIC WORKS	STREET & SEWER MAINTENANCE		070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
530.313	DEPARTMENT SUPPLIES	272,203	297,005	302,250	RS211 crack filler - 15,000 Hot mix - 10,000 Cold mix/UPM - 35,000 1" down - 17,000 2" clean - 2,500 1" clean - 4,500 3/8 trap rock - 3,500 Fill sand - 2,000 Other rock - 2,000 Soil - 11,000 Portland - 4,000 Ready mix - 86,300 Asphalt primer - 1,000 CRS-2 - 15,000 Irrigation parts - 1,400 Mailboxes - 1,600 Expansion - 2,000 Key way - 1,500 Cedar board - 2,500 Form mat'l - 6,500 Curing compound - 2,000 Saw blades - 3,500 Diamond tip - 5,000 Clear plastic - 2,000 Propane gas - 2,500

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund	Department	Program			Account Number
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE			070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
					Guard rail - 2,000 Tarps - 1,300 Warning lights/spots - 1,200 Form stakes - 1,500 Nails - 500 Sod - 2,000 Sewer pipe - 3,500 Inlets - 3,000 Gabian stone, 4" & 6" 150% @ 7.50 - 1,125 Gabian Wire Basket - 2,500 Casted Curb Boxes, 100 ea. 10 - 1,000 12" PVC, 8.40/ft. 168./ea. 30 pieces - 5,040 Welding supplies - 4,500 First-aid kits - 1,000 Fire extinguishers - 1,000 Flashing barricades - 1,500 Flagging tape - 1,000 Orange cones - 3,000 Signs, Hdw. - 8,000

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	STREET & SEWER MAINTENANCE			070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
					Fabric cloth - 1,500 Fabric filter cloth - 2,500 30 pounds dye - 600 Safety barrels - 2,000 Office cleaners, etc. 2,000 Batteries - 500 Water coolers - 435 Drinking cups - 350 Walkway Yellow & White striping paint- 1,000 Marking paint - 500 Orange flags/plow - 1,000 Points/bits - 500 Elec. supplies - 300 Trash bags - 350 Cleaning aids/ vehicles & equip., wax, wash - 2,000 Grass, seed, straw - 2,500 Recorder for facilities - 250	
530.318	GASOLINE & OIL	27,478	32,602	30,000	Diesel fuel/reg. gas	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program		Account Number
General		PUBLIC WORKS	STREET & SEWER MAINTENANCE		070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
530.340	SALT & ABRASIVES	64,141	73,450	48,150	17 vehicle Diesel @ 26,000 gal. @ .80 - 20,800 Equip. fuel 8,500 @ .80 - 6,800 Oil - 2,400 Salt 1800 T @ 25. - 45,000 Liq. chloride - 4,500 gal. @ .70 - 3,150
530.342	TOOLS	8,032	9,500	6,000	Misc. hand tools, wrenches, screw drivers, etc. - 350 Shovels - 700 Street brooms - 650 Rakes - 200 Claw & sledge hammers - 200 Picks - 150 Spare handles - 400 Prime brushes - 200 Concrete tools - 900 Float - 150. Finishing brushes - 200 Flashlights &

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	STREET & SEWER MAINTENANCE			070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.343	UNIFORMS	11,542	17,058	12,000	batteries - 250 Tool boxes - 350 Chainsaws (18", 24") - 900 Tapes/rulers - 200 Line levels, chalk line chisels, axe, etc. - 200 Uniforms (23): + 3 replacement sets: Shirts - 87/10.50 - 915 Pants - 87 @ 11.20 - 975 Coveralls - 11 @ 39.50 - 435 Jackets - 8 @ 23. - 185 Work shoes 1 ea. @ 65. - 1,885 Thermal sweatshirts, 1 ea./33.50 - 972 (Uniform prices reflect 5% increases) Summer T-shirts, 6 pair ea. + 5 pair/temporaries 235 @ 5.90 - 1,387	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department		Program		Account Number
General		PUBLIC WORKS		STREET & SEWER MAINTENANCE		070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
					Caps 5.50/ea. - 290 Leather work gloves golden fuzzies, rubber gloves, winter liners, over shoes, rain gear, safety glasses, safety vests, hard hats, ear plugs, etc. - 4,956	
	TOTAL	383,396	429,615	398,400		

CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		PUBLIC WORKS		STREET & SEWER MAINTENANCE		070.072
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.440	MACHINERY & EQUIPMENT	77,411	78,115	28,800	See attached detail	
540.460	AUTOMOBILES & TRUCKS	96,380	18,522	54,000	See attached detail	
540.490	STREET RECONSTRUCTION	482,029	953,572	0	Funds transferred to Capital Projects Fund in Fiscal Year 1993.	
540.495	STORM SEWER RECONSTRUCT.	20,031	30,000	0		
	TOTAL	<u>675,851</u>	<u>1,080,209</u>	<u>82,800</u>		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS	Program STREET & SEWER MAINTENANCE		Account Number 072-540.460	
Description 2.5 T. DumpTruck/10'snow pkg.		No# Requested 1		Unit Cost 54,000	Total Cost 54,000
Explain reason for request (describe use and workload) To add to our present fleet of work trucks, used for hauling material, snow plowing, & towing misc. equipment to job site, such as air compressor, etc			# of similar units on hand 10	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Verbal quote (Carol Rehmer Chev)

Other remarks.

Quote from Joe Nooner, Carol Rehmer Chevrolet

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund	Department	Program		Account Number	
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE		072-540.440	
Description		No# Requested		Unit Cost	Total Cost
Hydraulic Hammer with trailer		1		17,500	17,500
Explain reason for request (describe use and workload)			# of similar units on hand	Replacement/Addition	
For breaking of street & sidewalk slabs prior to excavation. Will eliminate \$10,000 annual rental charges. Trailer needed to haul machine.			0	Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Written quote (Cummings, McGowen,

Other remarks.

West. Quote from Doug Williams, Cummings, McGowen & West.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund	Department	Program	Account Number
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE	072-540.440

Description	No# Requested	Unit Cost	Total Cost
Cut Saws	1	850	850

Explain reason for request (describe use and workload)	# of similar units on hand	Replacement/Addition
To cut concrete & asphalt street & sidewalks. Used prior to excavation of slabs & to make joints after pouring concrete. Also used by sewer crew.	3	Replacement

Specify items to be replaced			
Item	Make	Age	Recommended Disposition
Cut Saw	Promat 690 McCulloch	3 years	No longer serviceable

What source was used for unit cost?
Verbal Quote (Pat Kelly Equipment)

Other remarks.
Verbal quote - Brian Kelly, Pat Kelly Equipment.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS	Program STREET & SEWER MAINTENANCE		Account Number 072-540.440	
Description Airless Sprayer		No# Requested 1		Unit Cost 2,500	Total Cost 2,500
Explain reason for request (describe use and workload) To paint crosswalks, stop bars, directional arrows & other street markings.			# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Verbal Quote (Sherwin Williams)

Other remarks.

Quote from Greg Peterson.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS	Program STREET & SEWER MAINTENANCE		Account Number 072-540.440	
Description Hydraulic Pole Saws		No# Requested 1		Unit Cost 1,450	Total Cost 1,450
Explain reason for request (describe use and workload) Used for tree trimming on City right-of-ways, additional saws to accommodate extra trimming crew.			# of similar units on hand 3	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Verbal quote (Truck Equipment Co.)

Other remarks.

Verbal quote - Bob Voegele, Truck Equipment Co.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund	Department	Program		Account Number	
General	PUBLIC WORKS	STREET & SEWER MAINTENANCE		072-540.440	
Description		No# Requested		Unit Cost	Total Cost
Crack Seal Kettle (Lease Purchase)		1		6,500	6,500
Explain reason for request (describe use and workload)			# of similar units on hand	Replacement/Addition	
For sealing cracks & joints in street slabs. Replaces used machine bought 4 years ago.			1	Replacement	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Vendor Quote

Other remarks.

Includes twelve payments toward a 36 month lease purchase.

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	PUBLIC WORKS	VEHICLE MAINTENANCE	070.073
Activity		Remarks	
Vehicle & Equipment Maintenance		This activity involves repairing department vehicles and equipment to insure they are operable when needed. This activity involves preparing preventive maintenance schedules and coordinating with other City departments to insure vehicles and equipment are serviced on a regular basis.	
Equipment Maintenance Records		This activity involves documenting maintenance repair activities on each vehicle and piece of equipment.	
Parts Inventory		This activity involves maintaining adequate spare parts in order to facilitate repairs.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program		Account Number
General	PUBLIC WORKS	VEHICLE MAINTENANCE		070.073
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request	
Personnel Services	106,277	115,290	115,064	
Contractual Services	30,032	31,850	31,350	
Commodities	32,058	29,600	29,475	
Capital Outlay	21,783	12,850	6,400	
Transfers	0	0	0	
TOTAL	190,150	189,590	182,289	

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SCHEDULE

Fund	Department	Program	Account Number	
General	PUBLIC WORKS	VEHICLE MAINTENANCE	070.073	
Position Title		Number of Employees		
		1991 Actual	1992 Authorized	1993 Requested
Mechanic Supervisor		1.00	1.00	1.00
Mechanics		2.00	2.00	2.00
TOTALS		3.00	3.00	3.00

CITY OF CHESTERFIELD 1993 BUDGET

PERSONNEL SERVICES

Fund	Department	Program		Account Number
General	PUBLIC WORKS	VEHICLE MAINTENANCE		070.073
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request
510.111	SALARIES - FULL-TIME	80,035	85,270	87,069
510.113	SALARIES - OVERTIME	4,261	5,000	2,500
510.120	SOCIAL SECURITY	6,119	6,906	6,986
510.122	WORKERS COMPENSATION	2,449	3,394	3,798
510.124	HEALTH INSURANCE	7,472	8,625	8,643
510.125	LIFE INSURANCE	223	287	293
510.127	DISABILITY INSURANCE	371	392	401
510.130	PENSION	5,347	5,416	5,374
TOTAL		106,277	115,290	115,064

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	VEHICLE MAINTENANCE			070.073
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.247	MAINT. & REPAIR-EQUIPMENT	2,132	2,000	1,500	Lift Jacks, (New Casters) - 300 Air Compressor (Service) - 50 Diag. Equipment (New Vehicle Updates)- 250 Tire Changer (Repack Cylinder Seals) - 150 Wheel Balancer (Calibration) - 150 Alignment Equipment (Calibrate Heads) - 450 Arc Welder (Service) - 50 3 Ton Crane (Replace Casters) - 50 Drum and Rotor Lathe (Cutting Tips, Shield, Silencer Bands) - 50	
520.248	MAINT. & REPAIR-VEHICLES	515	350	350	Service, repairing/ service truck	
520.249	MEMBERSHIPS/SUBSCRIPTIONS	279	200	200	See attached detail	
520.251	MISCELLANEOUS CONTRACTUAL	195	500	500	Parts washer	

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program		Account Number
General		PUBLIC WORKS	VEHICLE MAINTENANCE		070.073
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
520.268	RENTAL - EQUIPMENT	15,258	16,000	16,000	disposal, towing, waste oil disposal - 250 Beeper rental - 250 Oxygen & acetylene tanks - 500 Shop equip. payment - 15,000 Emergency equip. - 500
520.269	RENTAL - BUILDING	11,638	12,000	12,000	Portion/building lease @ 1,000/mo.
520.277	TRAVEL & TRAINING	15	800	800	
	TOTAL	<u>30,032</u>	<u>31,850</u>	<u>31,350</u>	

CITY OF CHESTERFIELD 1993 BUDGET

MEMBERSHIPS AND SUBSCRIPTIONS

Fund	Department	Program	Account Number
General	PUBLIC WORKS	VEHICLE MAINTENANCE	070.073-520.249
Organization	Member	Amount	Remarks
Chilton Company	Ed Bax	200	Parts and service manuals to aid in repairs of engines, differentials, brakes, electrical systems, air conditioners, transmissions, & any other equipment we obtain.
	TOTAL	200	

CITY OF CHESTERFIELD 1993 BUDGET

TRAINING / TRAVEL

Fund	Department	Program	Account Number
General	PUBLIC WORKS	VEHICLE MAINTENANCE	070.073-520.277
Seminar or Conference	Location	Amount	Remarks
Welding and/or Computer Training	Seminar Location	800	Continuing education in these fields, will allow the vehicle maintenance division to be more efficient and less dependent on outside services. Ed Bax, Bruce Mayfield, Roger Welter to attend welding through Cee Kay Supply & vehicle computer courses through Sun Corp. for instruction on use of diagnostic computer. Anti-lock brake & A/C recovery system courses through NAPA Automotive.
	TOTAL	800	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	VEHICLE MAINTENANCE			070.073
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	18,240	16,000	15,850	Steel - 4000 Hand Cleaner - 500 Hydraulic Hose -1,000 Degreasers - 500 Penetrat. Oil - 300 Welding Supplies - 1,000 Nuts & Bolts - 2,500 Elec. Sup. - 600 Safety Glasses - 100 Hydraulic Fit. - 1,000 Janitor Sup. - 1,500 Oxy/acetylene - 500 Sand - 250 A/C freon - 800 Air hoses - 500 Drop lights - 200 Paint, primer, thinner, sandpaper - 600	
530.314	EQUIPMENT PARTS	7,360	7,000	9,000	Batteries - 700 Filters: oil, air, fuel & transmission - 1,500 Headlight/taillight bulbs - 300 Windshield Washer -	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	VEHICLE MAINTENANCE			070.073
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.318	GASOLINE & OIL	383	400	400	700 Antifreeze - 800 Engine oil - 2,000 Lube grease - 600 Hydraulic oil - 800 Front end parts - 1,000 Brake parts - 600 Est. 7,000 miles @ 16 MPG diesel fuel @ .80/gallon - 350 60 quarts oil @ .74/gallon - 50	
530.342	TOOLS	4,431	4,000	2,400	Micrometers - 450 Tachometer - 370 Paint guns - 250 Soldering guns & iron - 75 Air drills - 350 Timing light & dwell meter - 230 Vice for service truck & drill press - 150 1/2 drive impact swivel sockets - 250	

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	VEHICLE MAINTENANCE			070.073
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.343	UNIFORMS	1,644	2,200	1,825	Drill bit sharpener - 125 1/2 air impacts - 150 Uniforms for three employees, 4/ea. - 290 Gloves (Incl.Welding)- 150 Coveralls; 2 - 80 Work Shoes;3pr. - 200 Shop towels - 680 Rain suits - 100 Winter over shoes - 80 Winter liners - 60 T-shirts - 120 Sweatshirts - 65	
	TOTAL	32,058	29,600	29,475		

CITY OF CHESTERFIELD 1993 BUDGET

CAPITAL EXPENDITURES

Fund		Department		Program		Account Number
General		PUBLIC WORKS		VEHICLE MAINTENANCE		070.073
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
540.410	COMPUTER EQUIPMENT	0	9,000	0	See attached detail	
540.440	MACHINERY & EQUIPMENT	6,542	3,850	6,400		
540.460	AUTOMOBILES & TRUCKS	15,241	0	0		
	TOTAL	<u>21,783</u>	<u>12,850</u>	<u>6,400</u>		

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS		Program VEHICLE MAINTENANCE		Account Number 073-540.440	
Description 1" Impact		No# Requested 1			Unit Cost 600	Total Cost 600
Explain reason for request (describe use and workload) For removing wheel lugs from large dump to aid in tire changing.				# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced						
Item	Make	Age	Recommended Disposition			

What source was used for unit cost?

Verbal quote (WW Grainger)

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS	Program VEHICLE MAINTENANCE		Account Number 073-540.440	
Description Bead Buster	No# Requested 1		Unit Cost 800	Total Cost 800	
Explain reason for request (describe use and workload) To aid in breaking down large dump tires for repair.			# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Verbal quote (NAPA Automotive)

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS	Program VEHICLE MAINTENANCE		Account Number 073-540.440	
Description Drum & Disc Lathe Adaptor		No# Requested 1		Unit Cost 2,500	Total Cost 2,500
Explain reason for request (describe use and workload) For turning large truck drums when doing brake jobs.			# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced					
Item	Make	Age	Recommended Disposition		

What source was used for unit cost?

Verbal quote (Dahall Equipment Co.)

Other remarks.

**CITY OF CHESTERFIELD 1993 BUDGET
CAPITAL OUTLAY REQUEST**

Fund General	Department PUBLIC WORKS		Program VEHICLE MAINTENANCE		Account Number 073-540.440	
Description Distributorless Ignition Adaptor (Ford)		No# Requested 1			Unit Cost 2,500	Total Cost 2,500
Explain reason for request (describe use and workload) A necessity to run diagnostic check on Ford Police cars.				# of similar units on hand 0	Replacement/Addition Addition	
Specify items to be replaced						
Item	Make	Age	Recommended Disposition			

What source was used for unit cost?

Verbal quote (Sun Electric Corp.)

Other remarks.

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	PUBLIC WORKS	BUILDINGS AND GROUNDS	070.074
Activity		Remarks	
Building Rental		This activity involves rental of City Government Center.	
Utilities		This activity involves utility services for the City Government Center.	
		MAJOR CHANGE: This budget includes \$106,500 to pay off furniture lease-purchase agreement in 1993.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	PUBLIC WORKS	BUILDINGS AND GROUNDS	070.074
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	0	0	0
Contractual Services	247,976	250,355	310,037
Commodities	155	500	500
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	248,131	250,855	310,537

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	BUILDINGS AND GROUNDS			070.074
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.251	MISCELLANEOUS CONTRACTUAL	52,833	53,180	107,500	Office modification - 1,000 Furniture lease buyout - 106,500	
520.261	PROFESSIONAL SERVICES	0	0	0		
520.269	RENTAL - BUILDING	193,180	195,375	200,737	Government Center Rental Assume 3% increase Sept.	
520.285	UTILITIES-ELECTRIC	1,963	1,800	1,800	Average 150./month.	
	TOTAL	<u>247,976</u>	<u>250,355</u>	<u>310,037</u>		

CITY OF CHESTERFIELD 1993 BUDGET

COMMODITIES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	BUILDINGS AND GROUNDS			070.074
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
530.313	DEPARTMENT SUPPLIES	155	500	500	Misc. supplies, e.g. fire extinguishers, safety kit.	
	TOTAL	155	500	500		

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	PUBLIC WORKS	STREET LIGHTING	070.075
Activity		Remarks	
Street Lighting		Charges for street lights to be installed in certain areas for safety purposes.	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	PUBLIC WORKS	STREET LIGHTING	070.075
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	0	0	0
Contractual Services	0	8,000	1,300
Commodities	0	0	0
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	<u>0</u>	<u>8,000</u>	<u>1,300</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PUBLIC WORKS	STREET LIGHTING			070.075
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.274	STREET LIGHTS	0	8,000	1,300	Monthly charge for street lights	
	TOTAL	0	8,000	1,300		

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	PARKS & RECREATION	PARKS & RECREATION	080.081
Activity		Remarks	
PARKS & RECREATION		<p>This activity is responsible for planning, organizing, directing, and coordinating parks and recreation activities for the city.</p> <p>MAJOR CHANGE: This year's budget includes \$50,000 for an experienced parks consultant to complete plans to implement parks in the city.</p>	

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund	Department	Program	Account Number
General	PARKS & RECREATION	PARKS & RECREATION	080.081
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	0	0	0
Contractual Services	0	13,000	98,000
Commodities	0	0	0
Capital Outlay	0	0	0
Transfers	0	0	0
TOTAL	<u>0</u>	<u>13,000</u>	<u>98,000</u>

CITY OF CHESTERFIELD 1993 BUDGET

CONTRACTUAL SERVICES

Fund		Department	Program			Account Number
General		PARKS & RECREATION	PARKS & RECREATION			080.081
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks	
520.251	MISCELLANEOUS CONTRACTUAL	0	13,000	48,000	Recreation Coordinator's services - 18,000 Recreational events - 30,000	
520.261	PROFESSIONAL SERVICES	0	0	50,000	Funds for experienced parks consultant to develop a proposal to be placed on the ballot	
	TOTAL	<hr/> 0	<hr/> 13,000	<hr/> 98,000		

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund	Department	Program	Account Number
General	RESERVES & CONTINGENCY	CONTINGENCIES	090.091
Activity		Remarks	
Contingencies		The Contingency Account provides for unanticipated expenditure needs and revenue shortfalls.	
Reserves		The Salary Adjustment Account provides for Council-approved annual salary increases for all departments.	
		MAJOR CHANGE: Salaries adjustments have been included in each department's budget in prior years. With the implementation of a new performance evaluation system, the Finance and Administration Committee of Council recommended a separate account for these funds.	

CITY OF CHESTERFIELD 1993 BUDGET
PROGRAM REQUEST

Fund	Department	Program	Account Number
General	RESERVES & CONTINGENCY	CONTINGENCIES	090.091
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	0	0	0
Contractual Services	0	0	0
Commodities	0	0	0
Capital Outlay	0	0	0
Transfers	0	226,680	391,210
TOTAL	<u>0</u>	<u>226,680</u>	<u>391,210</u>

CITY OF CHESTERFIELD 1993 BUDGET

TRANSFERS

Fund		Department	Program		Account Number
		RESERVES & CONTINGENCY	CONTINGENCIES		090.091
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
550.510	SALARY ADJUSTMENT	0	0	91,210	Budgeted increase of 3.0% for all departments, including fringes, as of July 1, 1993
550.511	CONTINGENCY	0	226,680	300,000	Allowance for revenue shortfalls and unforeseen expenditures
	TOTAL	<hr/> 0	<hr/> 226,680	<hr/> 391,210	

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD
STATEMENT OF BUDGETED REVENUES AND EXPENDITURES
CAPITAL PROJECTS FUND
FISCAL YEAR 1993

	<u>Capital Projects</u>
FUND BALANCE, JANUARY 1, 1993	<u>0</u>
SOURCE OF FUNDS:	
Transfer from General Fund	<u>1,542,288</u>
TOTAL SOURCES	<u>1,542,288</u>
EXPENDITURES:	
Street Improvement Projects	1,200,288
Sidewalk Projects	125,000
Creek Channel Blockage Removals	100,000
MSD Projects	67,000
Highway Beautification Project	<u>50,000</u>
TOTAL EXPENDITURES	<u>1,542,288</u>
FUND BALANCE, DECEMBER 31, 1993	<u>0</u>

THIS PAGE LEFT BLANK INTENTIONALLY

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM/ACTIVITY

Fund CAPITAL PROJECTS	Department	Program	Account Number
	Public Works	Capital Improvements	070.076
Activity	Remarks		
	<p data-bbox="861 591 1997 695">The Capital Projects Fund is the capital improvement projects fund of the City. It is used to account for all major capital improvements to the city's infrastructure.</p>		

CITY OF CHESTERFIELD 1993 BUDGET

PROGRAM REQUEST

Fund CAPITAL PROJECTS	Department Public Works	Program Capital Improvements	Account Number 070.076
Type of Expenditure	1991 Actual	1992 Amended Budget	1993 Request
Personnel Services	0	0	0
Contractual Services	0	0	0
Commodities	0	0	0
Capital Outlay	0	0	\$ 1,542,288
Transfers	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>\$ 1,542,288</u>

CITY OF CHESTERFIELD 1993 BUDGET

CAPITAL EXPENDITURES

Fund CAPITAL PROJECTS		Department Public Works	Program Capital Improvements		Account Number 070.076
Account Number	Account Title	1991 Actual	1992 Amended Budget	1993 Request	Remarks
540.490	Street Reconstruction	0	0	\$ 1,200,288	
540.495	Storm Sewer Reconstruction	0	0	167,000	
540.497	Sidewalks/Reconstruction	0	0	125,000	
540.499	Highway Beautification	0	0	50,000	

THIS PAGE LEFT BLANK INTENTIONALLY

MISCELLANEOUS STATISTICAL AND DEMOGRAPHIC DATA

December 31, 1992

Date of Incorporation as a third class city. June 1, 1988

Form of government Mayor/Council/City Administrator

Area. 29 square miles

Miles of streets maintained by City. 120

Miles of sidewalks maintained by City. 100

Police protection:

Number of full-time employees. 61

 Commissioned officers 56

 Other full-time employees. 5

 Other part-time employees. 4

Police Station. 1

Total employees, full-time. 116

Fire protection:

The City's coverage is provided by two districts:

 Ballwin Fire Protection District

 Chesterfield Fire Protection District

The City is served by the Parkway and Rockwood School Districts.

The City's electricity is supplied by Union Electric Company; natural gas is supplied by Laclede Gas Company; water is provided by St. Louis County Water Company; sewer service is provided by Metropolitan St. Louis Sewer District. All four of the aforementioned companies are publicly held utilities.

The libraries servicing the City of Chesterfield are the Daniel Boone and the Thornhill branches of the St. Louis county Library System.

Population: 42,332

Income:

Median family income	1986.	\$ 61,800
Per Capita family income	1979.	\$ 12,686
	1987.	\$ 21,912

The principal taxpayers (3):

Union Electric Company
Laclede Gas Company
Southwestern Bell Telephone Company
St. Louis County Water Company

Major employers within the City of Chesterfield:

Company	Type of Business
Monsanto Company	Research Company
Findlay Industries, Inc.	Automotive Seat Cover Mfr
The Telecenter	Telemarketing Service
Doubletree Hotel	Hotel
Dillards	Department Store
McBride & Sons	Homebuilder/Developer/Contractor
Mark Andy	Printing Press Mfr
Famous Barr	Department Store
GE Capital Mortgage	Mortgage Loan Servicing Optn
Sears	Department Store
The Prudential	Insurance Claim Processing Office
Mallinckrodt	Administrative Office

*St. Luke's Hosp.
Parkway School District
Airport*

Assessed Valuation of Taxable Property:

	<u>Real Property</u>	<u>Personal Property</u>	<u>Railroad and Utilities</u>	<u>Total Assessed Value</u>
1988	\$ 404,550,560	\$ 60,998,489	\$ ---	\$ 465,549,049
1989	494,909,830	113,252,888	15,309,591	623,472,309
1990	518,041,910	137,789,071	14,906,377	670,737,358
1991	546,048,970	144,354,921	14,813,513	705,217,404
1992	611,766,200	156,066,333	14,953,292	782,785,825

Legal Debt Margin: \$78,278,582

FISCAL YEAR 1993 BUDGET CALENDAR

- | | |
|---------------------------------------|--|
| July 1, 1992 to
July 12, 1992 | - Finance Director prepares budget forms and instructions. |
| July 15, 1992 | - Finance Director distributes budget documents and instructions to departments. City Administrator requests individual committees to submit budget requirements, if any. |
| July 15, 1992 to
August 12, 1992 | - Department Heads/Supervisors conduct internal department meetings to analyze and prepare budget requests.

- Finance Director prepares estimates of personnel costs, fixed charges and nondepartmental items. Finance Director prepares revenue estimates. |
| July 29, 1992 | - All departments submit personnel worksheet form to <u>both</u> the Personnel Director and Finance Director. |
| July 29, 1992 to
August 5, 1992 | - Personnel Director reviews requests for new positions with Department Heads/Executive Staff. |
| August 6, 1992 | - Personnel Director returns signed personnel worksheet forms to Finance Director. |
| August 6, 1992 to
August 12, 1992 | - Finance Director prepares estimates of 1992 actual and 1993 estimated payroll costs and submits same to Department Heads/Executive Staff. |
| August 14, 1992 | - All departments submit 1992 estimated expenditure reports to Finance Director. |
| August 17, 1992 | - Departmental requests are returned to the Finance Director. Committee requests are submitted to Finance Director. |
| August 17, 1992 to
August 21, 1992 | - Finance Director does preliminary review of budgets. |
| August 24, 1992 | - Finance Director requests additional information from departments as needed. |

1993 Budget Calendar

- | | |
|--|--|
| August 28, 1992 | - Departments return responses for request for additional information back to Finance Director |
| August 31, 1992 to September 4, 1992 | - Finance Director prepares consolidation of budget requests for City Administrator. Finance Director finalizes revenue estimates for City Administrator. |
| September 7, 1992 to September 11, 1992 | - City Administrator and Finance Director meet with Department Heads to discuss departmental requests. |
| September 14, 1992 to September 18, 1992 | - Finance Director prepares supplemental information for budget documentation in conjunction with application for Government Finance Officers Association's Distinguished Budget Presentation Award. |
| September 18, 1992 to September 22, 1992 | - City Administrator and Finance Director meet to review revenue estimates and budget document prior to submission to City Council. |
| September 22, 1992 | - City Administrator completes budget message. |
| September 23, 1992 | - Proposed budget document is distributed in its entirety to City Council. |
| September 30, 1992 to October 21, 1992 | - Council Committees hold individual work sessions on respective budgets. |
| October 21, 1992 to October 26, 1992 | - Finance Director incorporates Committee recommendations into budget. |
| October 27, 1992 | - City Administrator submits entire budget document, as amended by Council Committees, to the entire City Council for final review. |
| October 28, 1992 to November 9, 1992 | - Council reviews final budget as a "Committee of the Whole". |

1993 Budget Calendar

November 12, 1992 to
November 13, 1992

- Finance Director makes final amendments to budget based on City Council's recommendations.

November 16, 1992

- Entire amended budget document is submitted to City Council.

November 23, 1992

- Notice of public hearing published.

December 7, 1992

- Public Hearing on budget held prior to regularly scheduled City Council meeting.

December 21, 1992

- Budget adopted at regular City Council meeting by resolution.

December 22, 1992 to
December 29, 1992

- Final budget document is sent to printers and returned for binding.

December 30, 1992 to
December 31, 1992

- Official budget document is distributed to appropriate individuals.

January 2, 1993

- Adopted budget is recorded on the books.

THIS PAGE LEFT BLANK INTENTIONALLY

AFFIDAVIT OF PUBLICATION

STATE OF MISSOURI, }
COUNTY OF ST. LOUIS } ss.

Before the undersigned, a Notary Public in and for the County of St. Louis Missouri, personally appeared Sara Sue Tedesco, one of the publishers of THE ST. LOUIS COUNTIAN, a daily newspaper published in the County of St. Louis, Missouri; who, being duly sworn on her oath, say that THE ST. LOUIS COUNTIAN has complied with all of the provisions of the laws of this state regulating newspapers and the publication of legal notices, and in particular with the provisions of section 493.050, R.S. Mo. 1986, and is qualified to publish the annexed notice or advertisement; and that it was published in THE ST. LOUIS COUNTIAN for one issue, the first publication being on the 25th day of November, 1992, and the last publication being on the 25th day of November, 1992, to-wit:

1st time November 25th

PUBLIC HEARING CITY OF CHESTERFIELD

The City of Chesterfield will hold a public hearing on the proposed budget for Fiscal Year 1993 at 6:30 p.m. Monday, December 7, 1992, in the Council Chambers, 922 Roosevelt Parkway, Chesterfield, Missouri 63017. A copy of the proposed budget is available for public inspection in the City Clerk's office during the hours of 8:30 a.m. to 5:00 p.m., Monday through Friday.

St. Louis County, Mo., November 25, 1992.

Sara Sue Tedesco

Sara Sue Tedesco

Subscribed and sworn to before me this 25th day of November, 1992

MARY L. PATTERSON, NOTARY PUBLIC
STATE OF MISSOURI, COUNTY OF ST. LOUIS
MY COMMISSION EXPIRES MAY 17, 1996

My term expires _____

Mary L. Patterson
Notary Public for County of St. Louis, Missouri

ANTIQUE TRAINS. Old Toys
Wanted Top Cash Paid. Call
2444

DEALERS WANTED FOR...
New Antiques & Craft Mkt.
Opening December 5th. We
sell for you in a pure, country
atmosphere. Exciting busi-
ness opportunity. For booth
rental call or stop by. Little
River: Antique Mall, 314-44
-5771, 1120 Telegraph Road,
at Meramec River

IMMEDIATE CASH! Complete
estate. Everything removed.
425-6443

QUILT, VICTORIAN Multi col-
or quilt. \$375. 301-4850

WANTED: Cigarette Lighters,
Palm Springs, 1904 World's
Fair, Jewelry. Old Ads. (Coke)
P.O. Box 1000, Old Adams
Iron of Tin Toys/Books. 692-2819

Estate Sales 1713

ANOTHER SENSATIONAL SALE
14550 White Birch Valley
Lane (Off or Conway to
White Oaks) to White Birch
Valley. Great looking light
oak (Hempstead) breakfast
table & 4 Windsor chairs. Ben-
ni white crib & changing table
w/chest. Antique marble top
chest. Girls white bedroom
set. \$250. Washer, Micro-
wave, freezer, Apple II Com-
puter, Woodcase patio furni-
ture. Beautiful new contemp.
chandelier. Drury rugs, many
contemporary pictures & de-
corative items & more.
SUN 8:30-10:30. Call in Charge.

A PROFESSIONAL SERVICE
Estate Moving Sales.
Appraisals. "Helping Hands"
878-2807

ESTATE SALE

Sat. Nov. 28th
9 AM - 4 PM
603 BUTLER DRIVE
Shaw's Garden Subd.

Eureka

Invaders Indoor/Outdoor
Battery Operated Wheel-
chair. "Decca" Oak China
Cabinet. Walnut Executive
Desk. 2 TVs. Dinette Set.
JVC Stereo System.
Zenith Console TV. Old
Woods Electric Sewing
Machine. Victorian Dresser.
Hugoboss 7" Entertainment
center. Dresser.
Couch. Camping Equip.
meats. "Dellin-Bow"
Masterpiece Decor. Hol-
iday. Antiques. Antiques.
Reflex Lamp. Balls. Spa-
ciouss. 7" H Desk with
Shelving Unit. Washer.
& Drier. Cat Supplies.
Rockers. and Hens. Col-
lectibles. Tools. Linens.
Clothing. etc., etc.
Money Out of State
Everything Must Go!

Legals

CONDUCTS MOVING & Estate Sales. Nancy, N&M Sales. 434-5973

63122: ESTATE SALE. 8am-12pm. 517 Willow Lane. Satur-
day 11/28. Household items,
furniture, queen-size bed,
sofa, washer-dryer.

63005 FOREST HILLS CC. 2
Forest Glade Antique Guilds.
Wrought Iron & Leaded Light
Pictures. Chairs. Tables. Sil-
ver. Tools. Tool Benches. New
Queen Size Sleeper. Couches.
Rattan Dinette Set. Fine
50's Design Winning Bed-
room Set. Large Southwest
Office or Dining Set With
Chairs. Desk and Coffee
Table. Cedar Chest. Collage
By Greenfield. Steinbeck Spin-
et Piano. 78 Riviera-Cream
Puff. 4 New Tiles. Loaded.
84xxx Miles. HFT Sales

SUNSET MILLS. 11716 S.
Dedington Barracks off Gravois.
East off 270. Saturday, Nov.
28, 8am-4pm. Consult Friday
Post for details. Sale conducted
by Estate Sales/Auctions.
Al. Ramona. Monica 646-6488
Inquire of out-of-town estate
items.

Missouri Garage Sales 1720

63005 HUGE GARAGE SALE.
FRIDAY, NOVEMBER 27, 8AM-4PM. Saturday, November 28,
8AM-2PM. 16476 Horseshoe
Edge. Some of Everything.
Mostly \$1.00.

63011 TOYS. INFANT to adult
clothes. Moped, beer cans,
furniture. Friday, Saturday.
8am-3pm. 554 Winsor Mill

63119-9731 STANLEY.
November 26th. 8am-12 Noon.
Toys, antique bomber jacket,
jackets, clothing, much more!

63118 BASEMENT SALE. DIN-
ING TABLE, wood chairs,
light fixture, office supply
equipment, electronics,
houseware, weight machine,
crystal vase, Hobart tool-
chest, power tools & sets,
clothing, nick nacks, much
more. 1976 Mercedes Benz
240D. 7865 Big Bend. 6am-
4pm. Watch for signs. Satur-
day November 28th. 822-2808

63124 FRIDAY & SATURDAY.
8am-7. 8574 Colonial Lane
63126

HUGE SAMPLE CLOTHING SALE
First quality merchandise
priced to sell. Jackets, Polos,
T-Shirts, Caps, Pants. \$295
Watson Industrial Park, 1
Block East of Crestwood Pla-
za. Friday & Saturday, Novem-
ber 27 & 28th. 8am-1pm.

63141 **GARAGE SALE**
Saturday, 8am-4pm.
2 Family. High Chairs. Porta-
cub. Cans. Many Other
Items. (In Woodlake Sub)
13358 Brainerd. Drive to
Woods Mill. South to Land o
Woods to Brainerd.

Legals

Auctions / Flea Mkt. 1720

AUCTIONS BY FREDERICKS.
391-7876

MEMPHIS INDOOR MARKET
Sells a variety of items to Shop
Gifts & Gift Items For Sale

STUDENT CENTER
10am-5pm, Sunday, Dec. 8
St. Louis Community College
at Meramec
11333 Big Bend Blvd. Kirkwood
Parking Convenient
to Student Center
via West Parking Lot

OZARK TRADER MALL

* Flea Market
* Expo Center

SELLERS WANTED
300 Indoor Spaces
500 Outdoor Spaces

OPEN SAT & SUN, 7am-5pm
Free Parking • Free Entry
36 Miles West of St. Louis
6 Miles West of Six Flags
Exit 253

RESERVE SPACE NOW
257-4440 or
1-800-342-3876

Appliances 1750

ABLE APPLIANCE SALE
Clean, Reconditioned
Refrigerators, Washers,
Dryers, Ranges
& More. Warranty
Delivery Available
Centrally located on West
Outer Road of Hwy 141.
824-6929

A BUY/SELL Appliances.
Window Air Conditioners
Heating/Services. MC-Vista.
LVMCO "Len" 752-2683

APPLIANCE CENTER

Don't Be Confused We
Have The Best In Used

HUGE SAVINGS

Refrigerator, Washers
Dryers, Stoves
\$99 & Up

FREE DELIVERY

3651 Grados 433 S. Florissant
771-3500 521-6000

APPLIANCE Sales/Service

Removal. Washers, Dryers,
Refrigerators. etc. 726-2444

Copper Magic Chef Hot Water
Over. \$180. Washer/Dryer
Combo. \$200. 384-0918 or E.
PROST FREE refrigerator,
guaranteed. \$125. 835-1303

KENMORE GAS dryer. 4 years
old, excellent condition, \$250.
751-4443 after 5pm.

QUASAR MICRO. Censor
coil. 2yrs. \$125. JCPenney
compact micro, \$50. 235-8744

Legals

Appliances 1750

RECONDITIONED WASHERS
and Dryers. Starting at \$99.
Fully Guaranteed. 811-2
Appliances. 227-5055

REFRIGERATOR 25 CU.FT.
delux. Gas range. Washer.
Furniture. 726-8756

THRIFTY APPLIANCE

Reconditioned Appliances
Clean & Guaranteed \$99/Up

11493 St Charles Rock Rd

258-8066

Also Have Rent To Own

WE HAUL Away Unwanted
Appliances, Charge \$10 & Up.
834-4551

WEEHINGHOUSE heavy duty
18lb. washer guaranteed \$80
638-1303

Art/Collectibles 1760

JESSE BARNES 85 Print.
1924 Grandpa's Farm. 5000
con. \$2000/000. 417-738-6647

MICHAEL PARKES (An Angel
Affair), signed, numbered
lithograph. \$1500. John Len-
don (Bag One). Limited Edi-
tion Print. \$400. Serious
Inquiries only. 230-8107

PRECIOUS MOMENTS. Private
Collection. Selling individual
Pieces. 828-6431 Eve.

Bicycles 1770

QT PRO SERIES Wicked-out,
20vibs. race ready. Have 8828
in it, selling. \$420. 632-2879

Building Materials 1780

BATH VANITIES. marble
sinks. \$49.95. Displaying 200.
Warehouses. 822-4100

KITCHEN CABINETS. to 50%
off. 40 styles. Warehouse. 622
-4100.

NEW WHITE Kitchen Cabin-
ets. Wholesale Outlet. 75%
Off. Mike. 621-8126

2 SETS SLIDING GLASS DOORS
\$150 227-3006

Camera Equipment 1800

OM2 SLR Camera 2 zooms.
filters. case. \$100 379-0530

SWAP: Like new Nikons with
35mm lens (used twice). Swap
for 4x5 black & white enlarger
with condenser or cold light
source. Call Steve. 458-0009

Clothing 1810

BRAND NEW full-length Invis-
ible weather coat, small. 455.
7824

3 MINK COATS: 1-LONG, 2-
SHORT. 2 WOOL COATS. FULL-
LENGTH. SIZE 16-12. 822-4317

Natural Azore Female Mink
Jacket. Natural Mohogany
Female Full Length Coat.
Top Quality Fur. 832-2785

NEARLY NEW Blonde Mink
Coat, classic styling. Best
offer. 726-8846 9am-6pm.

Computer Equipment 1820

COMPUTER EQUIPMENT
Garage Sale. December 5,
1992 9am-3pm. 301 Sovereign
Court, Suite 100.

**PROGRAMS FOR COMM-
DOR 94: OVER 300 in ALL. 250
TAKE ALL! 821-1852**

Construction Equipment 1830

VERMEER Model M440 Trac-
ter Backhoe. Serial #221.
New Chain. \$7500 FORD 3400
ing Wheel Loader, Diesel, 5.
PTO, 80% Rubber. Serial
PC207272, \$7500 352-1246

Firewood/Fuel 1830

ALL BURNING SEASONED
Oak. 4x8x16in. \$55. 2 1/2
1200. 6000 stacked. 227
-2386 after 6pm.

ALL SEASONED Oak & Hickory
Delivered. Stacked. 20Yrs
Of Quality Firewood & Satis-
fied Customers. Satisfaction
Guaranteed. 847-1072. Eve-
ning/Weekends: 847-8068 or
243-6826.

ATTENTION! Seasoned deliv-
ered. Stacked firewood. Face
cord \$55. 291-1230

FIREWOOD \$150/cord deliv-
ered (stacking extra). 765-
5304

FIREWOOD

Mail Your Own. Full Cord \$99
Call. 384-4397

FIREWOOD: Mixed. Sea-
soned. Picked or Delivered
Mark 225-8271

OAK & HICKORY Delivered.
Stacked. Satisfied Custom-
ers. 547-8554

SEASONED FIREWOOD.
4x8x16in. \$55. 2 1/2' C.C.
Free Delivery. 479-4503

SEASONED FIREWOOD.
4x8x16". Delivered. Stacked.
\$50. (11783-3059)

SEASONED FIREWOOD. Free
delivery. 25 years experience.
Call: 622-3545

SEASONED Oak & Hickory.
All Split. Free Delivery 478-
4395

SEASONED SLAB Oak. saw
ed. 10x. long bundles. full
cords. dumped. you cut.
Immediate delivery 735-6850

THE FIREWOOD FARM: 27c a
BIG BEND SEASONED &
SPLIT OAK. 345x16x16 CORD.
GUARANTEED SATISFAC-
TION 225-2548.

Furniture, Draperies 1863

44' CONDITION. Must Sell.
10pc Diningroom Coats
\$2500. Sell \$1299. 5pc Bed-
room. Coats \$1399. Sell \$699.
3pc Livingroom Coats \$1100.
Sell \$499. Call DeWayne 434-
3624

Always the Lowest Prices at
L & M Furniture
2715 Cherokee St.

FURNITURE

Buy & Sell New & Used
Group Sale &
Estate Furniture
Call Days:
664-6570
Call Evenings:
846-2742

BEAUTIFUL SOFA. Love seat.
Chair. Excellent. Must Sell
\$400. 344-434-4315

BED. Craftmatic. Remote
Control Head/Foot. Exc. Mat-
tress. Boxsprings. New \$1800.
Sell \$950. 638-8718

BEDROOM. 4pc Bed. triple
dresser. w/ mirror. chest.
brown wood. \$350. 882-0502

BLACKWHITE. pedestal. glass
top table & chairs. \$400.
645-2356

Furniture, Draperies 1863

CHERRYWOOD BEDROOM
Diningroom. Excellent. Cor-
don. Must Sell. (314) 434-8315

COUCH. Size Chair. 3 Break
and Glass Tables. \$400. 227-
3455

CUSTOM MADE Counter
French Sofa. Loveseat.
Wingback Chair. W/Gtio.
mats. \$650. 821-4844

Diningroom Table w/4 leaves. 6
Chairs. Scandinavian Style
\$450. Call Days: 967-2093.

Even/Weekend: 391-2515

DUNCAN FIRE Mahogany Din-
ing Table w/4 Chairs. \$500.
863-2562

FORMAL ELEGANT livin-
groom couch & loveseat. mov-
ing must sell. \$375. 468-3398

GIRL'S BEDROOM. canopy
bed, dresser, nightstand, van-
ity. \$100. 570-0550

GIRL'S BEDROOM Set. Case
Cord. style. vanity, dresser,
nightstand, mirror. \$400.
Antique Jenny Lind double
bed. \$75. 456-4094 or 456-5904

HAVING CREDIT PROB-
LEMS? Bear. Bankrupt? Need
New Furniture? We Carry Our
Own Credit Accounts. L & P
Furniture. 1644 S. Jefferson.
771-1758.

LOVELY Chippendale Burgundy
Brocade Sofa. Excellent Con-
dition. \$450. 364-8512

MOVING: Office Desk. cre-
dence & chair. \$150. Extra
office chairs, calculator, misc
office supplies avail. Deliv-
er/midnight. \$75. 394-0854

STY. CLO. CONTEMP. ornate
sh. couch. 60 chairs lounge.
overstuffed. 2100 new. Sell
\$400. 384-0833

QUEEN. Extra Firm "Spring
Air" Mattress/Box springs.
never used. (worth \$800) Sell
\$255. Also King. (worth \$750)
sell \$325. Will deliver. 291-
4836

QUEENSIZE BED. Teal/line
dr. white. \$185. matching
student desk \$60. bedwood
rocket. \$50. 963-4430

QUEEN WATER BED w/dresser.
Pedestal & Headboard w/mat-
tress. \$300 863-8886

ROLL TOP Desk. dressers.
coffee tables. stereo cabinet.
ANC More! Must sell. 378-8828

STANLEY OAK Bedrm Set.
Queen 3pc Bed. Nightstand
Chest. Dresser W/Mirror. Exc
Con. \$1350. 384-0404

TRADITIONAL COUCH. cam-
p-back wicker arms. exc.
\$600. A traditional uphol-
stered chair. \$500. 230-0784

WANTED TO Buy used furni-
ture & bunkbeds. 380-8304

WATERBEDS. WASHER. dry-
er. 4pc. dresser. wicker set.
lots more. 458-3017

42' WHITEWASH RATTAN
dinet. glass top. 4 chairs. 2
years. \$200. 230-0784

Handcrafted Items 1870

ALL SIZES. Machine Quilting
Quilts For Sale. Done. 383-
5576

HANDQUILTING SERVICE
Anna Belle. Antiques. Crafts.
and Gifts. 12239 Manchester.
Des Peres. 821-3513

Health/Fitness 1880

EXERCISE EQUIPMENT.
Complete line of treadmills to
suit everyone from the casual
walker to the serious runner.
starting at \$199.95 Check out
new arrivals of skirts, stop-
pers, gym bags, and more.
Just in time for the cold
weather! Fitness For Less
"affordable exercise equip-
ment" 7278 Manchester. 645-
7006

New Wheelchair. Quiply GP
Custom. Mag Wheel/Gunton
\$1500. 270-000 644-2147

VIC TANNY VIP Membership
\$50. ramp. Sell \$600.
391-6148

280

Legals

UNITED STATES DISTRICT COURT FOR THE NORTHERN DISTRICT OF FLORIDA

et al., Plaintiffs.

et al., Defendants.

No. PCA 89-30093-RV

NOTICE OF PROPOSED CLASS ACTION SETTLEMENT AND CONSENT DECREE

saues 525X4ENDS

52:8 26: 15: 0ed

PRESS RELEASE

FOR IMMEDIATE RELEASE - DECEMBER 2, 1992

BUDGET HIGHLIGHTS

INTRODUCTION

As provided by City ordinances, City Administrator Michael G. Herring will submit the proposed budget for Fiscal Year 1993 to City Council at a public hearing, scheduled for Monday, December 7, 1992, at 6:30 p.m. This proposed budget reflects extensive input from Department Heads and Executive Staff. Each of the four standing Committees of City Council has had opportunities for review/input over the past several months. Finally, City Council conducted a budget workshop and additional changes were made as a result of input provided during that meeting.

THE BUDGET IN SUMMARY

Revenues for 1993 are projected to total \$9,308,000, which represents a 6.4% increase over FY1992. Total expenditures (operating and capital improvements) are projected to total \$9,175,862. This represents an increase of 8.2% over FY1992; however, operating expenditures, which total \$7,633,574, will increase less than 1%. The increase in expenditures is due primarily to the allocation in FY1993 of \$1,542,288 for capital improvement projects. This represents an increase of 76.3% (see below for details). The difference between total revenues and total expenditures (\$132,138) will be added to fund reserves, which are estimated to total \$3.6 million by December 31, 1993. The total allocated for capital improvement projects (\$1,542,288) plus the allocation to fund reserves (\$132,138) equals \$1,674,426, which represents the amount that total revenues exceed total operating expenses. This is an extremely healthy situation!

REVENUES

Of the \$9,308,000 in projected revenues, utility gross receipts taxes and sales taxes are the largest sources of revenue, at \$2,984,000 or 32.1% and \$3,129,000 or 33.6% of revenues, respectively. The third largest source of revenues is intergovernmental revenues. These include revenues from the motor fuel tax, motor vehicle sales tax, cigarette tax, road and bridge tax and a police traffic grant, which total \$2,138,000 or 23.0% of our revenue sources. The remaining 11.3% (\$1,057,000) is made up of licenses and permits (\$486,000 - 5.2%), charges for services (\$80,000 - 0.9%), court receipts (\$383,000 - 4.1%) and miscellaneous other sources (\$108,000 - 1.1%).

The 1990 census significantly affected the City's revenue. The count provided by the Bureau of the Census indicates a 1990 population of 37,991 people, living in the City of Chesterfield. This is a 33.6% increase over the previous 1980 population of 28,436 people. This population increase has a direct, positive impact upon the revenues which the City receives from several sources, including: sales tax; motor fuel tax; motor vehicle sales tax; and, cigarette tax. All of these revenues are collected and distributed to local governments on the basis of population.

The total growth in revenue, directly attributable to population growth, and reflected in the proposed FY1993 budget is \$1,070,000 (Sales tax: \$756,000; Motor Fuel Tax: \$188,000; Motor Vehicle Sales Tax: \$81,000; Cigarette Tax: \$45,000). This total is worth noting, due to the fact that City Council established a goal that these additional revenues not be utilized to fund on-going operational expenses; rather, this money should, if possible, be spent only on one-time expenses, like capital improvement projects. Mr. Herring reports that this goal has been met. In fact, as noted previously, the proposed budget includes a total transfer of \$1,542,288 to the Capital Projects Fund.

The eastern annexation, which was officially completed in May, 1992, has increased the City's population to 42,332. This new total represents an additional 11.4% increase over the 1990 census. This increase in population generates approximately \$808,100 of additional annual revenue, which is off-set by on-going operational and capital expenditures totalling approximately \$671,700. The difference of \$136,400 is also reflected within the \$1,542,288 shown above for capital improvement projects.

As noted previously, it is projected that the fund balance, as of December 31, 1993, will total \$3.6 million. City Council established a goal that the fund balance equal a minimum of thirty (30%) percent of the total projected for current general fund expenditures, by the end of FY1993. This proposed budget contains projected expenditures totalling \$9,175,862. Thirty (30%) percent of this total equals \$2.75 million. As a result, Mr. Herring reports that, if Fiscal Year 1992 revenues and expenditures continue to perform as expected, the City will have exceeded its goal for fund balance by the end of 1992, one year in advance of the above-noted goal.

As a result of the eastern annexation and continued, quality development within our City, the City's total assessed valuation of \$782,785,825 has increased 11.1% since last year. This figure represents an increase of 68.1% since the incorporation of the City of Chesterfield in 1988.

EXPENDITURES

This proposed budget funds the many services offered by the City of Chesterfield, including public safety/police activities, street maintenance and repair, snow removal and planning and zoning administration. Most importantly, this proposed budget allows the citizens of our community to maintain local control over these services. As previously noted, total expenditures are comprised of operating expenses for the various departments of the City and capital improvement projects. The total operating expense budgets for all departments equal \$7,633,574 for FY1993, which represents an increase of less than 1%, when compared to the amended FY1992 Budget.

Our two largest areas of operation, Police and Public Works activities receive the majority of all expenditure allocations, totalling a combined 62.2% of the proposed budget. The Police budgets total \$3,326,841, or 36.3% of the total, and the Public Works budgets total \$2,375,366, or 25.9%. These figures represent an increase of only 1% for the Police budgets and a decrease of 5.9% for the Public Works budgets, when compared to the FY1992 Budget allocations for these same departments. In descending order, other departmental expenditures are as follows: Capital Projects Fund - \$1,542,288 (16.8%); Administration - \$982,035 (10.7%); Reserves and Contingencies - \$391,210 (4.2%); Planning - \$290,201 (3.1%); Municipal Court - \$100,044 (1.1%); Parks and Recreation - \$98,000 (1.1%) and Executive/Legislative - \$69,877 (0.8%).

As noted previously, Capital Projects Fund expenditures will increase dramatically this year, as compared to FY1992. The total allocated for capital improvements in this budget equals \$1,542,288. This represents an increase of \$667,288 or 76.3% over FY1992. The various projects to be funded by this allocation are shown below:

Street Improvement Projects	\$ 1,200,288
Sidewalk Projects	125,000
Creek Channel Blockage Removals	100,000
MSD projects	67,000
Highway Beautification Project	50,000

Within the Public Works budget is an appropriation of \$302,250 for "street maintenance supplies". This covers the cost of materials used for projects undertaken directly by City crews in the areas of pothole repair, minor slab replacement, sidewalk repair and replacement, crack sealing, mudjacking and storm sewer maintenance and repair. This effort compliments the capital improvement projects noted above and reflects City Council's commitment to maintaining and/or improving the quality of its infrastructure.


The proposed budget includes \$4,813,306 in personnel costs (52.5%), \$1,591,688 in contractual expenses (17.3%), \$599,620 in commodities (6.5%), \$1,780,038 in capital equipment purchases and capital improvement projects (19.4%) and \$391,210 in a contingency account (4.3%), to cover shortfalls in revenue and unanticipated expenses, as well as salary increases for 1993.

Personnel costs, as shown above, represent only 52.5% of the total budget, which reflects upon the City's overall level of efficiency, given the fact that, like all local governments, Chesterfield is a labor-intensive, service-based organization. As proposed, this budget will authorize a total of 116 full-time employees, an increase of only two (2) full-time employees over last year. City of Chesterfield employees are not eligible for "across-the-board" salary increases. Salary adjustments are only awarded on the basis of performance evaluations. To fund this process during FY1993, this proposed budget reflects an allocation of \$91,210, which reflects the potential for employees to realize increases of 3%. This figure was recommended by the Finance and Administration Committee and approved previously by City Council.

SUMMARY

This proposed budget reflects conservative projections for revenues and expenditures, which will continue to insure the provision of quality, municipal services to the citizens of our community. The City's staff submits budget reports to the Mayor and City Council throughout the year, monitoring overall operations and the performance of the budget.

Mayor Jack Leonard and the entire City Council have established a fiscally conservative approach to local government finance, while continuing to demand a high level of quality in overall service provision. This proposed budget reflects these commitments.



Michael G. Herring
City Administrator

For more information, contact Finance Director Jan Hawn at 537-4000.

CITY OF CHESTERFIELD
COMBINED STATEMENT OF BUDGETED REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE

FISCAL YEAR 1993

	GENERAL FUND	CAPITAL PROJECTS FUND	TOTAL
REVENUES:			
Utility Gross Receipts Taxes	2,984,000		2,984,000
Sales Tax	3,129,000		3,129,000
Intergovernmental Revenues	2,138,000		2,138,000
Licenses & Permits	486,000		486,000
Charges for Services	80,000		80,000
Parks & Recreation Contributions	20,000		20,000
Court Receipts	383,000		383,000
Other Revenues	88,000		88,000
TOTAL REVENUE	9,308,000	0	9,308,000
EXPENDITURES:			
Executive & Legislative	69,877		69,877
Administration	982,035		982,035
Police	3,326,841		3,326,841
Municipal Court	100,044		100,044
Planning & Zoning	290,201		290,201
Public Works	2,375,366	1,542,288	3,917,654
Parks & Recreation	98,000		98,000
Reserves & Contingencies	391,210		391,210
TOTAL EXPENDITURES	7,633,574	1,542,288	9,175,862
Excess (deficiency) of revenues over (under) expenditures	1,674,426	-1,542,288	132,138
Transfers in (out)	-1,542,288	1,542,288	0
Change in Fund Balance	132,138	0	132,138
Fund Balance January 1, 1993	3,475,608	0	3,475,608
Fund Balance December 31, 1993	3,607,746	0	3,607,746

THIS PAGE LEFT BLANK INTENTIONALLY



RECORD OF PROCEEDING

PUBLIC HEARING OF THE CITY COUNCIL
OF THE CITY OF CHESTERFIELD
AT 922 ROOSEVELT PARKWAY,
DECEMBER 7, 1992

The meeting was called to order at 6:30 P.M.

A roll call was taken with the following results:

PRESENT

Mayor Jack Leonard
Councilmember Betty Hathaway
Councilmember Nancy Greenwood
Councilmember Susan Clarke
Councilmember Ed Levinson
Councilmember Dan Hurt
Councilmember Alan Politte
Councilmember Dick Hrabko
Councilmember Linda Tilley

ABSENT

None

City Administrator Mike Herring stated that, as provided by Ordinance #10, the City Administrator is required to compile a budget for the City Council to consider for adoption prior to January 1, 1993. According to Mr. Herring, the budget, as submitted, is a produce of extensive input from Department Heads and Executive Staff. In addition, all of the various sections of the budget have been submitted to the respective Committees of Council for their review and input. The entire budget document has also been submitted to the Finance and Administration Committee for review and input. All Committees mentioned have recommended approval of this proposed budget as submitted.

Ordinance #10 also requires that a Public Hearing be held, concerning the proposed budget, by the City Council prior to adoption. Mr. Herring stated that his presentation would meet all requirements of Ordinance #10.

Mr. Herring next presented an overview of the proposed budget with details given concerning revenue and expenditures.

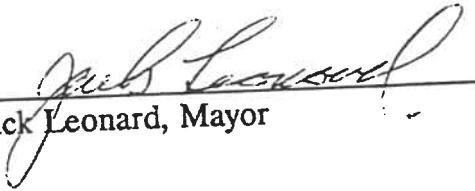
A copy of the Budget in Summary, Revenues and Expenditures is attached.

COMMUNICATIONS AND PETITIONS

There was no opposition to the proposed budget.

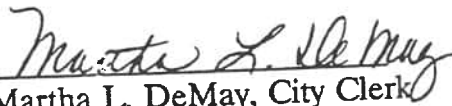
ADJOURNMENT

Mayor Leonard entertained a motion to adjourn. A motion was made by Councilmember Tilley, seconded by Councilmember Greenwood, to adjourn the Public Hearing. A voice vote was taken with a unanimous affirmative result and the motion was declared passed. The Public Hearing was adjourned at 6:50 P.M.



Jack Leonard, Mayor

ATTEST:



Martha L. DeMay, City Clerk

RESOLUTION # 122

**A RESOLUTION ADOPTING THE BUDGET FOR THE CITY OF
CHESTERFIELD FOR THE YEAR BEGINNING ON JANUARY 1, 1993,
AND ENDING ON DECEMBER 31, 1993.**

WHEREAS, the City of Chesterfield has adopted an ordinance providing for a fiscal year which begins on January 1 of each year and ending on December 31 of each year; and

WHEREAS, the City of Chesterfield, by ordinance, has directed the City Administrator to act as the budget officer and submit a draft proposal of the budget; and

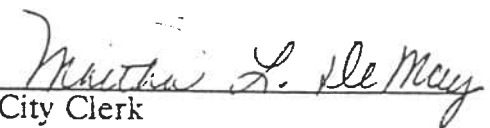
WHEREAS, the City has held a public hearing with regard to the adoption of the budget for the year beginning January 1, 1993, and ending December 31, 1993;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY OF CHESTERFIELD adopts the attached budget as its operating budget for the fiscal year beginning January 1, 1993, and ending December 31, 1992.

Passed and adopted this 7TH day of December, 1992.


MAYOR

ATTEST:


City Clerk

CITY OF CHESTERFIELD
COMBINED STATEMENT OF BUDGETED REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
ALL FUNDS
FISCAL YEAR 1993

	GENERAL FUND	CAPITAL PROJECTS FUND	TOTAL
REVENUES:			
Utility Gross Receipts Taxes	2,984,000		2,984,000
Sales Tax	3,129,000		3,129,000
Intergovernmental Revenues	2,138,000		2,138,000
Licenses & Permits	486,000		486,000
Charges for Services	80,000		80,000
Parks & Recreation Contributions	20,000		20,000
Court Receipts	383,000		383,000
Other Revenues	88,000		88,000
TOTAL REVENUE	9,308,000	0	9,308,000
EXPENDITURES:			
Executive & Legislative	69,877		69,877
Administration	982,035		982,035
Police	3,326,841		3,326,841
Municipal Court	100,044		100,044
Planning & Zoning	290,201		290,201
Public Works	2,375,366	1,542,288	3,917,654
Parks & Recreation	98,000		98,000
Reserves & Contingencies	391,210		391,210
TOTAL EXPENDITURES	7,633,574	1,542,288	9,175,862
Excess (deficiency) of revenues over (under) expenditures	1,674,426	-1,542,288	132,138
Transfers in (out)	-1,542,288	1,542,288	0
Change in Fund Balance	132,138	0	132,138
Fund Balance January 1, 1993	3,475,608	0	3,475,608
Fund Balance December 31, 1993	3,607,746	0	3,607,746

POSITION CLASSIFICATION PLAN

<u>Position</u>	<u>Classification and Pay Level</u>
1000 CLERICAL, SECRETARIAL, FISCAL AND GENERAL ADMINISTRATION	
1xx Clerical Group	
100 Receptionist	7H
103 Clerk Typist	7H
106 Records Clerk	7H
109 Evidence/Property Clerk	7H
2xx Secretarial Group	
200 Secretary	7H
203 Executive Secretary	10H
204 Deputy City Clerk	10H
206 Administrative Assistant	12H
3xx Fiscal Group	
300 Accounting Clerk	11H
303 Court Clerk	12H
306 Director of Finance	27A
4xx General Administration	
400 City Clerk	16A
402 Assistant City Administrator/ Director of Personnel	27A
2000 PUBLIC SAFETY AND ENFORCEMENT SERVICES	
1xx Emergency Communications Group	
100 Police Dispatcher	11H
2xx Law Enforcement Group	
200 Police Officer	17H
203 Police Sergeant	21H
206 Police Lieutenant	23A
209 Police Captain	27A
212 Police Chief	30A
3xx Planning Group	
300 Planning Technician	12H
301 Zoning Inspector	11H
303 Planning Specialist	18H
305 Senior Planner	23A
306 Director of Planning	30A

Position Classification Plan (cont.)

<u>Position</u>	<u>Classification and Pay Level</u>
3000 MAINTENANCE AND ENGINEERING SERVICES	
1xx Maintenance Group	
100 Street Maintenance Worker	10H
103 Equipment Maintenance Mechanic	14H
106 Street Maintenance Supervisor	16H
109 Equipment Maintenance Supervisor	17H
112 Street Superintendent	23A
2xx Engineering Group	
200 Engineering Technician	12H
203 Engineering Construction Inspector	18H
206 Engineering Plan Reviewer	18H
207 Civil Engineer	20H
209 Assistant City Engineer	25A
212 Director of Public Works/ City Engineer	30A

MERIT PAY PLAN

Level	Minimum Pay	Mid-point	Maximum Pay	Range Amount	Range Pct
<hr/>					
1 Annual	12,113	14,233	16,353	4,240	35%
Bi-Monthly	505	593	681		
Hourly	5.82	6.84	7.86		
<hr/>					
2 Annual	12,718	14,945	17,171	4,453	35%
Bi-Monthly	530	623	715		
Hourly	6.11	7.19	8.26		
<hr/>					
3 Annual	13,355	15,692	18,029	4,673	35%
Bi-Monthly	556	654	751		
Hourly	6.42	7.54	8.67		
<hr/>					
4 Annual	14,022	16,475	18,929	4,908	35%
Bi-Monthly	584	686	789		
Hourly	6.74	7.92	9.10		
<hr/>					
5 Annual	14,723	17,300	19,877	5,154	35%
Bi-Monthly	613	721	828		
Hourly	7.08	8.32	9.56		
<hr/>					
6 Annual	15,459	18,165	20,870	5,411	35%
Bi-Monthly	644	757	870		
Hourly	7.43	8.73	10.03		
<hr/>					
7 Annual	16,233	19,074	21,914	5,681	35%
Bi-Monthly	676	795	913		
Hourly	7.80	9.17	10.54		
<hr/>					
8 Annual	17,045	20,027	23,010	5,965	35%
Bi-Monthly	710	834	959		
Hourly	8.19	9.63	11.06		
<hr/>					
9 Annual	17,897	21,028	24,160	6,263	35%
Bi-Monthly	746	876	1,007		
Hourly	8.60	10.11	11.62		
<hr/>					
10 Annual	18,791	22,080	25,368	6,577	35%
Bi-Monthly	783	920	1,057		
Hourly	9.03	10.62	12.20		
<hr/>					
11 Annual	19,731	23,184	26,637	6,905	35%
Bi-Monthly	822	966	1,110		
Hourly	9.49	11.15	12.81		
<hr/>					
12 Annual	20,718	24,343	27,969	7,251	35%
Bi-Monthly	863	1,014	1,165		
Hourly	9.96	11.70	13.45		
<hr/>					

MERIT PAY PLAN

Level	Minimum Pay	Mid-point	Maximum Pay	Range Amount	Range Pct
13 Annual	21,753	25,560	29,367	7,613	35%
Bi-Monthly	906	1,065	1,224		
Hourly	10.46	12.29	14.12		
14 Annual	22,841	26,839	30,835	7,994	35%
Bi-Monthly	952	1,118	1,285		
Hourly	10.98	12.90	14.82		
15 Annual	23,982	28,181	32,377	8,394	35%
Bi-Monthly	999	1,174	1,349		
Hourly	11.53	13.55	15.57		
16 Annual	25,181	29,590	33,996	8,814	35%
Bi-Monthly	1,049	1,233	1,416		
Hourly	12.11	14.23	16.34		
17 Annual	26,442	31,069	35,696	9,255	35%
Bi-Monthly	1,102	1,295	1,487		
Hourly	12.71	14.94	17.16		
18 Annual	27,763	32,621	37,480	9,717	35%
Bi-Monthly	1,157	1,359	1,562		
Hourly	13.35	15.68	18.02		
19 Annual	29,152	34,253	39,355	10,203	35%
Bi-Monthly	1,215	1,427	1,640		
Hourly	14.02	16.47	18.92		
20 Annual	30,608	35,965	41,321	10,713	35%
Bi-Monthly	1,275	1,499	1,722		
Hourly	14.72	17.29	19.87		
21 Annual	32,139	37,764	43,388	11,248	35%
Bi-Monthly	1,339	1,573	1,808		
Hourly	15.45	18.16	20.86		
22 Annual	33,746	39,652	45,557	11,811	35%
Bi-Monthly	1,406	1,652	1,898		
Hourly	16.22	19.06	21.90		
23 Annual	35,435	41,635	47,836	12,401	35%
Bi-Monthly	1,476	1,735	1,993		
Hourly	17.04	20.02	23.00		
24 Annual	37,206	43,716	50,226	13,020	35%
Bi-Monthly	1,550	1,821	2,093		
Hourly	17.89	21.02	24.15		

MERIT PAY PLAN

Level	Minimum Pay	Mid-point	Maximum Pay	Range Amount	Range Pct
25 Annual	39,066	45,902	52,738	13,672	35%
Bi-Monthly	1,628	1,913	2,197		
Hourly	18.78	22.07	25.35		
-----	-----	-----	-----	-----	-----
26 Annual	41,019	48,197	55,375	14,356	35%
Bi-Monthly	1,709	2,008	2,307		
Hourly	19.72	23.17	26.62		
-----	-----	-----	-----	-----	-----
27 Annual	43,069	50,607	58,145	15,075	35%
Bi-Monthly	1,795	2,109	2,423		
Hourly	20.71	24.33	27.95		
-----	-----	-----	-----	-----	-----
28 Annual	45,223	53,137	61,051	15,829	35%
Bi-Monthly	1,884	2,214	2,544		
Hourly	21.74	25.55	29.35		
-----	-----	-----	-----	-----	-----
29 Annual	47,484	55,794	64,105	16,621	35%
Bi-Monthly	1,979	2,325	2,671		
Hourly	22.83	26.82	30.82		
-----	-----	-----	-----	-----	-----
30 Annual	49,860	58,583	67,309	17,450	35%
Bi-Monthly	2,077	2,441	2,805		
Hourly	23.97	28.16	32.36		
-----	-----	-----	-----	-----	-----
31 Annual	52,351	61,513	70,675	18,323	35%
Bi-Monthly	2,181	2,563	2,945		
Hourly	25.17	29.57	33.98		
-----	-----	-----	-----	-----	-----
32 Annual	54,970	64,588	74,208	19,237	35%
Bi-Monthly	2,290	2,691	3,092		
Hourly	26.43	31.05	35.68		

THIS PAGE LEFT BLANK INTENTIONALLY

GLOSSARY OF FREQUENTLY USED TERMS

Account Number - A numerical code identifying Revenues and Expenditures by Fund, Department, Activity, Type and Object.

Activity - One of the tasks, goals, etc., of a departmental program.

Ad Valorem Tax - A tax based on value.

Appropriation - An authorization granted by the City Council to make expenditures and to incur obligations for purposes specified in the Budget.

Assessed Valuation - A value set on real estate or other property as a basis for levying taxes.

Asset - A comprehensive plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Basis of Accounting - A term used to refer to when revenues, expenditures, expenses, and transfers and the related assets and liabilities are recognized in the accounts and reported in the financial statements.

Bond - A written promise to pay a specified sum of money at a specified date in the future together with periodic interest at a specified rate.

Bonded debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

Budgetary control - The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and revenues.

Capital - An expenditure for a good that has an expected life of more than one (1) year and the cost of which is in excess of \$500. Capital items include real property, office equipment, furnishings and vehicles.

Capital Projects Fund - A special fund that is used to pay for capital improvements approved by the City Council.

Contingency - An appropriation of funds to cover unforeseen events that occur during the Fiscal Year, such as flood emergencies, extraordinary snowstorms, etc. Also used to meet

revenue shortfalls. Funds are transferred to other budgetary accounts as authorized by the City Council.

Contractual Service - An expenditure for services performed by a non-employee. For Example: Legal services, Utilities, insurance.

Department - The Department is the primary administrative unit in city operations. Each is directed by a Department Head. Departments are generally composed of divisions and programs which share a common purpose.

Encumbrance - Commitments related to unperformed contracts for goods or services.

Expenditure - An expenditure is a decrease in net financial resources. This includes current operating expenses requiring the present or future use of current assets.

Fiscal Year - The twelve month period on which the city operates its financial affairs. The City of Chesterfield's fiscal year is January 1 through December 31.

Franchise - A special privilege granted by a government permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance - The equity of a fund. Oftentimes incorrectly referred to as "surplus". Each fund begins each year with a positive or negative fund balance.

General Fund - All funds supported by taxes and fees that have unrestricted use. It is the city's only budgeted fund.

Line Item - An individual expenditure category listing in the budget (salary, supplies, etc.).

Object - The smallest unit of budgetary accountability and control. For example: Regular Salaries, Postage, Equipment Rental.

Ordinance - A formal legislative enactment by the governing board of a municipality.

Per Capita - By or for each person.

Personnel Services - All costs associated with employee compensation. For example: salaries, pension, health insurance.

Program - A budgetary unit which encompasses specific and distinguishable lines of work performed by an organizational entity. For example: Police Administration, Street and Sewer Maintenance, Central Services.

Resolution - An informal establishment of policy by the governing board of a municipality.

Revenue - An increase in fund balance caused by an inflow of assets, usually cash.

Taxes - Compulsory charges levied by a government to finance services performed for the common benefit.

Transfer - A transfer is a movement of monies from one fund, activity, department, or account to another. This includes budgetary funds and/or movement of assets.

User Charge - The payment of a fee for direct receipt of a public service by the party benefiting from the service.